



## **Procurement Committee Public Meeting Minutes**

Meeting Name: OCLS Horizon West FFE RFP Scoring  
RFQ/RFP: OCLS-2025-001  
Date: August 4, 2025  
Time: 11:00 A.M.  
Location: 101 East Central Blvd. Orlando FL 32801  
5<sup>th</sup> floor Camelia Room

### **Members:**

Kristopher Shoemaker, OCLS CFO	Non-Voting Chair
Steven Powell, Library Director/CEO	Voting
Bethany Stone, Library Assistant Director/COO	Voting
Daniel King, Chief Neighborhood Services Officer	Voting
Leasha Tavernier, Chief Neighborhood Services Officer	Voting
Brian Dornbush, OCLS Facility Operations Manager	Voting

The following firms ( in alphabetical order ) submitted written proposals on July 15, 2025 to the Procurement Committee and were evaluated and scored during the August 4, 2025 meeting. Based on the criteria set forth in the Request for Proposal, the results are as follows:

<b><u>Company Name</u></b>	<b><u>Score</u></b>
1. BOS Holdings	84.4
2. Commercial Design Services	91.0
3. Empire Office	78.4

These results will be presented to the Library's Board of Trustees for approval on Thursday, August 14, 2025 at 6:00 p.m. in the Orlando Public Library's Albertson's Room, 3<sup>rd</sup> Floor 101 East Central Blvd, Orlando, FL 32801.