

**Orange County Library System  
Board of Trustees Meeting**

**Board Packet for April 2026**



April 3, 2026

To: Crockett Bohannon, President  
Nicole Benjamin, Vice President  
Ashley Cisneros Mejia, Trustee  
Venessa Tomlin, Trustee  
Sharon Smoley, Trustee

cc: The Library Governing Board:  
The Honorable Mayor Jerry Demings, Chairman of the Library Governing Board, Members of the Governing Board, Commissioners Nicole Wilson, Christine Moore, Mayra Uribe, Maribel Gomez Cordero, Kelly Martinez Semrad, Michael Scott, Orange County; and Stephanie Herdocia, City of Orlando.

From: Steve Powell, Library Director / C.E.O.

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 6:00 p.m. on April 9, 2026 at the Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

If any board member has an item to be brought up for discussion, please call Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Racquel Asa-Ching - Liaison, Nominating Board ~ City of Orlando

**AGENDA**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

**April 9, 2026 6:00 p.m.**

**Orlando Public Library  
101 East Central Boulevard  
Orlando, Florida 32801**

- 26-053 I. Call to Order**
- 26-054 II. Public Comment Policy & Procedures**
- 26-055 III. Approval of Minutes: March 12, 2026, Library Board of Trustees Meeting**
- 26-056 IV. Staff Presentation: Data & User Services: Jon Crowley**
- 26-057 V. Financial Statements and Summaries ~ March 2026: Kris Shoemaker**
  - **FY 2024-2025 Annual Comprehensive Financial Report**
- 26-058 VI. Dashboard: March 2026: Danielle King**
- 26-059 Annual Plan Update: March 2026: Danielle King**
- 26-060 VII. Action Items: Consent Agenda**
- 26-061 VIII. Action Items: Non-Consent Agenda**
- 26-062 IX. Discussion and Possible Action Items**
- 26-063 X. Information**
- 26-064 Master Plan Update: Lynette Schimpf**
- 26-065 Director's Evaluation Update: Sharon Smoley**
- 26-066 Director's Report**
- 26-067 Public Comment: Non-Agenda Items**
- XI. Adjournment**

**Next Meeting Dates:**

**May 14, 2026: Orlando Public Library, 101 East Central Boulevard, Orlando, Florida 32801;**  
**June 11, 2026: Orlando Public Library, 101 East Central Boulevard, Orlando, Florida 32801.**

Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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Seksyon 286.0105, Lwa Florida, deklare ke si yon moun decide fè apèl kont nenpòt desizyon ki te pran pa yon tablo, ajans, oswa komisyon ki gen rapò ak nenpòt pwoblèm konsidere nan yon reyinyon oswa yon odyans, li pral bezwen yon dosye sou pwosedi yo, e ke, pou rezon sa yo, li ka bezwen asire ke yon dosye vèbal nan pwosedi yo fèt, ki dosye gen ladan temwayaj ak prèv ki montre apèl la dwe baze.

Orange County does not discriminate on the basis of race, color, national origin, sex, age, religion, disability or family status. Those with questions or concerns about nondiscrimination, those requiring special assistance under the Americans with Disabilities Act (ADA), and those requiring language assistance (free of charge) should contact the Title VI/Nondiscrimination Coordinator at [access@ocfl.net](mailto:access@ocfl.net) or by calling 3-1-1 (407-836-3111). If you are hearing or speech impaired, you may reach the phone numbers above by dialing 711.

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Orange County pa fè diskriminasyon sou baz ras, koulè, orijin nasyonal, sèks, laj, relijyon, andikap oswa sitiyaasyon fanmi. Moun ki gen kesyon oswa enkyetid konsènan non diskriminasyon, moun ki bezwen asistans espesyal dapre Lwa Ameriken andikape yo (ADA), ak moun ki bezwen asistans nan lang (gratis) ta dwe kontakte Kowòdonatè Tit VI/Nondiscrimination nan [access@ocfl.net](mailto:access@ocfl.net) oswa lè yo rele 3-1-1 (407-836-3111). Si w gen pwoblèm pou tande oswa pou w pale, ou ka kontakte nimewo telefòn ki anwo yo lè w konpoze 711.

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Call to Order**

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Public Comment Policy**

**ORANGE COUNTY LIBRARY SYSTEM  
Public Comment and Conduct of Meetings Policy and Procedures**

**Effective Date:** October 1, 2013 (Approved by the Board of Trustees on September 11, 2013)

**Objective:** The objective of this policy is to establish standard procedures to ensure an opportunity for broad public participation in decision-making.

**Policy Statement:** It is the intent of this policy that the deliberations and actions of the Board of Trustees of the Orange County Library System (“OCLS”) be conducted and taken openly in order that the public and relevant stakeholders may be fully informed and intelligently advised as to the conduct of public business by the Board of Trustees.

**Definitions:** For the purpose of this policy, the following definitions shall prevail:

1. A “meeting” is a gathering of a quorum of the membership of the Board of Trustees, or any board or commission of OCLS for the purpose of receiving information relating to public business, or for discussion of public business, or for official action upon a proposition related to public business.
2. A “regular meeting” is a meeting held pursuant to a schedule of such meetings as approved by a board or commission to conduct public business or otherwise discuss or act upon matters of public interest.
3. A “special meeting” is any meeting other than a regular meeting held by a board or commission. A “special meeting” is held for the purpose of addressing matters requiring the immediate attention of a board or commission or for the purpose of addressing matters which the board or commission has determined are best addressed at a special meeting. When a special meeting is called, the presiding officer of the board or commission shall specifically state the purpose of the meeting and the board or commission shall address only those matters for which the meeting was called.
4. A “board or commission” shall refer to the Board of Trustees of OCLS and any other board or commission now existing or created in the future by the Board of Trustees or OCLS.
5. The “presiding officer” shall mean, in the case of the Board of the Directors the chair and in all other cases shall be the chair of a particular OCLS board or commission.
6. “Board of Trustees” shall refer to the Board of Trustees of OCLS.

**Meetings:**

1. Location. All meetings of the Board of Trustees and any other board or commission shall be held in a suitable location and shall be open to the public as required by law. The only exception to the requirement that meetings be open to the public shall be an executive session scheduled for those purposes expressly recognized by law.
2. Regular Meetings. The Board of Trustees and the other boards and commissions shall hold regular monthly meetings as designated by the Board of Trustees or the other boards and commissions.

Public Notice. OCLS shall give public notice of the schedule of meetings and shall state the dates, times and places for such meetings. Public notice of any special meeting or of any reconvened meeting shall be given before such meeting. Public notice shall be given by posting the date and time of the meetings on the OCLS website, the public bulletin boards at all OCLS locations and the Orange County Administration Building. Notice will also be published in the Orlando Sentinel as required by Section 189.417 of the Florida Statutes.

### **Conduct of Meetings:**

1. The presiding officer shall preserve order and decorum at all meetings.
2. When considering matters upon which the board or commission will take action the presiding officer shall receive comments from the public.
3. During any board or commission meeting, board and commission members shall maintain order and decorum.
4. OCLS staff and citizens must be recognized by the presiding officer before speaking or asking questions. The purpose of this requirement is so that there is order and so that the recording equipment will properly record all comments made by individuals wishing to comment on a specific subject.
5. All comments must be made from the podium which is located in the OCLS meeting room or by other reasonable accommodations in any other location in which a board or commission meeting is held, and shall address the subject of the agenda item. Individuals that appear before any board or commission are required to state their legal name and their actual address for the public record. The purpose of this requirement is so that they are properly reflected in any board or commission minutes and are available for future reference.
6. As a board or commission considers consent agenda items, emergency items, items involving official acts that involve no more than a ministerial act, approval of minutes, ceremonial proclamations and other similar items, the presiding officer may, at his discretion, or at the direction of a majority of the board or commission, accept comments from those in attendance.

**Public Participation and Comment:** In order to comply with Section 286.0114 of the Florida Statutes, OCLS hereby establishes a Public Comment Policy applicable to all boards and commissions to allow members of the public an opportunity to address boards and commissions. In addition to public hearings, a special time is hereby set aside at all board and commission meetings for the purpose of receiving comments and suggestions from members of the public. All comments made during any Public Comment period shall be subject to the following procedures:

1. OCLS allocates up to 30 minutes at the end of each board or commission meeting for citizens who wish to appear before that board or commission to make a request of that board or commission, voice a complaint or concern, express an opinion, or for some other type of recognition. The presiding officer will divide the time equally between all who have signed up to speak; but in no case may a citizen speak longer than three minutes. A Public Comment period not to exceed 30 minutes will be held during any board or commission meeting. The presiding officer may permit additional time to a given speaker on a case-by-case basis.
2. Public comments of items listed on the agenda will occur just prior to the Board's discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.
3. When a board or commission considers matters during a public meeting upon which it will take action, no action shall be taken until the presiding officer requests and receives comments from the public.
4. Persons who wish to make a statement during the Public Comment period will register on a Notice of Intent to Speak Form which will be available 30 minutes before the start of the meeting. Information

included on the Notice of Intent to Speak forms will be included in the Board Meeting Minutes and thus become public record. No one will be allowed to have his or her name placed on the list by telephone request to OCLS staff.

5. Each person who signed up to speak will have up to three minutes to make his or her statement. Speakers will be acknowledged by the presiding officer in the order which the Notice of Intent to Speak Form was received by the Board of Trustee's administrative assistant. Speakers shall address that board or commission from the podium, and not approach that board or commission or OCLS staff. Speakers will begin their statement by first stating their legal name and actual address.
6. Statements are to be directed to the board or commission as a whole, and not to individuals. Public comment is not intended to require a board or commission to provide an answer to the speaker. Discussions between speakers and members of the audience will not be allowed.
7. Speakers will be courteous in their language and presentation.
8. Only one speaker will be acknowledged at a time. In the event a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group's concerns. Likewise, in the event the number of persons wishing to attend the hearing exceeds the capacity of the meeting place, one or more delegates shall be selected to speak on behalf of each group. If the time period expires before all persons who have signed up get to speak, those names will be carried over to the next Public Comment period, or if the presiding officer consents, these comments can be heard at that meeting.
9. Any action on items brought up during the Public Comment period will be at the discretion of that board or commission. No board or commission will take any action on subject matter for which it has not had the opportunity to fully investigate and gather complete information.
10. These same rules shall apply to all boards and commissions.

**Decorum:** The presiding officer shall preserve strict order and decorum at all meetings.

1. In conducting business, boards and commissions are committed to the principles of civility, honor, and dignity. Individuals appearing before boards and commission are requested to observe the same principles when making comments on items and issues presented to a given board or commission for its consideration.
2. Staff members and citizens are required to use proper language when addressing a board or commission or the audience. Staff members and citizens shall not use profanity or cursing, aggressive or threatening behavior when addressing the board or commission or other participants. All comments are directed to the presiding officer and not to individual members of the board or commission or to the audience. No personal verbal attacks toward any individual will be allowed during the conduct of a board or commission meeting. The presiding officer may have individual(s) removed from the podium and/or meeting chambers if such conduct persists after a warning has been issued.
3. All members of a board or commission shall accord the utmost courtesy to each other, staff, and the public members appearing before the board or commission and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. During board or commission meetings, cell phones are to be turned off or silenced. Use of cell phones by board or commission members and staff for talking, texting, emailing or otherwise will not be allowed during meetings while at the dais, except for emergency communications, research, or during breaks.

**Waiver of Rules:** The board or commission may, at any time, waive all or a portion of these rules of procedure during the course of a meeting. Provided however, that any such waiver shall only be done upon a motion and majority approval of the waiver by members of the board or commission present and voting. Such waivers shall

only be granted to insure the protection of the right of members of the public to be given a reasonable opportunity to be heard before a board or commission takes official action on a proposition.

**Training:** Periodic training for Sunshine Law requirements will be scheduled by OCLS for board and commission members.

**Penalties:** Any action taken at a meeting not open to the public, whether intentional or unintentional, is void. The law provides penalties for not complying with the Sunshine Law including criminal penalties, removal from the board position, fines up to \$500, and an award of reasonable attorney's fees against the board found to have violated the Sunshine Law.

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Approval of Minutes**

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

March 12, 2026 6:00 p.m.

**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**

Library Board Present: Crockett Bohannon (3/0); Nicole Benjamin (5/1 – City); Ashley Cisneros Mejia (5/1 – City); Venessa Tomlin (3/1); Sharon Smoley (3/0)

Administration Present: Steve Powell; Bethany Stone; Kris Shoemaker; Yvonne Hartley; Danielle King; Lynette Schimpf; Erin Sullivan; Leasha Tavernier; Sara Gonzalez; Erica Grant; Milinda Neusaenger

- 26-038 I. Call to Order**  
 President Bohannon called the meeting to order at 6:04 p.m.
- 26-039 II. Public Comment Policy & Procedures**
- 26-040 III. Approval of Minutes: February 12, 2026, Library Board of Trustees Meeting**  
 Trustee Smoley, seconded by Trustee Tomlin, moved to approve the minutes for the February 12, 206 Library Board of Trustees Meeting. Motion carried 5-0.
- 26-041 IV. Staff Presentation: Events & Programs Department: Christine Lindler**
- 26-042 V. Financial Statements and Summaries: Kris Shoemaker**  
 ➤ **February 2026 Reports**  
 CFO Shoemaker reported that the Library budgeted \$8,000,000 for various building improvement projects such as the OPL’s Roof Replacement, OPL’s Front Entrance Improvements, OPL’s First Floor Renovation Design, various HVAC Replacements and other system-wide improvements. The \$1,384,643 expended thus far is primarily related to the First Floor Renovation Design, the South Trail Carpet Replacement, the Bookmobile Leased Space Renovation, and the OPL Roof Replacement.
- **Annual Investment Report – FY 2025-2026**
- 26-043 VI. Dashboard: February 2026: Bethany Stone**  
 COO Stone reported that library visits and new cards created were relatively flat over last year, considering OPL closed early on February 20<sup>th</sup> and 21<sup>st</sup> for Immerse Fest traffic downtown, this was expected.
- Checkouts were up by about 11,000. Circulation of digital items continues to grow and was up 7% over last year and made up 54% of all circulation for the month.
- Internet Access is this month’s Spotlight and computer sessions were up 4% over last year. While wi-fi sessions appear to be down, this is because as mentioned before, this metric is now tracked differently to provide a more accurate count.

The OCLS App downloads continue to grow with an additional 1,400 downloads in February, bringing the total at the end of the month to 34,291.

The unique patrons transacting number for February 2026 was 97,215. This is the number of users whose card is authenticated by checking an item out, reserving a computer, registering for a class or program or using a database outside of the library. This number is just over 6,600 higher than last February, which is a 7% increase. In February 2023 the number was only 76,639. The unique patrons transacting for the month has grown 27% in the past 4 years. It is an important goal to not just increase library card registrations but also increase usage of those library cards. Seeing these numbers continue to go up is very validating and exciting, that the work everyone is doing is hitting the mark for residents.

