



## Procurement Committee Public Meeting Minutes

**Meeting:** OCLS RFQ Master Plan 25-004  
Workshop and Evaluation of Oral Presentations  
**RFQ Name:** OCLS RFQ Master Plan 25-004  
**Date:** November 6, 2025  
**Time:** 11:00 AM  
**Location:** 101 E. Central Blvd., Orlando, FL 32801  
5th Floor Camellia Room

### Members:

Steve Powell, Library Director/CEO	Voting
Bethany Stone, Assistant Director/COO	Voting
Kris Shoemaker, Chief Financial Officer	Voting
Erica Grant, Chief of Neighborhood Services	Voting
Thomas Beaver, IT Services Department Head	Voting
Brian Dornbush, Facilities & Operations Manager	Voting

The following firms (in alphabetical order) provided oral presentations to the Procurement Committee and were evaluated and scored during the November 6, 2025, meeting. The results are as follows:

<b>Consultant Name</b>	<b>Score</b>
Group 4 Architecture	94.08
LITTLE + ReThinking Libraries	90.58
Long & Associates	89.17
Margaret Sullivan Studio	85.25

A ranking from highest to lowest will be presented to the Board of Trustees at the November 13, 2025, meeting. Once the ranking is approved, the top-ranked vendor will be invited to enter into contract negotiations.

Adjourned 11:25 AM