



July 2, 2025

Committee Name: RFP OCLS-2025-003 Procurement Committee

Date: August 1, 2025 Time: 1:00 p.m.

Location: 101 East Central Blvd. Orlando FL 32801
5th Floor Camellia Conference Room

Committee Liaison: Kristopher Shoemaker 407-835-7323

Committee Purpose: Evaluation of Oral Presentations to RFP OCLS-2025-003

The Procurement Committee for RFP OCLS-2025-003 for OCLS's Branch Janitorial Services Contract will meet to evaluate and score oral presentations, scheduled to be held July 31, 2025, to the RFP. The scores will be submitted to the Library's Board of Trustees for review and approval at the Thursday, August 14, 2025 meeting.

Any person wishing to appeal any decision made by the members at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which would include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Orlando Public Library in person or by phone at 407.835.7611 at least two days prior to the meeting.