The customer feedback for the month is from a Melrose Center customer, who shared that Ashley's 3-D Sculpting with Nomad was fantastic! *Ashley is a skilled instructor who made me comfortable learning new terminology and digital skills. Time flew by as Ashley led me through the exercise to create a character. Ashley's teaching style was engaging, and her interpersonal skills are outstanding!* Well done, Ashley!

COO Stone shared a report comparing OCLS to other similar sized Florida libraries. The information was pulled from the State's annual public library statistics and ranking report. These are compiled with the State Aid statistics that each library submits annually. The state then compiles the entries to create the report. The most recent published report is from fiscal year 2023-2024. The state breaks down statistics and benchmarking groups by population served and OCLS is one of the big 6 in the state of Florida. In 2023-2024 the library's service area population made OCLS the 4<sup>th</sup> largest library service area out of the 6 at 1.4 million residents.

26-044

**Annual Plan Update: February 2026: Bethany Stone**

COO Stone shared that on February 10<sup>th</sup>, the library transitioned from the previous catalog to implementing the Aspen Discovery layer. A library discovery layer, like Aspen, is a user-friendly search interface that allows patrons to search all of a library's resources – physical items, e-resources, journal articles and digital collections - through a single, unified search box. So, it acts as a layer over a library's catalog. Staff members are currently collecting feedback from users to assess their experience and then identify and adjust.

26-045

**VII. Action Items: Consent Agenda - None**

26-046

**VIII. Action Items: Non-Consent Agenda**

26-047

**Resolution to Honor Elizabeth Powell Upon Her Retirement:  
Leasha Tavernier**

Vice President Benjamin, seconded by Trustee Cisneros-Mejia, moved to honor Liz Powell upon her retirement. President Bohannon presented the following:

1. Whereas Liz Powell has dedicated 57 years working with the Orange County Library System and has continuously embodied the values of the System: Creativity, Integrity, Respect, Collaboration, Learning, Excellence and Service;

2. Whereas Liz Powell served in several capacities and departments since 1968, with the latest being Branch Customer Service Associate at the South Trail Branch;
3. Whereas Liz Powell consistently strived to provide excellent customer service to all internal and external customers;
4. Whereas Liz Powell rarely missed a shift unexpected in her 57 years;
5. Whereas Liz Powell had only been late to work once and only then because the bus broke down;
6. Whereas Liz Powell has adapted to and grown with all the changes at OCLS;
7. Whereas Liz Powell demonstrated the library purpose of enriching lives through experiences and opportunities to learn, grow, and connect;
8. Whereas her dedication and years of service to the System are unparalleled and might never be duplicated;

Now be it resolved that the Orange County Library System Board of Trustees publicly recognizes, honors, thanks, and congratulates Elizabeth Powell for her excellent and steadfast service to the Orange County Library System. The Board wishes her well upon her retirement and the next chapter in her life.

Motion carried 5-0.

26-048

#### IX. Discussion and Possible Action Items

Trustee Smoley raised the topic of forming a finance committee. The Board was receptive to the idea, and a meeting has been scheduled to explore the option. Director Powell stated that he is in the process of creating next year's budget and he offered to explain to the Board how it is developed.

26-049

#### X. Information

26-050

#### Director's Evaluation: 1st Quarter Update: Sharon Smoley

This agenda item has been tabled until a later date.

26-051

#### Director's Report

##### Summer Reading Support

Window World of Central Florida has pledged to support the library's annual *Summer at Your Library* program with a donation of \$50,000. The funds will be used to provide prizes and incentives for kids who participate in the annual reading challenge. This will be Window World's sixth year of sponsoring Summer at Your Library, and the company's combined donations to OCLS total \$300,000.

##### Bookmobile Update

Preparations are underway for the arrival of the Bookmobile at the end of this month. OCLS hasn't had a bookmobile on the road since the 1970's, when home delivery was introduced and the last bookmobile was retired. As the County has grown, there have been many requests for service in areas where transportation challenges make library access limited. The bookmobile will bring library materials, events, classes, WiFi and other services to communities, helping bridge that access gap. There are plans for a bookmobile ribbon cutting on April 29 on the front lawn of the Dr. Phillips Center for the Performing Arts.

##### Targeted Marketing

In addition to digital and streaming ads targeting seniors and teens, the Marketing and Public Relations Department has launched a direct mail campaign to households with addresses not linked to an OCLS library card. The mailers, which promote library card signups, were sent to 1,100 households in the area

around the Hiawassee Branch. Because a larger number of Haitian Creole speakers live in the area, the mailer is bilingual. Staff are also working with the Sentinel to do a companion digital ad campaign targeting the same area to amplify the library card signup message. When there is data about how much interest the mailer generated, it will be used to plan the next direct-mail campaign focused on another branch location.

### **February Event Highlights**

**African American Read-In:** February 15, more than 120 people visited the Melrose Center for a celebration of art and literature by African American creators. This year's event took a slightly different approach than in previous years, focusing more on youth and children's literature.

**Orlando Game Jam:** February 19-22, 46 participants created games in the Melrose Center. On Sunday at the Melrose Gaming Expo, the public was invited to play the games and vote for a winner. More than 240 people attended the Expo. This collaborative, community-driven event brings together creators and residents in a shared, participatory experience. This [video](#) is of an interview with WESH Sunrise about the event, featuring Melrose Center Senior Digital Media Design Instructor Juan Rivera.

**26-052**

### **Public Comment: Non-Agenda Items**

#### **XI. Adjournment**

Vice President Benjamin, seconded by Trustee Cisneros-Mejia, moved to adjourn the meeting. Motion carried 5-0. President Bohannon adjourned the meeting at 6:56 p.m.

#### **Next Meeting Dates:**

**April 9, 2026: Orlando Public Library, 101 East Central Boulevard, Orlando, Florida 32801;**

**May 14, 2026: Orlando Public Library, 101 East Central Boulevard, Orlando, Florida 32801.**

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Orange County pa fè diskriminasyon sou baz ras, koulè, orijin nasyonal, sèks, laj, relijyon, andikap oswa sitiyaasyon fanmi. Moun ki gen kesyon oswa enkyetid konsènan non diskriminasyon, moun ki bezwen asistans espesyal dapre Lwa Ameriken andikape yo (ADA), ak moun ki bezwen asistans nan lang (gratis) ta dwe kontakte Kowòdonatè Tit VI/Nondiscrimination nan [access@ocfl.net](mailto:access@ocfl.net) oswa lè yo rele 3-1-1 (407-836-3111). Si w gen pwoblèm pou tande oswa pou w pale, ou ka kontakte nimewo telefòn ki anwo yo lè w konpoze 711.

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Staff Presentation**

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Financial Statements  
& Summaries**

**Orange County Library System  
FY 2025-26 Financial Statement Highlights  
Six Months Ended March 31, 2026**

**Project Summaries:**

Horizon West Branch Library: Project-to-date costs are \$18,866,898 or 69.2% of the \$27,275,000 approved project budget.

Lake Nona Branch Library: Project-to-date costs are \$1,744,032 or 6.7% of the \$25,965,000 approved project budget. Note: The City of Orlando is paying the construction portion of the cost (approximately \$20,183,864) up front, and the Library will reimburse the City for actual costs within one year of receiving the Certificate of Occupancy.

OPL Roof Replacement: Project-to-date costs are \$4,076,905 or 89.6% of the \$4,549,600 approved project budget. The project is complete as of 3-27-26, and the final payment of retainage will be paid in April.

Bookmobile Leased Space Renovation: Project-to-date costs are \$230,855 or 44.1% of the \$524,250 approved project budget.

**Operating Fund Revenue & Expenditure Summaries:**

**Revenues:**

**Ad Valorem Taxes:**

The Library budgeted \$78,800,000 for Ad Valorem Taxes in FY 2025-26 based on property tax values, a millage rate of 0.3748, and a 5% statutory deduction. During FY 2025-26, we received \$57,706,558, or 73.2% of the budget, in line with our year-to-date expectations, as payments are typically received from November through March.

**State Aid/ State and Federal Grants:**

The Library budgeted \$500,000 for State Aid Revenues and \$0 for other State and Federal Grants in FY 2025-26, based on anticipated funding from the various agencies. We have received \$-0-, which is 0% of the budget.

**Fee Cards:**

The Library budgeted \$150,000 for Fee Card revenues for FY 2025-26. Through March, we received \$134,100 or 89.4% of budgeted revenue.

**Meeting Rooms:**

The Library budgeted \$30,000 for meeting room revenues for FY 2025-26. Through March, we received \$24,498 or 81.7% of budgeted revenues.

**Faxes:**

The Library budgeted \$15,000 for fax revenue and has received \$11,906 or 79.4%, year-to-date.

Copy and Prints:

The Library budgeted \$190,000 for these services in FY 2025-26. We received \$122,828 or 64.6% of budget through March.

Passport Facility & Photo Fees:

The Library budgeted \$12,000 for passport facility and photo revenues for FY 2025-26. Through March, we received \$11,464 or 95.5% of budgeted revenues.

Other:

The Library budgeted \$1,000 for other revenue for FY 2025-26. Through March, we have received \$10,159 or 1,015.9% of budgeted Revenues. This includes \$10,103.52 from the Nicholas Sparks event, which will be reserved for future author events.

Fees and Lost Materials:

Revenues from Fees and Lost Materials through March are \$37,478 or 78.1% of budget.

Investment Earnings:

The Library budgeted \$1,176,500 for investment earnings for FY 2025-26. Through March, we received \$970,523 or 82.5% of budgeted revenues. Note: As of the time of these reports, we have not received our March interest-earning statements.

Contributions-Friends of The Library:

Through March, we have received \$70,133 or 140.3% of the budget. Note: The Friends provided \$30,000 towards the development of the OCLS APP.

Contributions-Other:

Through March, we have received \$132,814 or 165.3% of the budget. Note: \$75,791 of which was from the Estate of Daniel Tuchek and \$50,000 from Window World for their SAYL sponsorship.

Internet Rebate:

Through March, we have received \$-0- or 0% of the budget. These funds are normally received in the last quarter of the FY.

Miscellaneous:

Through March, we have received \$28,469 or 81.3% of the budget. Note: \$27,122 of which was a "cash back rebate" from Truist from our corporate credit card.

Transfer From Property Appraiser:

This account is used to record the reimbursement of unused funds from the Property Appraiser's Office for the previous fiscal year. The Library typically receives a one-time payment in the first quarter of the fiscal year. For FY 2025-26 we have received \$121,842 or 162.5% of the budget.

Transfer From Tax Collector:

This account is used to record our revenue share from the Tax Collector's Office. The Library typically receives this funding in the last quarter of the fiscal year. So far in FY 2025-26, we have received \$-0- or 0% of the budget.

## **Expenses:**

### **Defined Benefit Pension Plan:**

The Defined Benefit Pension Plan Expenditures are at \$750,000 or 38.5% of budget. This is in line with the estimated FY 2025-26 contribution.

### **Workers' Compensation:**

The Worker's Compensation Expenditures are \$126,944 or 56.4% of budget.

### **Unemployment Compensation:**

The Unemployment Compensation Expenditures are \$274 or 0.4% of budget.

### **Delivery & Postage:**

The Delivery and Postage Expenditures are at 43.2% of the budget, which is in line with the FY allocation.

### **Insurance:**

The Insurance Expenditures are at 48.6% of budget, which is on target.

### **Property Appraiser Fees:**

The expenditures in this category are at 76.5% of budget, which is in line with the FY allocation.

### **Supplies – Hardware/Software:**

The expenditures in this category are at 3.5% of budget. This account is for any electronic-related purchase with a unit cost of less than \$1,000.

### **Supplies – Programming:**

The expenditures in this category are at \$217,625 or 31.5% of budget. This account is for any supplies used for programming, mainly Summer at Your Library and Community Engagement.

### **Building Improvements Expense:**

The Library budgeted \$8,000,000 for various building improvement projects such as the OPL's Roof Replacement, OPL's Front Entrance Improvements, OPL's First Floor Renovation Design, various HVAC Replacements and other system-wide improvements. The \$1,760,054 expended is primarily related to the First Floor Renovation Design, South Trail Carpet Replacement, Bookmobile Leased Space Renovation and OPL Roof Replacement.

**Horizon West Project Budget**  
**Expenditures As of 3-31-2026**

<b>Project Code 20-010</b>	<b>Vendor</b>	<b>Original Budget</b>	<b>Change Order</b>	<b>Revised Budget</b>	<b>FY 22 Actual</b>	<b>FY 23 Actual</b>	<b>FY 24 Actual</b>	<b>FY 25 Actual</b>	<b>FY 26 Actual</b>	<b>Total Actuals</b>	<b>Variance</b>
Demo Fund	Orange County	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Design Team	Borrelli & Partners	1,554,944	\$ -	1,554,944	54,793	567,246	671,293	149,036	44,791	\$ 1,487,159	(\$67,785)
Pre-construction Consulting	H.J. High	117,961	\$ -	117,961	2,050	26,398	89,513	-	-	\$ 117,961	\$ -
Permitting & Impact Fees	Orange County	1,500,000	\$ -	1,500,000	8,450	-	60,074	84,403	1,604	\$ 154,531	(\$1,345,469)
Construction	H.J. High	18,300,000	\$ -	18,300,000	-	-	412,550	11,270,842	3,531,944	\$ 15,215,336	(\$3,084,664)
Threshold & Other Testing	Ardaman & Assoc	150,000	\$ -	150,000	-	-	-	54,243	2,100	\$ 56,342	(\$93,658)
FF & E	CDS & Others	1,752,095	\$ -	1,752,095	-	-	-	187,868	126,321	\$ 314,188	(\$1,437,907)
Opening Day Collection	B&T/Ingram/Others	1,250,000	\$ -	1,250,000	-	-	-	754,901	38,580	\$ 793,481	(\$456,519)
Wildlife Mitigation	FWC & Others	650,000	\$ -	650,000	-	-	477,900	-	-	\$ 477,900	(\$172,100)
Contingency		1,750,000	\$ -	1,750,000	-	-	-	-	-	-	(\$1,750,000)
<b>Project Costs</b>		<b>\$27,275,000</b>	<b>\$ -</b>	<b>\$27,275,000</b>	<b>\$315,293</b>	<b>\$593,644</b>	<b>\$1,711,330</b>	<b>\$12,501,292</b>	<b>\$3,745,338</b>	<b>\$18,866,898</b>	<b>(\$8,408,102)</b>

