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*Steve Powell,
Library Director, Chief Executive Officer*

October 11, 2023

**Announcement of the Orange County Library Board of Trustees
Personnel Committee Meeting**

The Personnel Committee of the Orange County Library System Board of Trustees will meet at 1:00 p.m. on October 25, 2023:

**Orlando Public Library
Magnolia Room
101 East Central Boulevard
Orlando, Florida 32801**

Subject: Director's Evaluation

Any person wishing to appeal any decision made by the trustees at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which would include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.