



## Procurement Committee Public Meeting Minutes

Meeting Name: OCLS RFP 25-005 Public Workshop  
RFQ/RFP: OCLS-25-WAN-001  
Date: December 22, 2025  
Time: 1:00 P.M.  
Location: 101 East Central Blvd. Orlando FL 32801  
5<sup>th</sup> floor Camelia Room

Committee Liaison: Kristopher Shoemaker 407-835-7323

Committee Members: Steven Powell, OCLS Director/CEO  
Bethany Stone, OCLS Assistant Director/COO  
Brian Dornbush, OCLS Facilities & Operations Manager

Committee Purpose: To discuss submissions related to OCLS RFP 25-005 Consulting Services For Elevator Modernization for OCLS.

OCLS Received only one (1) submission for OCLS RFP 25-005 Consulting Services for Elevator Modernization For OCLS. The sole submission was submitted by Lerch Bates, Inc.

The Procurement Committee reviewed the submission for completeness and deemed the submission met all of the submission requirements and eligible for the next step.

The next step will be to score the submission on Tuesday, December 23, 2025, at 1:00 P.M. at the Orlando Public Library, 101 E. Central Blvd, Orlando, FL 32801, 5<sup>th</sup> Floor Conference Room.

Results of the scoring session will be posted on Tuesday, December 23, 2025.

Please Contact Kristopher Shoemaker at 407-835-7323 or via e-mail at [KShoemaker@OCLS.Org](mailto:KShoemaker@OCLS.Org) if you have any questions.