**Lake Nona Project Budget**  
**Expenditures As of 3-31-2026**

<u>Project Code 23-002</u>	<u>Vendor</u>	<u>Original Budget</u>	<u>Change Order</u>	<u>Revised Budget</u>	<u>FY 22 Actual</u>	<u>FY 23 Actual</u>	<u>FY 24 Actual</u>	<u>FY 25 Actual</u>	<u>FY 26 Actual</u>	<u>Total Actuals</u>	<u>Variance</u>
<b>Payable to the City of Orlando</b>											
Project Management Fee	City of Orlando	\$ 852,580	\$ -	\$ 852,580	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(\$852,580)
Design Team Building	Borrelli + Partners	1,424,697	-	1,424,697	-	246,059	470,222	-	-	716,281	(\$708,416)
Design Team Stage	Borrelli + Partners	500,000	-	500,000	-	9,188	18,813	-	-	28,000	(\$472,000)
Permitting & Impact Fees	City of Orlando	1,500,000	-	1,500,000	-	-	-	-	-	-	(\$1,500,000)
Construction	H.J. High	15,906,587	-	15,906,587	-	-	-	-	-	-	(\$15,906,587)
<b>Total Payable to the City of Orlando</b>		<b>\$20,183,864</b>	<b>\$ -</b>	<b>\$20,183,864</b>	<b>\$ -</b>	<b>\$255,247</b>	<b>\$489,034</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$744,281</b>	<b>(\$19,439,583)</b>
<b>Library Direct Cost</b>											
Advanced Rent To City	City of Orlando	\$440,000	\$ -	\$440,000	\$440,000	\$ -	\$ -	\$ -	\$ -	\$440,000	\$ -
Threshold & Other Testing	TBD	150,000	-	150,000	-	-	-	-	-	-	(\$150,000)
FF&E	TBD	1,800,000	-	1,800,000	-	-	-	-	67,188	67,188	(\$1,732,812)
Opening Day Collection	Baker & Taylor	1,250,000	-	1,250,000	-	-	-	458,029	34,533	492,563	(\$757,437)
Wildlife Mitigation	FWC & Others	500,000	-	500,000	-	-	-	-	-	-	(\$500,000)
Contingency		1,641,136	-	1,641,136	-	-	-	-	-	-	(\$1,641,136)
<b>Total Library Direct Cost</b>		<b>\$5,781,136</b>	<b>\$ -</b>	<b>\$5,781,136</b>	<b>\$440,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$458,029</b>	<b>\$101,721</b>	<b>\$999,751</b>	<b>(\$4,781,385)</b>
<b>Total Project Costs</b>		<b>\$25,965,000</b>	<b>\$ -</b>	<b>\$25,965,000</b>	<b>\$440,000</b>	<b>\$255,247</b>	<b>\$489,034</b>	<b>\$458,029</b>	<b>\$101,721</b>	<b>\$1,744,032</b>	<b>(\$24,220,968)</b>

**Orlando Public Library Roof Replacement Project Budget**

**Expenditures As of 3-31-2026**

	<b>Original Budget</b>	<b>Change Order</b>	<b>Revised Budget</b>	<b>FY 25 Actual</b>	<b>FY 26 Actual</b>	<b>Total Actual</b>	<b>Variance</b>
<u>Project Code 22-007</u>							
Bowhead	\$2,801,925	\$ 5,200	\$2,807,125	\$1,942,444	\$ 864,681	\$ 2,807,125	\$ -
Owner Direct Materials	1,450,000	-	1,450,000	1,027,185	242,595	1,269,780	(180,220)
Contingency	297,675	(5,200)	292,475	-	-	-	(292,475)
<b>Project Costs</b>	<b>\$4,549,600</b>	<b>\$ -</b>	<b>\$4,549,600</b>	<b>\$2,969,629</b>	<b>\$ 1,107,276</b>	<b>\$ 4,076,905</b>	<b>(\$472,695)</b>

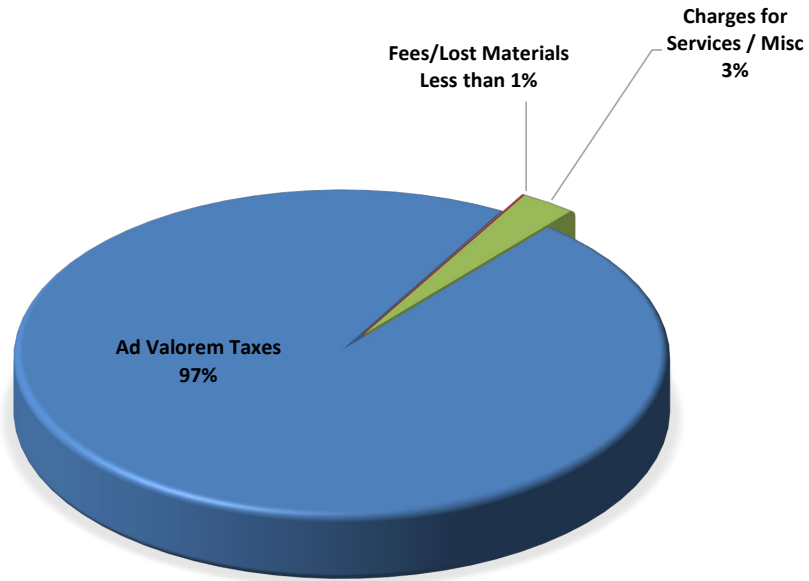
**Bookmobile Lease Space Renovation Project**

**Expenditures As of 3-31-2026**

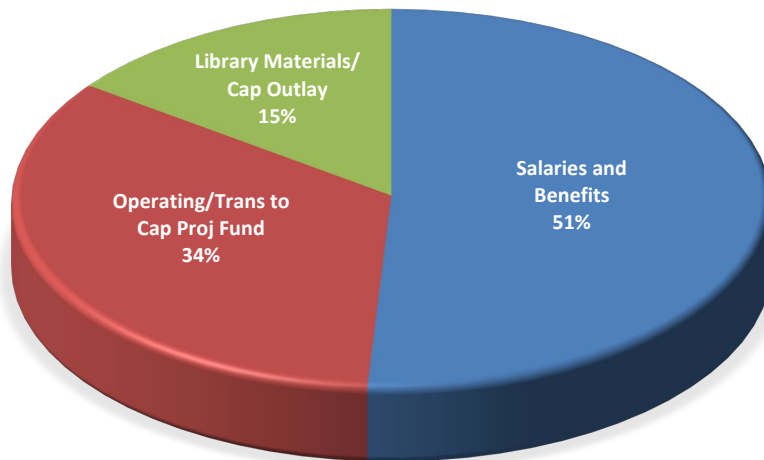
	<b>Original Budget</b>	<b>Change Order</b>	<b>Revised Budget</b>	<b>FY 25 Actual</b>	<b>FY 26 Actual</b>	<b>Total Actual</b>	<b>Variance</b>
<u>Project Code 25-013</u>							
Song & Associates	\$60,775	\$ -	\$60,775	\$9,618	\$ 44,448	\$ 54,066	\$ (6,709)
Ruby Builders	389,178	-	389,178	-	173,158	173,158	(216,020)
Owner Provided Materials	15,000	-	15,000	676	2,955	3,631	(11,369)
Furniture Fixtures	25,000	-	25,000	-	-	-	(25,000)
Contingency	34,297	-	34,297	-	-	-	(34,297)
<b>Project Costs</b>	<b>\$524,250</b>	<b>\$ -</b>	<b>\$524,250</b>	<b>\$10,294</b>	<b>\$ 220,561</b>	<b>\$ 230,855</b>	<b>(\$293,395)</b>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Operating Fund**  
**Six Months Ended March 31, 2026**

**REVENUES**



**EXPENDITURES**



**ORANGE COUNTY LIBRARY DISTRICT  
OPERATING FUND REVENUE SUMMARY  
Six Months Ended March 31, 2026**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(6 months= 50.0%)</b>
<b>AD VALOREM TAXES</b>	78,800,000	57,706,558	73.2%
<b>INTERGOVERNMENTAL</b>			
Federal & State Grants	500,000	-	0.0%
<b>CHARGES FOR SERVICES</b>			
Fee Cards	150,000	134,100	89.4%
PC Express (\$1 for 1 hour)	1,000	1,666	166.6%
Classes	300	170	56.7%
Meeting Rooms	30,000	24,498	81.7%
Faxes	15,000	11,906	79.4%
Supplies - Customer	4,900	3,587	73.2%
Co-Working Rooms	5,000	2,585	51.7%
Copy & Prints	190,000	122,828	64.6%
Passport Facility & Photo Fees	12,000	11,464	95.5%
Other	1,000	10,159	1015.9%
	<u>409,200</u>	<u>322,963</u>	<u>78.9%</u>
<b>FEES &amp; LOST MATERIALS</b>	48,000	37,478	78.1%
<b>MISCELLANEOUS</b>			
Investment Earnings	1,176,500	970,523	82.5%
Sales of Surplus Property	5,000	4,625	92.5%
Contributions - Friends of Library	50,000	70,133	140.3%
Contributions - Others	50,000	132,814	265.6%
Internet Rebate	78,720	-	0.0%
Grants & Awards	15,000	3,490	23.3%
Miscellaneous	35,000	28,469	81.3%
	<u>1,410,220</u>	<u>1,210,054</u>	<u>85.8%</u>
<b>TRANSFER FR PROP APPRAISER</b>	75,000	121,842	162.5%
<b>TRANSFER FR TAX COLLECTOR</b>	<u>641,200</u>	<u>-</u>	<u>0.0%</u>
<b>TOTAL REVENUES</b>	<u><u>81,883,620</u></u>	<u><u>59,398,895</u></u>	<u><u>72.5%</u></u>

**ORANGE COUNTY LIBRARY DISTRICT  
OPERATING FUND EXPENDITURE SUMMARY**

**Six Months Ended March 31, 2026**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(6 months= 50.0%)</b>
<b>SALARIES &amp; BENEFITS</b>			
Salaries	30,750,000	12,064,983	39.2%
Medicare Taxes	450,000	171,985	38.2%
Defined Contribution Pension Plan	2,300,000	904,709	39.3%
Defined Benefit Pension Plan	1,950,000	750,000	38.5%
Money Purchase Pension Plan	2,005,000	834,816	41.6%
Life and Health Insurance (Employees)	6,200,000	2,265,523	36.5%
Worker's Compensation	225,000	126,944	56.4%
Unemployment Compensation	70,000	274	0.4%
Retiree Health Care (OPEB)	800,000	153,653	19.2%
Parking & Bus Passes	350,000	141,598	40.5%
	<u>45,100,000</u>	<u>17,414,485</u>	<u>38.6%</u>
<b>OPERATING</b>			
Professional Services	725,000	247,958	34.2%
Other Contractual Services	3,450,000	1,043,820	30.3%
Other Contract. Serv.- Janitorial	600,000	220,086	36.7%
Training and Travel	250,000	65,701	26.3%
Telecommunication	675,000	113,538	16.8%
Delivery and Postage	1,750,000	756,097	43.2%
Utilities	1,300,000	405,177	31.2%
Rentals and Leases	1,800,000	775,460	43.1%
Insurance	1,000,000	485,888	48.6%
Repairs and Maintenance/Leasehold Improvements	2,000,000	567,313	28.4%
IT Subscriptions/Maintenance Contracts	2,455,000	1,233,110	50.2%
Copying/Printing	425,000	150,255	35.4%
Promotional Activities	525,000	229,615	43.7%
Property Appraiser's Fee	750,000	573,393	76.5%
Tax Collector's Fee	1,625,000	1,154,131	71.0%
Supplies	860,000	273,161	31.8%
Supplies-Hardware/Software	900,000	31,085	3.5%
Supplies-Programming	690,000	217,625	31.5%
Memberships	25,000	29,654	118.6%
	<u>21,805,000</u>	<u>8,573,067</u>	<u>39.3%</u>
<b>CAPITAL OUTLAY</b>			
Building and Improvements	7,000,000	1,495,307	21.4%
Leasehold Improvement	1,000,000	264,747	26.5%
Equipment and Furniture	1,100,000	49,463	4.5%
Hardware/Software	1,275,000	430,358	33.8%
	<u>10,375,000</u>	<u>2,239,875</u>	<u>21.6%</u>
<b>LIBRARY MATERIALS</b>			
Materials - Restricted Contributions	15,000	755	5.0%
Materials - Other	8,304,400	3,114,811	37.5%
	<u>8,319,400</u>	<u>3,115,566</u>	<u>37.4%</u>
<b>TRANSFER TO CAPITAL PROJECTS FUND</b>	5,500,000	2,750,000	50.0%
<b>TRANSFER TO SINKING/EARR FUND</b>	500,000	250,000	50.0%
<b>TOTAL EXPENDITURES</b>	<u><u>91,599,400</u></u>	<u><u>34,342,993</u></u>	<u><u>37.5%</u></u>

**ORANGE COUNTY LIBRARY DISTRICT  
CAPITAL PROJECTS FUND  
Six Months Ended March 31, 2026**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(6 months= 50.0%)</b>
<b>REVENUES</b>			
Investment Earnings	600,000	863,372	143.9%
Transfer from Operating Fund	5,500,000	2,750,000	50.0%
Reserve Lake Nona Deposit	440,000	-	0.0%
Reserve Horizon West Demo	266,000	-	0.0%
Reserves	40,500,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>47,306,000</b>	<b>3,613,372</b>	<b>7.6%</b>
<b>EXPENDITURES</b>			
New Horizon West Branch	12,500,000	3,564,599	28.5%
New Branch FFE	1,000,000	170,173	17.0%
New Branch Materials	1,000,000	73,114	7.3%
New Lake Nona Branch	27,000,000	29,933	0.1%
Reserve Lake Nona Deposit	440,000	-	0.0%
Reserve Horizon West Demo	282,000	-	0.0%
Reserves	5,084,000	(224,447)	-4.4%
<b>TOTAL EXPENDITURES</b>	<b>47,306,000</b>	<b>3,613,372</b>	<b>7.6%</b>

**ORANGE COUNTY LIBRARY DISTRICT**  
**SINKING FUND**  
**Six Months Ended March 31, 2026**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(6 months= 50.0%)</b>
<b>REVENUES</b>			
Investment Earnings	275,000	148,729	54.1%
Transfer from Operating Fund	500,000	250,000	50.0%
Reserves Horizon West Repairs	1,000,000	-	0.0%
Reserves	6,465,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>8,240,000</b>	<b>398,729</b>	<b>4.8%</b>
<b>EXPENDITURES</b>			
Reserves-Building and Improvements	6,740,000	326,145	4.8%
Reserves-Horizon West Contract	1,000,000	48,389	4.8%
Reserves-Technology	500,000	24,195	4.8%
<b>TOTAL EXPENDITURES</b>	<b>8,240,000</b>	<b>398,729</b>	<b>4.8%</b>

