



---

**STEVEN POWELL** Library Director/Chief Executive Officer

## Procurement Committee Public Meeting Minutes

Meeting Name: RFQ/  
RFP: August 29, 2024  
Date: 2:00 P.M.  
Time: 101 East Central Blvd. Orlando FL 32801  
Location: 5<sup>th</sup> floor Camelia Room

### **Members:**

Thomas Beaver, IT Services Dept. Head  
Kristopher Shoemaker, OCLS CFO  
Steve Powell, OCLS Library Director/CEO  
Yvonne Hartley, Chief Human Resources Officer  
Neal Persaud, HR Manager  
Lovevia Williams, Finance Manager  
Kenneth Ruddy, Purchasing Specialist  
Angelica Gabarron, Senior Accountant  
Will Perlak, Systems Administrator

Non-Voting Chair

The following agenda items were addressed during this meeting:

- Reviewed all proposals for responsiveness
- Determined upcoming workshop agenda items and next steps
- Discussion of RFP process guidelines