

Commemorative Plaque Policy

02-060

Adopted by the Orange County Library Board of Trustees April 11, 2002

A number of individuals and agencies work diligently to bring a new Library construction project to a successful conclusion. The Library Board wishes to commemorate these individuals and agencies on a plaque which will be displayed on the building. The names on the Commemorative plaque shall be based upon the following schedule.

1. Board of Trustees: Those in office when the construction budget for the project was approved.
2. Governing Board: Those in office when the Capital Project Fund budget, which includes the project, was approved.
3. Local Legislative Delegates: If the project is partially funded by a Florida Public Library Construction Grant, the local legislative delegates in office when the grant funding was approved. Only the delegates representing the district where the project is built will be recognized.
4. Architect: The architect for the project.
5. Contractor: The general contractor for the project.
6. Director/CEO: The Director/CEO when the construction contract was executed.
7. Funding acknowledgement: The Orange County Library District and any other funding agencies that made substantial contributions toward the project.