**ORANGE COUNTY LIBRARY DISTRICT  
PERMANENT FUND  
Six Months Ended March 31, 2026**

	<b>ANNUAL BUDGET</b>	<b>YTD ACTUAL</b>	<b>(6 months= 50.0%)</b>
<b>REVENUES</b>			
Investment Earnings	40,000	20,416	51.0%
Investment Fair Value	-	80,946	-
Reserves For Operations	603,000	-	-
Reserves	1,000,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>1,643,000</b>	<b>101,362</b>	<b>6.2%</b>
<b>EXPENDITURES</b>			
Equipment	75,000	37,360	49.8%
Reserves For Operations	568,000	-	0.0%
Reserves	1,000,000	64,002	6.4%
<b>TOTAL EXPENDITURES</b>	<b>1,643,000</b>	<b>101,362</b>	<b>6.2%</b>

**ORANGE COUNTY LIBRARY DISTRICT  
OPERATING FUND  
BALANCE SHEET - ASSETS  
March 31, 2026**

<b><u>ASSETS</u></b>	
Cash on Hand	15,470
Equity in Pooled Cash	7,846,611
Equity in Pooled Investments	61,050,112
Accounts Receivable	593
Inventory	177,366
Prepays	282,107
Other Assets - Deposits	<u>3,776</u>
<b>TOTAL ASSETS</b>	<b><u><u>69,376,035</u></u></b>

**ORANGE COUNTY LIBRARY DISTRICT**  
**OPERATING FUND**  
**BALANCE SHEET - LIABILITIES & FUND BALANCE**  
**March 31, 2026**

**LIABILITIES**

Accounts Payable	10,729
Retainage Payable	148,039
Accrued Wages Payable	0
Accrued Sales Tax	513
Accrued Fax Tax	106
Employee Payroll Deductions:	
Dental Insurance	(839)
DCP	866
MPP	(360)
Optional Life	(522)
Vision Plan	(2,710)
Short Term Disability	(4,082)
Accident/Critical/Hospital	750
Staff Association	10,708
Due To Friends of the Library	5,080
<b>TOTAL LIABILITIES</b>	<b>168,278</b>

**FUND BALANCE**

Nonspendable:	
Inventory	177,366
Prepaid Items and Deposits	285,883
Annetta O'B Walker Trust Fund	4,000
A.P. Phillips Memorial Fund	100,000
Willis H. Warner Memorial Fund	33,712
Perce C. and Mary M. Gullett Memorial Fund	19,805
Committed:	
Vivian Esch Estate Fund	44,198
Edmund L. Murray Estate Fund	724,689
Arthur Sondheim Estate Fund	39,941
Future Mast Plan, Strategic Plan & Annual Plan Expends.	4,000,000
Assigned:	
N. Gaiman/Dr. Phillips Ctr Event Proceeds	41,204
J. Green/Dr. Phillips Ctr Event Proceeds	35,806
Unassigned	38,645,251
Current Year Revenue over Expenditures	25,055,902
<b>TOTAL FUND BALANCE</b>	<b>69,207,757</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>69,376,035</b>

**ORANGE COUNTY LIBRARY DISTRICT  
MONTHLY ROLLOVER  
March 31, 2026**

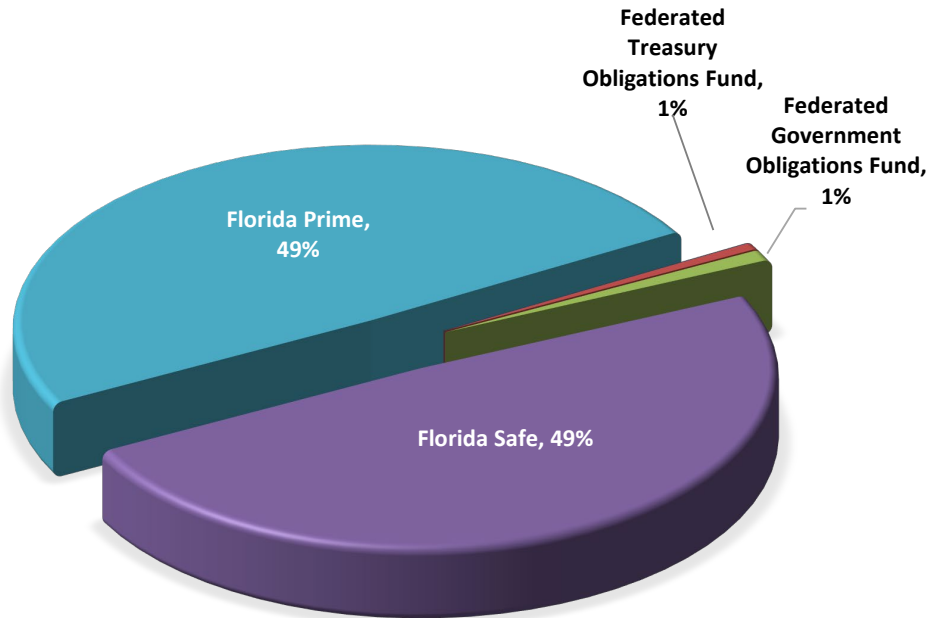
	<u>BALANCE</u> <u>02/28/26</u>	<u>RECEIPTS</u>	<u>DISBURSE</u>	<u>BALANCE</u> <u>03/31/26</u>
<b>OPERATING</b>				
Equity in Pooled Cash	11,487,064	11,223,809	14,864,262	7,846,611
Equity in Pooled Investments	51,416,563	10,133,549	500,000	61,050,112
	<b>62,903,627</b>	<b>21,357,358</b>	<b>15,364,262</b>	<b>68,896,723</b>
<b>CAPITAL PROJECTS</b>				
Equity in Pooled Investments	52,764,322	609,632	-	53,373,954
<b>SINKING</b>				
Equity in Pooled Investments	9,185,252	68,111	-	9,253,363
<b>SELF FUNDED HEALTH</b>				
Equity in Pooled Cash	854,057	487,052	510,732	830,377
Claims Payment Checking Account	116,403	449,749	449,749	116,403
Equity in Pooled Investments	5,085,413	14,705	-	5,100,118
	<b>6,055,873</b>	<b>951,506</b>	<b>960,481</b>	<b>6,046,898</b>

# ORANGE COUNTY LIBRARY DISTRICT

## GENERAL POOLED INVESTMENTS

March 31, 2026

<u>INVESTMENT TYPE</u>	<u>DOLLARS</u>
<b>MONEY MARKET FUNDS</b>	
Federated Treasury Obligations Fund	798,363
Federated Government Obligations Fund	1,283,518
<b>LOCAL GOVERNMENT INVESTMENT POOLS</b>	
Florida Safe	63,171,226
Florida Safe-HW Demo Fund	281,197
Florida Prime (SBA)	<u>63,243,243</u>
<b>TOTAL</b>	<u><u>128,777,547</u></u>



**Annual Comprehensive  
Financial Report ~ FY 2024-2025**

# ANNUAL COMPREHENSIVE FINANCIAL REPORT

## Orange County Library District

A component unit of Orange County, Florida | Year ended 9.30.25



# ANNUAL COMPREHENSIVE FINANCIAL REPORT

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Orange County Library District  
A component unit of Orange County, Florida

**ORANGE COUNTY LIBRARY DISTRICT  
ANNUAL COMPREHENSIVE FINANCIAL REPORT  
YEAR ENDED SEPTEMBER 30, 2025**

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## **INTRODUCTORY SECTION**



March 20, 2026

To the Library Board of Trustees and Residents of the Orange County Library District:

The Annual Comprehensive Financial Report (ACFR) of the Orange County Library District (District) for the fiscal year ended September 30, 2025, is hereby submitted.

Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the management of the District. To the best of our knowledge and belief, the information presented herein is accurate in all material aspects and is reported in a manner designed to present fairly the financial position and results of operations of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The ACFR is presented in four sections:

- **Introductory** – Includes this transmittal letter, the District's organizational chart, a list of principal officials, and the prior year's Certificate of Achievement for Excellence in Financial Reporting.
- **Financial** – Includes the report of the independent auditor, management's discussion and analysis, the basic financial statements, required supplementary information, and other supplementary information.
- **Statistical** – Contains selected financial and demographic information, generally presented on a multi-year basis.
- **Compliance** – Contains schedules and reports required by state and federal regulations.

State statute, augmented by the Rules of the Florida Auditor General, requires that the District's financial statements be published within nine months of fiscal year-end, presented in conformance with generally accepted accounting principles (GAAP) as applicable to governmental entities, and audited in accordance with generally accepted auditing standards and government auditing standards by licensed independent certified public accountants. This report serves to fulfill these requirements.

Management of the District is responsible for establishing and maintaining an internal control framework that is designed to protect the District's assets from loss, theft, or

misuse and to compile sufficient reliable information for the preparation of the District's financial statements in conformity with GAAP. As a recipient of federal and state financial assistance, the District is also responsible for establishing adequate internal controls to ensure compliance with applicable laws and regulations related to those programs. The District's internal control system is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management. We believe the District's internal controls adequately safeguard assets, provide reasonable assurance of properly recorded financial transactions, and provide reasonable assurance that applicable laws and regulations relating to federal and state financial assistance are being followed.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The District's MD&A can be found immediately following the report of the independent auditor.

### **District Profile**

The District was established by a special state legislative act, Chapter 80-555, Laws of Florida, approved by referendum on September 9, 1980, as an independent special taxing district, to provide library services for Orange County, Florida (exclusive of the Cities of Winter Park and Maitland). The original act, as amended, was recodified into Chapter 99-486, Laws of Florida.

The District's Governing Board is comprised of the Board of County Commissioners of Orange County, Florida, and one member appointed by the City Council of the City of Orlando, Florida. The powers of the Governing Board are primarily limited to levying taxes, issuing long-term debt, appointing members of the Board of Trustees, and exercising powers of eminent domain. The five-member Library Board of Trustees is responsible for managing, administering, and operating all library facilities and services of the District. Library services are provided to approximately 1,485,300 residents through a 290,000-square-foot Orlando Public Library building and 14 branch facilities, which range in size from 5,600 to 15,700 square feet.

The District adopts annual budgets for all governmental funds on a modified accrual basis. Budgetary control (i.e., the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. Budget-to-actual comparisons are provided in this report for each governmental fund.

### **Economic Condition**

Information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the District operates.

**Local economy.** The local economy is primarily driven by the tourism and travel industry. Major employers include Walt Disney World Resort, AdventHealth System, Universal Orlando Resort, Orlando Health, Orange County Public Schools, Walmart, Publix, Lockheed Martin, University of Central Florida, and Seminole County Public Schools. The two largest property taxpayers of the District are the Walt Disney Company and Universal City Development.

**Long-term financial planning.** Orange County is a high-growth area and as more residents move into the boundaries of the Library's District, there are increasing needs for additional branch libraries. Management of the District is accumulating financial resources to acquire appropriate sites and construct new branch facilities. Each year, funds are transferred from the District's General Fund to the Capital Projects Fund specifically for future branch development. During the fiscal year ended September 30, 2025, \$15,000,000 was transferred for this purpose and the subsequent year's budget allocated \$5,000,000 for this purpose. As of September 30, 2025, the District had accumulated \$58,448,929 in the Capital Projects Fund for future branch development.

**Relevant financial policies.** It is common to read news stories about State and local governments having underfunded defined benefit pensions and other post-employment benefits (OPEB) plans. Through conservative investment assumptions (6.0% return on investment for pension and OPEB funds) and annually contributing the contribution required by actuaries, the District has appropriately funded plans. Each of the two plans has funded ratios in excess of 100%. Funding these plans appropriately also saves the taxpayers money as the earnings on the investments reduces the contributions that the District must make.

**Major initiatives.**

During the fiscal year ended September 30, 2025, the District completed adding exterior lighting at the Orlando Public Library (OPL), installing a new HVAC system at the West Oaks Branch, refreshing the Winter Garden Branch and refreshing the restrooms at the Eatonville Branch and started the roof replacement at OPL as well as upgrading the HVAC controls. The Horizon West Branch construction was well under way with the facility at approximately 50% complete as of September 30, 2025, with estimated completion in early Summer 2026. The Lake Nona Branch construction had just started construction with site work in process with estimated completion in Fall of 2026. The roof replacement at OPL was 70% complete as of September 30, 2025. The District also began the design for a new front entrance, and the renovation of the first floor at OPL. For FY 2025-26, in addition to completing the Horizon West Branch, replacing the roof at OPL and continuing the construction of the Lake Nona Branch, other new projects are planned. These include renovation of the 1st floor and entryway of the Orlando Public Library, construction of the new Bookmobile auxiliary facility, access control and security camera systems upgrades/replacement system-wide and replacing the HVAC system at the Winter Garden Branch.

## **Awards and Acknowledgements**

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Orange County Library District for its annual comprehensive financial report for the fiscal year ended September 30, 2024. This was the twenty-second consecutive year that the District received this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual comprehensive financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

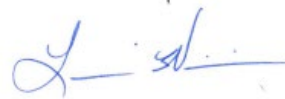
A Certificate of Achievement is valid for a period of one year only. We believe that our current annual comprehensive financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The preparation of this report would not have been possible without the efficient and dedicated services of the District's Finance Department staff. We would also like to extend our appreciation to the Library Board of Trustees for their considerable contributions and support. Finally, we would like to thank the accounting firm of Cherry Bekaert LLP for helping to bring this report together.

