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**STEVEN POWELL** Library Director/Chief Executive Officer

## Procurement Committee Public Meeting Minutes

Meeting Name: Strategic Plan Consulting Firm’s Oral Presentations  
RFP: OCLS 23-001  
Date: August 9, 2023  
Time: 3:00 P.M.  
Location: 101 East Central Blvd. Orlando FL 32801  
5<sup>th</sup> floor Camelia Room

### **Members:**

Lynette Schimpf, OCLS CPO	Voting
Steve Powell, OCLS Director/CEO	Voting
Bethany Stone, OCLS COO	Voting
Sara Gonzalez, OCLS CLL	Voting
Yvonne Hartley, OCLS CHRO	Voting
Erin Sullivan, OCLS CMPRO	Voting
Kris Shoemaker, OCLS CFO	Voting

The following firms (in alphabetical order) gave oral presentations on August 4, 2023:

- 1- Fast Forward Libraries
- 2- Godfrey’s Associates

Both firm’s oral presentations were discussed using criteria including alignment with Library goals and objectives for the project, clarity of strategic plan process and more to determine the ranking. The following proposed ranking results will be presented to the Library’s Board of Trustees on Thursday, August 17, 2023 at 6:00 P.M.

- 1- Fast Forward Libraries
- 2- Godfrey’s Associates

Meeting Adjournment Time: 3:20 P.M.

Secretary of Record: *Lynette Schimpf*