Sincerely,



Kristopher S, Shoemaker, CMA, CGFO  
Chief Financial Officer



Lovevia Williams, CPA  
Finance Manager

# ORGANIZATIONAL CHART

## DIRECTOR/CHIEF EXECUTIVE OFFICER

## ASSISTANT DIRECTOR/CHIEF OPERATING OFFICER

### LIFELONG LEARNING

Adult Services  
Events & Programs  
Melrose Center  
Youth Services

### NEIGHBORHOOD SERVICES

Community Engagment  
Horizon West  
North Orange  
Windermere  
West Oaks  
Winter Garden

Alafaya  
Chickasaw  
Eatonville  
Fairview Shores  
Orlando Public Library

Hiawassee  
Lake Nona  
Southeast  
Southwest  
South Creek  
South Trail  
Washington Park

IT Design & Development

Acquisitions Services

### BUSINESS OPERATIONS

Finance  
Facilities & Operations  
Construction  
Custodial Maintenance

### HUMAN RESOURCES

Employee Services  
Training & Development

### MARKETING & PUBLIC RELATIONS

Marketing & Public Relations  
Development

### INITIATIVES & INSIGHTS

Data & User Services

IT Services

**ORANGE COUNTY LIBRARY DISTRICT**  
**List of Principal Officials**  
**FY 2024-2025**

**Library Board of Trustees**

Crockett Bohannon	President
Nicole Benjamin	Vice President
Venessa Tomlin	Trustee
Sharon Smoley	Trustee
Ashley Cisneros Mejia	Trustee

**Director/Chief Executive Officer**

Steven Powell

**Chief Financial Officer**

Kristopher Shoemaker, CMA, CGFO

**Finance Manager**

Lovevia Williams, CPA



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**Orange County Library District  
Florida**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

September 30, 2024

*Christopher P. Morill*

Executive Director/CEO

## **FINANCIAL SECTION**

## Report of Independent Auditor

To the Members of the Orange County Library Board of Trustees  
Orange County Library District  
Orlando, Florida

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Orange County Library District (the "District"), a component unit of Orange County, Florida, as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of September 30, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information, as listed in the table of contents, presented for additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the Introductory and Statistical Sections, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 20, 2026 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Cherry Bekaert LLP*

Orlando, Florida  
March 20, 2026

## Management's Discussion and Analysis

The following discussion and analysis of the Orange County Library District's (the "District") financial statements provides an overview of the District's financial activities, as of and for the fiscal year ended September 30, 2025. This analysis is designed to assist the reader of the financial statements in focusing on the significant financial issues and activities and to identify any significant changes in financial position. The information presented here should be considered in conjunction with the financial statements taken as a whole.

### **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the District's basic financial statements, which are comprised of the following three components.

- Government-wide financial statements
- Fund financial statements
- Notes to the financial statements

### ***Government-wide financial statements***

The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances taken as a whole, in a manner similar to a business.

The *statement of governmental net position* presents information on all of the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating. Assets, deferred outflows of resources, liabilities, and deferred inflows of resources are reported in this statement based on the accrual method of accounting, which is used by most businesses.

The *statement of governmental activities* presents information showing how the District's net position changed during the year. This statement includes all of the District's revenues and expenses, regardless of when the cash is received or paid.

The government-wide financial statements are located on pages 15 -16 of this report.

### ***Fund financial statements***

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Like other local governments, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the District's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for the same library activities reported in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows in and out of the individual funds and the balances left at year-end that are available for spending. These funds are reported based on the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be

converted to cash. Governmental fund statements provide a short-term view of the District's financial operations.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it may be useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. Both the governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison.

The District's governmental funds consist of the General Fund, Capital Projects Fund, Capital Projects Sinking Fund, and Permanent Fund, all of which are reported as major funds. Information is presented separately in the governmental balance sheet and statement of revenues, expenditures, and changes in fund balances for each of these funds. The governmental fund financial statements can be found on pages 17 - 19 of this report.

The District adopted an annual budget for each of its governmental funds. Budgetary comparison schedules are located on page 55 for the General Fund and on pages 66 - 68 for the other funds.

**Proprietary funds.** The District maintains one type of proprietary fund. An *internal service fund* is an accounting device used to accumulate and allocate costs internally among the District's various functions. The District uses its Internal Service Fund to account for its self-insured health coverage provided to employees and retirees. Because these services benefit governmental functions, they have been included within governmental activities in the government-wide financial statements. The basic Internal Service Fund financial statements can be found on pages 20 - 22.

**Fiduciary funds.** *Fiduciary funds* are used to account for resources held for the benefit of parties outside the District. The District is the fiduciary for the Defined Benefit, Defined Contribution, and Money Purchase Pension Plans as well as the Other Postemployment Benefit ("OPEB") Plan. The combined activities for these plans are reported in the Statement of Fiduciary Net Position – Pension and OPEB Trust Funds, and Statement of Changes in Fiduciary Net Position – Pension and OPEB Trust Funds on pages 23 - 24 of this report. Combining financial statements for the plans can be found on pages 64 - 65. The financial activities for these plans are excluded from the District's government-wide financial statements because the District cannot use the assets to finance its operations.

#### **Notes to the financial statements**

The *notes to the financial statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25 - 54 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information, which can be found on pages 55 - 63 of this report.

## Government-wide Financial Analysis

The following summarizes the District's net position at September 30, 2025 and 2024.

	<u>2025</u>	<u>2024</u>
Current and other assets	\$147,341,591	\$135,316,631
Capital assets	58,685,317	40,839,367
<b>Total assets</b>	<b>206,026,908</b>	<b>176,155,998</b>
Deferred outflows of resources	2,489,096	2,403,370
<b>Total assets and deferred outflows of resources</b>	<b>208,516,004</b>	<b>178,559,368</b>
Other liabilities	8,900,384	5,544,487
Long term liabilities	6,663,720	6,460,784
<b>Total liabilities</b>	<b>15,564,104</b>	<b>12,005,271</b>
Deferred inflows of resources	11,818,353	10,156,185
<b>Total liabilities and deferred inflows of resources</b>	<b>27,382,457</b>	<b>22,161,456</b>
Net position:		
Net investment in capital assets	48,644,817	33,948,426
Restricted	16,999,521	22,730,812
Unrestricted	115,489,209	99,718,674
<b>Total net position</b>	<b>\$181,133,547</b>	<b>\$156,397,912</b>

As noted earlier, net position may serve over time as a useful indicator of the District's financial position. During the year ended September 30, 2025, the District increased its net position through operating results by \$24,735,635 and assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$181,133,547 as of the end of the fiscal year.

The net investment in capital assets portion of the District's net position consists of land, buildings, improvements, infrastructure, furniture and equipment, library books, intangible assets, right-to-use buildings and equipment, subscription-based information technology arrangements and construction in progress. The District uses capital assets to provide library services. Consequently, these assets are not available for future spending. The District does not have any general obligation debt associated with its capital assets. However, the District does have long-term liabilities associated with right-to-use buildings and equipment and subscription-based information technology arrangements.

A second category of net position is referred to as restricted since the resources are related to net OPEB and/or net pension assets or are otherwise subject to external restrictions on how they can be used. This category includes funds donated to the District, which can only be used for specified purposes.

The last category, unrestricted, may be used to meet the District's ongoing obligations to citizens and creditors.

The following summarizes the District's governmental activities for the years ended September 30, 2025 and 2024.

	<b>2025</b>	<b>2024</b>
<b>Program Revenues</b>		
Charges for services	\$759,004	\$631,152
Operating grants and contributions	1,322,197	955,233
<b>General Revenues</b>		
Property taxes	74,382,576	68,992,498
Investment income	5,948,232	6,487,213
Miscellaneous	285,069	274,421
<b>Total revenues</b>	<b>82,697,078</b>	<b>77,340,517</b>
<b>General Expenses</b>		
Interest expense	211,501	234,221
<b>Program Expenses</b>		
Salaries and benefits	34,261,458	33,345,281
Operating	13,384,573	12,276,577
Depreciation	4,995,717	4,632,698
Materials	5,108,194	4,571,539
<b>Total expenses</b>	<b>57,961,443</b>	<b>55,060,316</b>
<b>Changes in net position</b>	<b>24,735,635</b>	<b>22,280,201</b>
<b>Net position-beginning of year</b>	<b>156,397,912</b>	<b>133,774,025</b>
Adjustment to net position	-	343,686
<b>Net position-beginning as restated</b>	<b>156,397,912</b>	<b>134,117,711</b>
<b>Net position - end of year</b>	<b>\$181,133,547</b>	<b>\$156,397,912</b>

- Charges For Services increased by \$127,852 mainly due to \$74,585 in additional Fee Card Sales (these are fees charged to patrons that do not live in the district); \$35,188 increase in Copies & Prints (the Library reduced the fees and resulted in additional revenue); \$7,445 in additional Meeting Room Rental (as all the meeting rooms were back on line in FY 2024-25); and \$7,629 in additional Passport Services (as we were fully staffed for that service in FY 2024-25).
- Operating grants and contributions increased by \$366,964 mainly due to the \$358,419 increase in Other Contributions (as a result of donations received from the Doose Estate \$306,319 and Davison Foundation \$50,000); a \$76,728 increase from the Friends Of the Library (\$70,000 for the John Green Author Event); which were off-set by a \$14,644 decrease in Federal/State/City grants; and a \$53,539 decrease in other Grants and Awards.
- While the ad-valorem tax rate did not change, property taxes increased \$5,390,078 due to higher property values and new construction.
- Investment income decreased by \$538,981 which is contributable to less funds being invested as the Library is cash funding the capital projects, the market performance and the Fed Fund Rate which was lowered throughout the year.
- Salaries and benefits increased by \$916,177 due to providing a 4% increase to existing staff; increasing staffing levels by 20 employees in preparation of the new branch openings in FY 2025-26; and the associated benefit costs of Defined Benefit, Defined Contribution and Health Insurance.
- The \$1,107,966 increase in operating expenditures is primarily due to increased costs for leasehold Improvements, information technology subscriptions and tax collector fees.

### **Fund Financial Analysis**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The District's governmental funds provide information on near-term inflows, outflows, and balances of spendable resources. Unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is used to account for all revenues and expenditures applicable to the general operations of the District, which are not required to be accounted for in another fund. Unassigned fund balance decreased by \$1,420,042. The decrease is mainly due to assigning \$697,831 from unassigned to assigned to Future OCLS Foundations (these are dedicated funds from the Cobble and Doose Estates) and the Library expended \$841,501 more on operations than operating revenues received (Note: The Library had budgeted to spend \$7,426,980 more on operations than operating revenues received, the majority of the savings came from capital projects delay).

All these variances are explained in the government-wide discussion above. The net result is a decrease to the General Fund.

The \$4,368,481 increase in the Capital Projects Fund was due to transferring \$15,000,000 from the Operating Fund to fund the Lake Nona and Horizon West Branches; \$2,323,759 in Investment Income which was off-set by \$12,955,278 in construction costs.

The Capital Projects Sinking Fund was established to accumulate resources for future building improvements such as capital maintenance and major technology purchases. The assigned fund balance increased by \$2,315,936 during the year due to a \$2,000,000 transfer from the General Fund and \$315,936 of investment earnings. The total fund balance of \$8,872,278 includes 1) \$7,872,278 which is assigned for capital maintenance projects such as HVAC (Chiller) replacements and emergency repairs while waiting for insurance proceeds; and 2) \$1,000,000 assigned for emergency repairs specifically for the Horizon West branch per the Horizon West land lease agreement.

Fund balance in the Permanent Fund increased by \$173,872 from \$208,677 in investment earnings off-set by \$34,805 in equipment replacements. Of the ending fund balance, \$1,000,000 is non-spendable and the remaining \$786,504 is restricted for upgrades to the Melrose Center.

### **General Fund Budgetary Highlights**

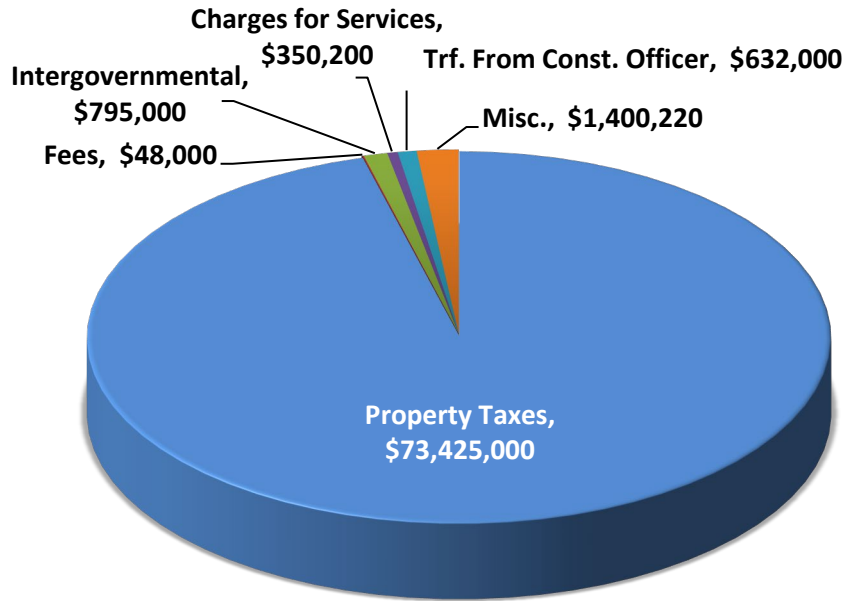
The District adopted a budget for its General Fund (see page 55) prior to the start of its fiscal year and did not amend it. Accordingly, the original and final budgets are the same.

The General Fund budget is prepared on a basis consistent with generally accepted accounting principles, except for right-to-use capital outlay expenditures, other financing sources-lease liabilities issued, other financing sources-subscription liabilities issued and debt service principal and interest expenditures, which are not budgeted.

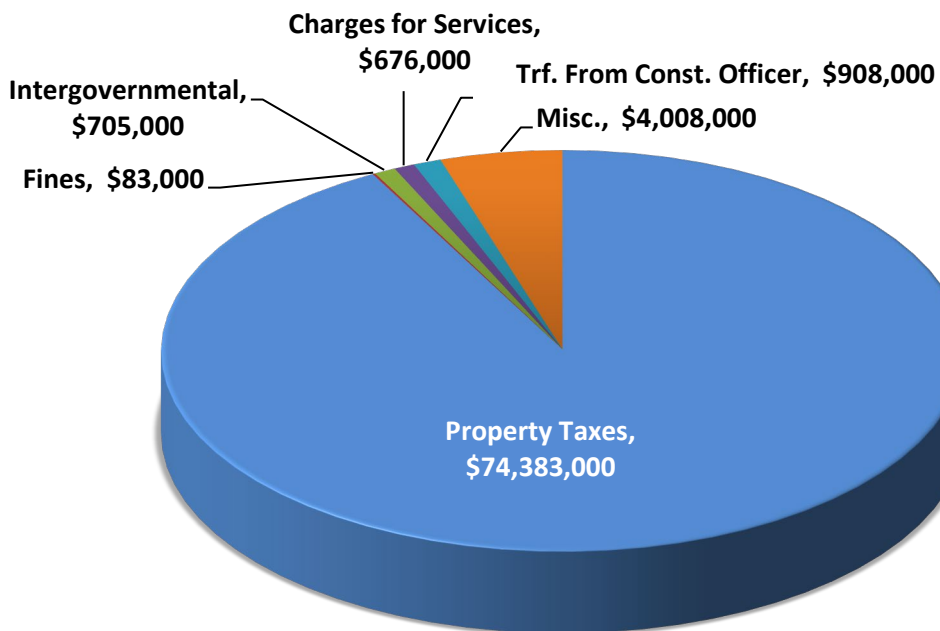
The following charts show the budget versus actual for revenues and expenditures (rounded to nearest one thousand).

# GENERAL FUND

## Budgeted Revenues and Transfers - \$76,650,420

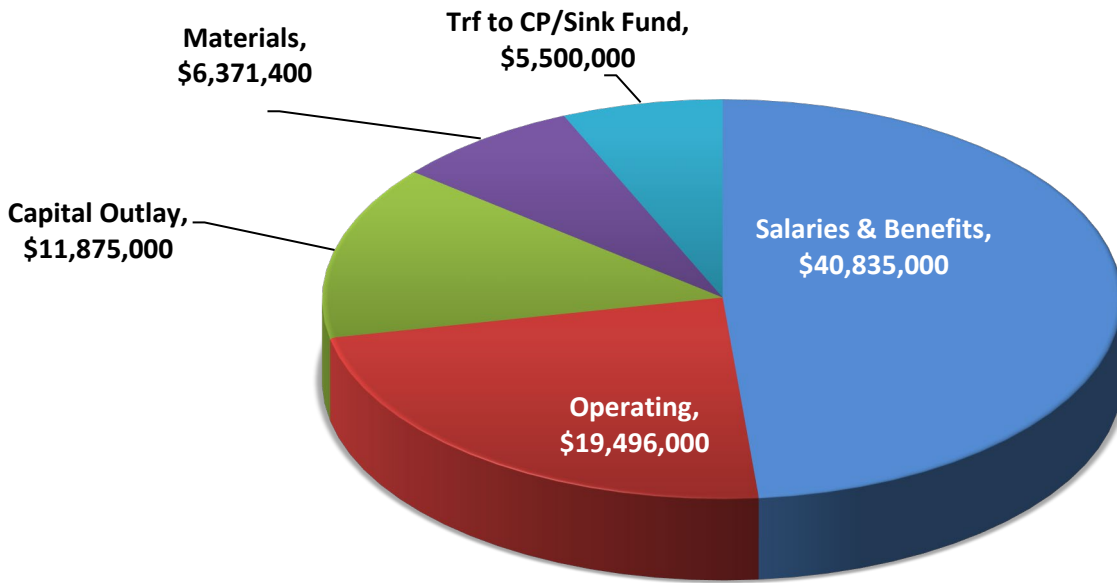


## Actual Revenues and Transfers - \$80,763,000

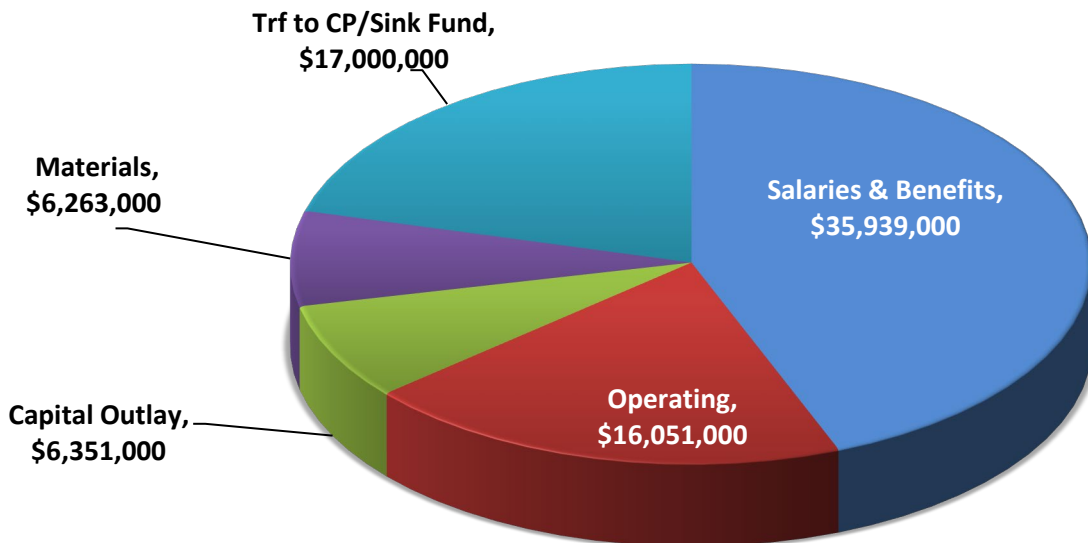


# GENERAL FUND

## Budgeted Expenditures and Transfers - \$84,077,400



## Actual Expenditures and Transfers - \$81,604,000



The following summarizes significant variations between the amounts budgeted and the actual amounts for the General Fund.

**Property Taxes** – The District budgets 95% of the taxes levied to be in compliance with State requirements. However, the District traditionally receives more property taxes than budgeted.

**Intergovernmental Revenues** – Actual county, state and federal grant revenues received during the year were \$90,270 less than budgeted. This is mainly due to federal funds to libraries being reduced.

**Charges for Services** – Charges for services increased by \$360,804 due to higher than anticipated revenues from Fees and Lost Materials, Fee Cards and Copies/Prints as a result of changes in policy and pricing. Additionally, Meeting Room Rental increase by \$7,445 and Passport Services increase by \$7,629.

**Investment Income** - Investment income revenue was higher than budgeted by \$1,933,360 due to a combination of increase balance Capital Project Fund and market conditions.

**Other** - Included in miscellaneous revenues, the District recognized \$37,000 from the Supervisor of Elections for using our facilities for polling locations, and \$15,841 from Truist for the Commercial Card program rebate. This came in higher than what was budgeted.

**Salaries and Benefits** – The salaries and benefits were under budget by \$4,895,651 mainly due to having budgeted positions vacant throughout the year.

**Operating** – The District expended \$16,050,648 of the \$19,496,000 operating budget. The underspend of \$3,445,352 was a result of the following:

- \$776,041 savings in Supplies – Hardware/Software as a result of deferring replacing out-of-warranty PCs, tablets and printers.
- \$633,493 savings in Other Contractual Services lower than anticipated rates for security services (Police, Sheriff, Security Guards), reclassified contracted marketing material costs to promotions and software costs now considered SBITA.
- \$446,610 savings in Supplies and Supplies-Programming due to bookmobile being delayed until FY 2025-2026, and reduction in the cost for office supplies and janitorial supplies and postponed office furniture purchases.
- \$369,689 savings in Telecommunication Services due to the discontinuation of the mobile hot-spot program.
- \$311,819 savings in Rent/Leases due to lower than budgeted rental increases.
- \$279,420 savings in Professional Services due to capitalization of design fees, which were budgeted as operating costs.
- \$265,000 savings in Insurance Costs due to lower than anticipated renewal rates.

- \$224,016 savings in Utilities costs due to implementing energy saving techniques and a lower than anticipated rate increase from OUC and Duke Energy.
- \$139,264 savings in various other accounts.

**Capital Outlay** – Of the total \$18,246,400 budget, this category was underspent by \$5,632,992 primarily due to underspending \$3,691,373 on Capital Projects, including \$1,150,544 of the Roofing Project moving into FY 2025-26; the Exterior Lighting Project coming in \$1,381,314 under budget, \$1,159,515 of the OPL 1<sup>st</sup> Floor design cost being moved to FY 2025-26; Furniture & Equipment being underspent by \$634,261 due to delayed/postponed purchases; Hardware/Software being underspent by \$1,198,522 as the network upgrade and computer replacements were pushed back to FY 2025-2026. Additionally, \$600,000 of HRIS and Financial Software were budgeted as a capital purchase, however, the related contracts resulted in subscriptions. Library Materials was underspent by \$108,836 due to lower than anticipated price increases.

**Capital Assets**

The District’s capital assets, net of accumulated depreciation/amortization, consist of the following at September 30, 2025 and 2024.

	<b>2025</b>	<b>2024</b>
Land	\$3,349,802	\$3,349,802
Construction in progress	18,998,446	3,093,021
Library books for future branch locations	1,212,930	-
Buildings and building improvements	22,760,073	23,115,336
Right-to-use leased buildings	5,167,025	5,605,397
Infrastructure	642,026	704,896
Furniture and equipment	2,246,713	1,992,857
Right-to-use leased equipment	229,087	343,631
Right-to-use subscription asset	1,883,502	400,650
Library books and audiovisual materials	2,107,519	2,085,117
Intangible assets-software & website development	88,194	148,660
<b>Total Capital Assets</b>	<b>\$58,685,317</b>	<b>\$40,839,367</b>

As of September 30,2025, the Library possessed books designated for future branch locations at Horizon West and Lake Nona. Since these branches have not yet opened, the books remain unused and, consequently, were not subject to the depreciation for fiscal year 2025.

Significant capital asset purchases included the following:

- The construction cost for Horizon West was \$12,501,292.
- The construction cost for Lake Nona was \$458,029.
- The construction cost for the OPL Roof Replacement was \$2,969,629.
- Library books for both Lake Nona and Horizon West was \$1,212,930.
- The HVAC controls at the Main Library were replaced at a total cost of \$342,062.
- The restrooms at the Winter Garden Branch were refreshed at a total cost of \$362,008.

Additional information on the District’s capital assets can be found on page 38 of this report.

**Long-term Liabilities**

The District’s long-term liabilities consist of the following at September 30, 2025 and 2024.

	<u>2025</u>	<u>2024</u>
Accrued compensated absences	\$3,580,277	\$3,436,453
Lease liabilities	5,898,276	6,377,231
Subscription liabilities	1,416,896	308,850
	<u>\$10,895,449</u>	<u>\$10,122,534</u>

Additional information on the District’s long-term liabilities can be found on page 39 - 41 of this report.

**Financial outlook**

Based in the current housing market values holding steady and not decreasing, combined with the number of new housing permits and commercial permits being applied for, the District sees a steady 1% to 3% growth in property taxes per year over the next several years. Universal’s EPIC Theme Park opened in the Summer of 2025, which will have a significant impact on property taxes for FY 2026-2027. The Horizon West and the Lake Nona branches are scheduled to open in FY 2025-2026. The operating costs for these branches have been included into the District’s long-range operating and financial plan.

The unknown factor is the effect on property taxes based on proposed house and senate bills. The result will not be known until November 2026 and any effect would not be apparent until FY 2026-27.

**Requests for Financial Information**

This report is designed to provide a general overview of the District’s finances and to show accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be directed to:

Lovevia Williams, CPA, Finance Manager  
Orange County Library District  
101 East Central Blvd.  
Orlando, Florida 32801

## **BASIC FINANCIAL STATEMENTS**

# ORANGE COUNTY LIBRARY DISTRICT

## Statement of Net Position

September 30, 2025

### Assets and Deferred Outflows of Resources

Cash and cash equivalents	\$ 17,140,981
Investments	104,829,194
Due from other governmental agencies	959,126
Due from OPEB Trust Fund	113,811
Other receivables	273,032
Inventory	177,366
Prepaid items	740,015
Net pension asset	13,034,467
Net OPEB asset	10,073,599
Nondepreciable capital assets	23,561,178
Depreciable/amortizable capital assets (net of accumulated depreciation/amortization)	<u>35,124,139</u>
<b>Total assets</b>	206,026,908
Deferred outflows of resources related to pension and OPEB	<u>2,489,096</u>
<b>Total assets and deferred outflows of resources</b>	<u>208,516,004</u>

### Liabilities and Deferred Inflows of Resources

Accrued salaries payable	791,272
Other accrued liabilities	58,087
Accounts payable	3,011,889
Claims payable	285,439
Retainage payable	521,968
Long-term liabilities:	
Due within one year: Compensated absences, lease and subscription liabilities	4,231,729
Due beyond one year: Compensated absences, lease and subscription liabilities	<u>6,663,720</u>
<b>Total liabilities</b>	15,564,104
Deferred inflows of resources related to pension and OPEB	<u>11,818,353</u>
<b>Total liabilities and deferred inflows of resources</b>	<u>27,382,457</u>

### Net Position

Net investment in capital assets	48,644,817
Restricted for:	
Net pension and OPEB	13,778,809
Nonexpendable endowments	1,157,517
Melrose Center and Horizon West and Lake Nona Branch agreements	2,063,195
Unrestricted	<u>115,489,209</u>
<b>Total net position</b>	<u>\$ 181,133,547</u>

See notes to financial statements.

# ORANGE COUNTY LIBRARY DISTRICT

Statement of Activities  
Year Ended September 30, 2025

## Program expenses:

Salaries and benefits	\$ 34,261,458
Operating	13,384,573
Depreciation/amortization	4,995,717
Electronic materials	5,108,194
Interest Expense	<u>211,501</u>

**Total program expenses** 57,961,443

## Program revenues:

Charges for services	759,004
Operating grants and contributions	<u>1,322,197</u>

**Total program revenues** 2,081,201

**Net program revenues (expenses)** (55,880,242)

## General revenues:

Property taxes	74,382,576
Investment income	5,948,232
Miscellaneous	<u>285,069</u>

**Total general revenues** 80,615,877

**Change in net position** 24,735,635

**Net position - beginning of year** 156,397,912

**Net position - end of year** \$ 181,133,547

**ORANGE COUNTY LIBRARY DISTRICT**

**Balance Sheet**

**Governmental Funds**

**September 30, 2025**

	<b>General</b>	<b>Capital Projects</b>	<b>Capital Projects Sinking</b>	<b>Permanent</b>	<b>Total Governmental Funds</b>
<b>Assets</b>					
Cash and cash equivalents	\$ 4,672,477	\$ 10,929,942	\$ 190,299	\$ 17,202	\$ 15,809,920
Investments	40,649,865	48,809,203	8,681,970	1,769,293	99,910,331
Due from other governmental agencies	959,126	-	-	-	959,126
Other receivables	8,338	3,765	9	9	12,121
Inventory	177,366	-	-	-	177,366
Prepaid items	252,620	487,395	-	-	740,015
<b>Total assets</b>	<b>\$ 46,719,792</b>	<b>\$ 60,230,305</b>	<b>\$ 8,872,278</b>	<b>\$ 1,786,504</b>	<b>\$ 117,608,879</b>
<b>Liabilities and Fund Balances</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 1,655,359	\$ 1,356,530	\$ -	\$ -	\$ 3,011,889
Accrued salaries payable	791,272	-	-	-	791,272
Other accrued liabilities	24,184	-	-	-	24,184
Retainage payable	97,122	424,846	-	-	521,968
<b>Total liabilities</b>	<b>2,567,937</b>	<b>1,781,376</b>	<b>-</b>	<b>-</b>	<b>4,349,313</b>
<b>Fund Balances:</b>					
Nonspendable:					
Inventory	177,366	-	-	-	177,366
Prepaid items	252,620	47,395	-	-	300,015
Lake Nona - Advance Rent Payment	-	440,000	-	-	440,000
Annetta O'B Walker Trust Fund	4,000	-	-	-	4,000
A.P. Phillips Jr. Memorial Fund	100,000	-	-	-	100,000
Perce C. and Mary M. Gullet Memorial Fund	19,805	-	-	-	19,805
Willis H. Warner Memorial Fund	33,712	-	-	-	33,712
Kendrick B. Melrose Donation	-	-	-	1,000,000	1,000,000
Restricted For:					
Horizon West - Demolition Fund	-	276,691	-	-	276,691
Melrose Center Operations	-	-	-	786,504	786,504
Horizon West - Emergency Repair Fund	-	-	1,000,000	-	1,000,000
Committed To:					
Strategic Plan	4,000,000	-	-	-	4,000,000
Edmund L. Murray Estate Fund	724,689	-	-	-	724,689
Arthur Sondheim Estate Fund	39,941	-	-	-	39,941
Vivian Esch Estate Fund	44,198	-	-	-	44,198
Assigned To:					
Future Author Events	77,010	-	-	-	77,010
Future OCLS Foundation	697,831	-	-	-	697,831
Capital Projects	-	57,684,843	7,872,278	-	65,557,121
Unassigned:	37,980,683	-	-	-	37,980,683
<b>Total fund balances</b>	<b>44,151,855</b>	<b>58,448,929</b>	<b>8,872,278</b>	<b>1,786,504</b>	<b>113,259,566</b>
<b>Total liabilities and fund balances</b>	<b>\$ 46,719,792</b>	<b>\$ 60,230,305</b>	<b>\$ 8,872,278</b>	<b>\$ 1,786,504</b>	<b>\$ 117,608,879</b>

Total fund balances	\$ 113,259,566
Capital assets reported in government-wide financial statements	58,685,317
Net pension asset reported in the government-wide financial statements	13,034,467
Net OPEB asset reported in the government-wide financial statements	10,073,599
Long-term liabilities reported in government-wide financial statements	(10,895,449)
Assets and liabilities of internal service fund included in government-wide financial statements	6,305,304
Deferred outflows of resources related to pensions and OPEB reported in government-wide financial statements	2,489,096
Deferred inflows of resources related to pensions and OPEB reported in government-wide financial statements	(11,818,353)
Net position of governmental activities	<u>\$ 181,133,547</u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**Year Ended September 30, 2025**

	<u>General</u>	<u>Capital Projects</u>	<u>Capital Projects Sinking</u>	<u>Permanent</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>					
Taxes:					
Property	\$ 74,382,576	\$ -	\$ -	\$ -	\$ 74,382,576
Intergovernmental revenues:					
State aid to libraries	622,179	-	-	-	622,179
Federal grants	82,551	-	-	-	82,551
Charges for services:					
Fees and lost materials	83,145	-	-	-	83,145
Copiers and printers	261,899	-	-	-	261,899
Other fees	413,960	-	-	-	413,960
Miscellaneous revenue:					
Investment income	3,099,860	2,323,759	315,936	208,677	5,948,232
Contributions	605,896	-	-	-	605,896
Other	301,975	-	-	-	301,975
<b>Total revenues</b>	<u>79,854,041</u>	<u>2,323,759</u>	<u>315,936</u>	<u>208,677</u>	<u>82,702,413</u>
<b>Expenditures:</b>					
Current:					
Salaries and benefits	35,939,349	-	-	-	35,939,349
Operating	13,178,080	-	-	14,211	13,192,291
Capital Outlay:					
Owned	12,368,916	12,955,278	-	20,594	25,344,788
Leasehold Improvements	244,492	-	-	-	244,492
Right-to-use assets	2,382,295	-	-	-	2,382,295
Debt service:					
Principal - leases	863,286	-	-	-	863,286
Principal - subscriptions	625,484	-	-	-	625,484
Interest - leases	196,825	-	-	-	196,825
Interest - subscriptions	14,676	-	-	-	14,676
<b>Total expenditures</b>	<u>65,813,403</u>	<u>12,955,278</u>	<u>-</u>	<u>34,805</u>	<u>78,803,486</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	14,040,638	(10,631,519)	315,936	173,872	3,898,927
<b>Other financing sources (uses):</b>					
Lease liabilities issued	384,331	-	-	-	384,331
Subscription liabilities issued	1,733,530	-	-	-	1,733,530
Transfers in (out)	(17,000,000)	15,000,000	2,000,000	-	-
<b>Total other financing sources (uses)</b>	<u>(14,882,139)</u>	<u>15,000,000</u>	<u>2,000,000</u>	<u>-</u>	<u>2,117,861</u>
<b>Net change in fund balances</b>	(841,501)	4,368,481	2,315,936	173,872	6,016,788
<b>Fund balances at beginning of year</b>	<u>44,993,356</u>	<u>54,080,448</u>	<u>6,556,342</u>	<u>1,612,632</u>	<u>107,242,778</u>
<b>Fund balances at end of year</b>	<u>\$ 44,151,855</u>	<u>\$ 58,448,929</u>	<u>\$ 8,872,278</u>	<u>\$ 1,786,504</u>	<u>\$ 113,259,566</u>

See notes to financial statements.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Reconciliation of the Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances of Governmental Funds to the**  
**Statement of Activities**  
**Year Ended September 30, 2025**

Net change in fund balances - total governmental funds \$ 6,016,788

Governmental funds report all capital outlays as expenditures. However, in the statement of activities the cost of capital outlay, other than electronic library books and other materials, is allocated over estimated useful lives and reported as depreciation/amortization expense. This is the amount of capital outlay not reported as electronic materials expense on the statement of activities. 22,863,381

In the statement of activities, a gain or loss on the disposition of capital assets is reported, whereas in the governmental funds, the proceeds received from disposition of capital assets increases financial resources. Thus, the change in net position differs from the change in fund balance by the net book value of capital assets disposed of. (21,714)

Depreciation/amortization of capital assets, not reported in governmental funds. (4,995,717)

Some items affecting expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds, as follows:

Increase in net pension asset	4,071,611
Increase in accrued compensated absences	(143,824)
Decrease in lease liabilities	478,955
Increase in subscription liabilities	(1,108,046)
Decrease in net OPEB asset	(673,454)

Deferred outflows and inflows of resources related to pensions and OPEB are applicable to future periods and, therefore, are not reported in the governmental funds.

Decrease in deferred outflows of resources	85,726
Increase in deferred inflows of resources	(1,662,168)

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. The change in net position of internal service funds is reported in the statement of activities. (175,903)

Change in net position - statement of activities \$ 24,735,635

**ORANGE COUNTY LIBRARY DISTRICT**  
**Statement of Net Position-**  
**Internal Service Fund**  
**September 30, 2025**

**Assets**

Current Assets:

Cash and cash equivalents	\$ 1,331,061
Investments	4,918,863
Due from OPEB Trust Fund	113,811
Interest & dividend receivable	656
Accounts receivable	<u>260,255</u>

**Total current assets** 6,624,646

**Liabilities**

Current Liabilities:

Claims payable	285,439
Accounts payable	<u>33,903</u>

**Total current liabilities** 319,342

**Unrestricted net position** \$ 6,305,304

**ORANGE COUNTY LIBRARY DISTRICT**  
**Statement of Revenues, Expenses, and Changes in Net Position-**  
**Internal Service Fund**  
**Year Ended September 30, 2025**

<b>Operating Revenues</b>		
Charges for services		<u>\$ 4,433,623</u>
<b>Operating Expenses</b>		
Claims expenses	4,465,836	
Stop loss insurance	306,583	
Contractual services	<u>70,630</u>	
<b>Total operating expenses</b>		<u>4,843,049</u>
Operating loss		(409,426)
<b>Nonoperating Revenues</b>		
Investment earnings		<u>233,523</u>
Change in net position		(175,903)
<b>Net position - beginning of year</b>		<u>6,481,207</u>
<b>Net position - end of year</b>		<u><u>\$ 6,305,304</u></u>

See notes to financial statements.

# ORANGE COUNTY LIBRARY DISTRICT

## Statement of Cash Flows- Internal Service Fund Year Ended September 30, 2025

### Cash flows from operating activities

Receipts from charges for services	\$ 4,525,606
Cash payments for claims and expenses	<u>(5,023,587)</u>

**Net cash used in operating activities** (497,981)

### Cash flows from investing activities

Purchase of investments	(87,359)
Sale of investments	97,850
Income from investments	<u>15,414</u>

**Net cash provided in investing activities** 25,905

**Net decrease in cash and cash equivalents** (472,076)

**Cash and cash equivalents, October 1, 2024** 1,803,137

**Cash and cash equivalents, September 30, 2025** \$ 1,331,061

### Reconciliation of operating loss to cash flows used in operating activities

Operating loss	\$ (409,426)
Adjustments to reconcile operating loss to net cash used by operating activities:	
Increase in receivables	(239,281)
Decrease in due from OPEB Trust Fund	107,946
Increase in claims payable and accounts payable	<u>42,780</u>

**Net cash used in operating activities** \$ (497,981)

### Non-cash investing, capital or financing activities:

Interest earnings from Local Government Investment Pools \$ 220,126

**ORANGE COUNTY LIBRARY DISTRICT**  
**Statement of Fiduciary Net Position-**  
**Pension and Other Postemployment Benefit Trust Funds**  
**September 30, 2025**

**Assets**

Cash and cash equivalents	\$ 867,160
Accounts receivable	319
Interest and dividend receivable	65
Notes receivable from plan participants	313,243
Investments:	
Commingled account:	
Fixed income	18,817,503
Mutual funds:	
Domestic equities	84,559,754
International equities	29,702,842
Stable value	7,548,771
Fixed income	14,469,925
Real estate	<u>2,795,771</u>
Total investments	<u>157,894,566</u>
<b>Total assets</b>	<u><u>159,075,353</u></u>

**Liabilities**

Accounts payable	32,876
Due to Internal Service Fund	<u>113,811</u>
<b>Total liabilities</b>	<u><u>146,687</u></u>

**Net Position**

Restricted for:	
Pensions	131,226,866
Other postemployment benefits	<u>27,701,800</u>
<b>Total net position</b>	<u><u>\$ 158,928,666</u></u>

See notes to financial statements.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Statement of Changes in Fiduciary Net Position-**  
**Pension and Other Postemployment Benefit Trust Funds**  
**Year Ended September 30, 2025**

**Additions:**

Employer contributions:	
General Fund	\$ 5,405,531
Employee contributions:	
Loan Interest	17,665
Investment gain	17,046,577
Investment expenses	<u>(92,052)</u>
<b>Total additions</b>	<u>22,377,721</u>

**Deductions:**

Benefits paid to participants	5,590,382
Administrative expenses	<u>88,122</u>
<b>Total deductions</b>	<u>5,678,504</u>

<b>Change in net position</b>	16,699,217
<b>Net position - beginning of year</b>	<u>142,229,449</u>
<b>Net position - end of year</b>	<u><u>\$ 158,928,666</u></u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies**

***Reporting entity***

The Orange County Library District (the "District") was established by a special state legislative act, Chapter 80-555, Laws of Florida, approved by referendum on September 9, 1980 as an independent special taxing district, to provide library services for Orange County, Florida (exclusive of the Cities of Winter Park and Maitland). The original act, as amended, was recodified into Chapter 99-486, Laws of Florida.

The District's Governing Board is comprised of the Board of County Commissioners of Orange County, Florida (the "County") and one member appointed by the City Council of the City of Orlando, Florida. A five-member Board of Trustees (the "Board") is appointed by the Governing Board to manage, administer and operate all library facilities and services of the District. The District is a component unit of the County because the District's Governing Board is substantially the same as that of the County and the District is fiscally dependent on the County for issuance of bonded debt.

***Government-wide and fund financial statements***

The government-wide financial statements (i.e., the statement of governmental net position and the statement of governmental activities) report information on all of the nonfiduciary activities of the District. With the exception of interfund services provided and used, the effect of interfund activity has been removed from these statements.

The statement of governmental activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers who purchase, use, or directly benefit from goods or services provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and pension and other postemployment benefit trust funds, even though the trust funds are excluded from the government-wide financial statements. All of the District's individual governmental funds are reported as major and are presented as separate columns in the fund financial statements.

***Measurement focus, basis of accounting, and financial statement presentation***

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting under governmental accounting standards, as are the internal service and pension and other postemployment benefit trust fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies (continued)**

For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to leases, subscription-based technology agreements, compensated absences and claims and judgments are recorded only when payment is due.

Property taxes and investment earnings associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The Internal Service Fund distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from claims activities, whereas non-operating items consist of investing activities.

*Governmental Funds* - The District reports the following governmental funds, all of which are major funds:

General Fund is used to account for all revenues and expenditures applicable to the general operations of the District, except those required to be accounted for in another fund. It also includes the debt service expenditures associated with the financing of the long-term lease and subscription liabilities.

Capital Projects Fund is used to account for resources designated to construct or acquire capital assets and major improvements.

Capital Projects Sinking Fund is used to accumulate resources for the future construction or acquisition of capital assets and major improvements.

Permanent Fund is used to account for resources that are legally restricted to the extent that only earnings, and not principal, are used for purposes that support the District's programs.

*Proprietary Funds* - The District reports the Internal Service Fund to account for health self insurance activities.

*Fiduciary Funds* - The District reports pension and other postemployment benefit trust funds to account for the activities of the Defined Benefit, Defined Contribution, and Money Purchase Pension Plans and the Other Postemployment Benefit Plan.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies (continued)**

***Cash and cash equivalents***

Cash and cash equivalents include cash on hand, demand deposits, and money market accounts. Investments in external pools, including Florida Prime and Florida Safe, are considered investments.

***Investments***

Investments are stated at fair value, net asset value ("NAV") or amortized cost, which approximate fair value. Investment income includes all realized and unrealized gains and losses. Interest and dividend income is recognized on the accrual basis.

***Receivables***

Amounts due from private individuals, organizations or other governments which are owed to the District, but not collected as of September 30, 2025, are reported as receivables. These receivables consist of interest, dividends, reimbursements, rebates, plan participant note receivables, grants and taxes. Receivables are reported at their gross value. The District does not bill for services, so there is no provision for uncollectible amounts.

***Inventory and prepaid items***

Inventory is stated at cost on the basis of the "first-in", "first-out" method of accounting. The effect of this method is to flow costs through operations in the order in which the items were purchased. Inventory and prepaid costs are recorded as expenditure at the time individual items are consumed (consumption method).

***Pension and OPEB assets***

The District administers a single employer, defined benefit pension plan (Defined Benefit Pension Plan for Employees of the Orange County Library District) ("Plan") covering full-time employees hired on or prior to December 31, 2006. The required contributions to the Plan are actuarially determined and include normal costs. See Financial Statement Note 7 for further information related to the Plan.

The District also administers a single-employer defined benefit other postemployment benefit plan ("OPEB Plan") and can amend the benefit provisions. The required contributions to the Plan are actuarially determined and include normal costs. See Financial Statement Note 8 for further information related to the OPEB Plan.

***Capital assets***

Capital assets consist of facilities and equipment used in the District's operations and are recorded as expenditures in the General Fund, Capital Projects Fund, Capital Projects Sinking Fund, or Permanent Fund at the time goods are received or a lease has commenced, and a liability is incurred. Capital assets are defined by the District as assets with an initial, individual cost of at least \$1,000 (or \$100,000 in the case of leasehold improvements) and an estimated useful life in excess of two years or more. They are capitalized in the government-wide financial statements at historical cost, with the exception of right-to-use assets.

Right-to-use assets are assets for leased facilities and equipment and Information technology-based subscriptions, which are capitalized at an amount equal to the initial measurement of the lease or subscription liability, adjusted for any lease payments made prior to the lease term, plus capitalizable initial implementation costs. Right-to-use assets are amortized over the life of the related lease or subscription term.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies (continued)**

The District depreciates library books and similar audiovisual materials using a composite method. Annually, purchased additions are capitalized at historical cost. Fully depreciated materials are reported as deletions from capital assets in the year after they become fully depreciated.

Land, construction in progress, and library books for future branch locations are not depreciated. All other capital assets are depreciated or amortized using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	40
Building and leasehold improvements	15
Right-to-use leased buildings	5 - 18
Infrastructure	15
Furniture and equipment	4 - 10
Library books & audiovisual materials	4
Right-to-use leased equipment	6
Right-to-use subscription assets	2 - 5
Intangible assets	4

Accumulated depreciation and amortization are recorded from the date each asset was placed in service. The District's sole function is to provide library service. As a result, depreciation and amortization expense on capital assets is deemed to be a direct expense and is not subject to allocation. Donated assets are recorded as capital assets at acquisition value upon the date of donation.

***Compensated absences***

It is the policy of the District to permit employees to accumulate earned but unused leave benefits, a limited amount of which will be paid to employees upon separation from service. Unpaid compensated absences are recorded as a liability in the government-wide financial statements when it becomes more likely than not that the leave will be used, paid out, or settled through noncash means. The liability consists of Paid Time Off (for full-time employees), Part Time Leave, Floating and Sick Bank leave. The employees pay rate on September 30, 2025 is used to measure the liability. The Sick Bank leave is recognized as a liability for the estimated portion expected to be used as time off and 25% payout upon separation. The total compensated absences liability is segregated into current and noncurrent portions on the Statement of Governmental Net Position, with the current portions representing the average of leave used during the three most current fiscal years.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies (continued)**

***Lease liabilities***

As a lessee, the District recognizes lease liabilities with an initial, individual value of \$1,000 or more in the government-wide financial statements. At the commencement of a lease, the District initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The recognition and treatment of the corresponding right-to-use assets are discussed in the 'Capital assets' subsection of Note 1. The District uses its estimated incremental borrowing rate as the discount rate for leases. The lease terms include the noncancellable periods of the leases, and the lease payments included in the measurement of the lease liability are composed of fixed payments.

The District monitors changes in circumstances that would require a remeasurement of its leases and will remeasure the lease assets and liabilities if certain changes occur that are expected to significantly affect the amount of the lease liabilities.

***Subscription liabilities***

The District recognizes IT-based subscription liabilities with an initial, individual value of \$1,000 or more in the government-wide financial statements. At the commencement of a term, the District initially measures the subscription liability at the present value of payments expected to be made during the subscription term. Subsequently, the subscription liability is reduced by the principal portion of lease payments made. The recognition and treatment of the corresponding right-to-use assets are discussed in the 'Capital assets' subsection of Note 1. The District uses its estimated incremental borrowing rate as the discount rate for subscriptions. The subscription terms include the noncancellable periods, and the subscription payments included in the measurement of the liability are composed of fixed payments.

The District monitors changes in circumstances that would require a remeasurement of its subscriptions and will remeasure the subscription assets and liabilities if certain changes occur that are expected to significantly affect the amount of the subscription liabilities.

***Deferred outflows and inflows of resources***

For purposes of measuring changes in the net pension and net other postemployment benefit ("OPEB") assets for the District's Defined Benefit Pension Plan and Other Postemployment Benefit Plan, differences between expected and actual experience, changes in assumptions and the net difference between projected and actual earnings on plan investments, are not charged to expense in the current period, but recorded as deferred outflows and inflows of resources in the Statement of Governmental Net Position.

***Claims Liability***

Provision for injury losses are charged to operations based on the estimated ultimate cost of settling incurred claims and incurred but not reported claims using past experience adjusted for current trends.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies (continued)**

***Net Position***

Net position represents the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation and associated liabilities. Net position is reported as restricted when a net pension or net OPEB asset is reported or when there are otherwise limitations imposed on their use either through external restrictions imposed by creditors or grantors. The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

***Fund Balance Reporting***

Fund balance for the District is reported in classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts of the fund can be spent.

There are two major types of fund balances, which are spendable and nonspendable. Nonspendable fund balances cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal of an endowment or trust funds.

Spendable fund balances are expended based on a hierarchy of spending constraints, as follows:

- **Restricted** – Fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- **Committed** – Fund balances that contain self-imposed constraints of the government from its highest level of decision-making authority. Committed fund balances are reported pursuant to resolutions approved by the District’s Board of Trustees and can only be modified or rescinded through resolutions approved by the District’s Board of Trustees.
- **Assigned** – Fund balances that contain self-imposed constraints of the government to be used for a particular purpose. Assignments may be made by the District’s Board of Trustees, the Executive Director, or the Chief Financial Officer. No formal policy exists for assigning fund balances.
- **Unassigned** – Fund balance of the General Fund that is not constrained for any particular purpose. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds it is not appropriate to report a positive unassigned fund balance amount.

However, in governmental funds other than the General Fund, if the expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 1 - Summary of significant accounting policies (continued)**

For purposes of the Statement of Governmental Net Position, nonspendable endowments are presented as restricted. The District does not have a formal policy related to the order of spending, but when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the District's Board of Trustees has provided otherwise in its commitment or assigned actions.

***Use of estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the financial statement date and the reported amounts of revenues and expenses or expenditures during the reporting period. Actual results could differ from those estimates.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 2 - Deposits and investments**

At September 30, 2025, the District had the following deposits and investments:

	<b>Fair Value</b>
General Governmental Deposits, Cash Equivalents and Investments:	
Deposits (demand accounts)	\$ 13,840,413
Internal Pooled Cash Equivalents (money market accounts)	1,952,305
	15,792,718
Internal Pooled Investments (FL Prime and FL Safe)	98,141,038
	113,933,756
Permanent Fund Deposits and Investments:	
Deposits (demand accounts)	17,202
Mutual Funds - Equity Securities	1,231,603
Mutual Funds - Fixed Income	537,690
	1,786,495
Internal Service Fund Deposits, Cash Equivalents and Investments:	
Deposits (demand account)	1,233,211
Internal Pooled Cash Equivalents (money market accounts)	97,850
	1,331,061
Internal Pooled Investments (FL Prime and FL Safe)	4,918,863
	6,249,924
Defined Contribution Pension Plan Investments:	
Mutual Funds - Equity Securities	31,738,512
Mutual Funds - Fixed Income	7,530,000
Mutual Funds - Stable Value	5,534,031
Mutual Funds - Real Estate	131,380
	44,933,923
Money Purchase Pension Plan Investments:	
Mutual Funds - Equity Securities	15,315,597
Mutual Funds - Fixed Income	1,962,212
Mutual Funds - Stable Value	2,014,740
Mutual Funds - Real Estate	58,048
	19,350,597
Defined Benefit Pension Plan Deposits, Cash Equivalents and Investments:	
Deposits (demand account)	3,735
Cash Equivalents (money market accounts)	727,297
Commingled Account - Fixed Income	18,817,503
Mutual Funds - Equity Securities	44,500,180
Mutual Funds - Real Estate	2,606,343
	66,655,058
OPEB Retirement Health Benefit Plan Deposits and Investments:	
Deposits (demand account)	136,128
Mutual Funds - Equity Securities	22,708,307
Mutual Funds - Fixed Income	4,977,713
	27,822,148
Total Deposits, Cash Equivalents and Investments	\$ 280,731,901

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 2 - Deposits and investments (continued)**

**Fair Value Measurement of Investments**

The District categorizes its fair value measurements using level 1, quoted prices in active markets for identical assets and level 2, significant other observable inputs.

At September 30, 2025, the District's fair value categorizations of investment fair value measurements were as follows:

	Fair Value 9/30/2025	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)
Mutual funds:			
Domestic equities	\$ 58,057,100	\$ 57,833,782	\$ 223,318
International equities	20,113,508	20,113,508	-
Stable value	90,967	90,967	-
Fixed income	6,349,574	6,200,696	148,878
Real estate	2,795,772	2,795,772	-
	<u>87,406,921</u>	<u>\$ 87,034,725</u>	<u>\$ 372,196</u>
Investments reported at amortized cost:			
Florida PRIME	51,415,155		
Florida SAFE	51,644,746		
	<u>103,059,901</u>		
Investments measured at net asset value:			
Reams Columbus Core Plus Bond Fund (commingled account)	18,817,503		
Missionsquare mutual funds	53,439,435		
Total investments	<u>\$ 262,723,760</u>		

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 2 - Deposits and investments (continued)**

The District's investment in Florida PRIME, an external investment pool, is measured at amortized cost. Florida PRIME is a qualifying investment pool, essentially operating as a money market fund. There are currently no limitations as to the frequency of redemptions; however, Florida PRIME has the ability to impose restrictions on withdrawals should a material event occur.

The District also uses Florida SAFE, an external investment pool, which is available to local governments, to invest general governmental revenues. Florida SAFE's general investment strategy includes safety of capital, liquidity of funds, transparency and investment income, in that order. This investment is redeemable upon notice. The investment in Florida SAFE is measured at amortized cost.

District investments measured at NAV are as follows:

*Reams Columbus Core Plus Bond Fund, LLC* – The District's Defined Benefit Pension Plan uses this commingled fund to invest in fixed income securities. The fund is valued on the last business day of each month. This investment is redeemable of the first business day of each month, requiring three business days' notice.

**Investment Policies and Risks**

***General Governmental and Internal Service Fund Investments***

The District pools its general governmental and Internal Service Fund surplus funds for investment purposes and these investments are managed in accordance with an Investment Policy Statement ("Statement"). The Statement authorizes investments in Florida intergovernmental investment pools, such as Florida PRIME and Florida SAFE, Securities and Exchange Commission registered money market funds, interest bearing time deposits, and direct obligations of the U.S. Treasury. Although the District's Statement does not address credit risk, interest rate risk, concentration of credit risk or foreign currency risk, the limited nature of the authorized investments effectively minimizes any exposure. Custodial credit risk is minimized by ensuring that the investments are held in the name of the District. The District's pooled general governmental and Internal Service Fund cash equivalents and investments include the following at September 30, 2025:

Fund/Investment	Type	Credit Quality	Weighted Average Maturity (years)	General/ Cap Projs/Cap Sink Funds	Internal Service Fund
Federated Government Obligations Fund	Money Market	AAAm	44 days	\$ 1,203,612	\$ 60,325
Federated Treasury Obligations Fund	Money Market	AAAm	47 days	748,693	37,525
Florida SAFE		AAAm	38 days	49,179,835	2,464,910
Florida PRIME		AAAm	47 days	48,961,203	2,453,953
Total Pooled Investments				<u>100,093,343</u>	<u>5,016,713</u>
Bank Deposits				13,840,413	1,233,211
Total Bank Deposits and Investments				<u>\$ 113,933,756</u>	<u>\$ 6,249,924</u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 2 - Deposits and investments (continued)**

***Permanent Fund Investments***

Investments in the Permanent Fund are managed in accordance with a Special Funds Investment Policy Statement ("Statement"). The Statement sets the following asset allocation guidelines: 60% for domestic and foreign equity securities and 40% for fixed income and cash securities. The Statement authorizes investments in domestic and foreign equities, mutual funds, stable value accounts, corporate bonds, real estate investments trusts, exchange traded funds, commingled funds, and cash equivalents. The Permanent Fund investments, other than equity security mutual funds, were as follows at September 30, 2025:

Fund/Investment	Type	Credit Quality	Weighted Average Maturity (years)	Fair Value
Vanguard High Yield Corporate Fund	Fixed Income	BB-	3.40	\$ 315,826
Vanguard Total Bond Market Index Fund	Fixed Income	AA	8.10	<u>221,864</u>
				<u><u>\$ 537,690</u></u>

***Defined Contribution Pension Plan Investments***

Participants in this Plan, including all District employees, self-direct investments from a variety of mutual funds offered through the MissionSquare Retirement. Accordingly, the District has not adopted an investment policy for this Plan. Defined Contribution Pension Plan investments, other than equity security mutual funds and real estate mutual funds, were as follows at September 30, 2025:

Fund/Investment	Type	Credit Quality	Weighted Average Maturity (years)	Fair Value
Fidelity US Bond Index Fund	Fixed Income	AA	8.10	\$ 203,242
Fidelity Inflation-Protected Bond Fund	Fixed Income	AAA	8.00	149,883
MSQ Allspring Core PLUS Bond	Fixed Income	BBB	8.99	143,836
Various - Multi-Allocation Mutual Funds	Fixed Income	N/A	N/A	<u>7,033,039</u>
Total Fixed				<u><u>\$ 7,530,000</u></u>
Plus Fund	Stable Value	Aa3	3.38	\$ 2,022,189
Various - Multi-allocation Mutual Funds	Stable Value	N/A	N/A	<u>3,511,842</u>
Total Stable Value				<u><u>\$ 5,534,031</u></u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 2 - Deposits and investments (continued)**

***Money Purchase Pension Plan Investments***

Participants in this Plan self-direct investments from a variety of mutual funds offered through the MissionSquare Retirement. Accordingly, the District has not adopted an investment policy for this Plan. Money Purchase Pension Plan investments, other than equity security mutual funds and real estate mutual funds, were as follows at September 30, 2025:

Fund/Investment	Type	Credit Quality	Weighted Average Maturity (years)	Fair Value
Fidelity US Bond Index Fund	Fixed Income	AA	8.10	\$ 73,637
Fidelity Inflation-Protected Bond Fund	Fixed Income	AAA	8.00	6,652
MSQ Allspring Core PLUS Bond	Fixed Income	BBB	8.99	34,415
Various - Multi-Allocation Mutual Funds	Fixed Income	N/A	N/A	1,847,508
Total Fixed				<u>\$ 1,962,212</u>
Plus Fund	Stable Value	Aa3	3.38	\$ 536,202
Various - Multi-Allocation Mutual Funds	Stable Value	N/A	N/A	1,478,538
				<u>\$ 2,014,740</u>

***Defined Benefit Pension Plan Investments***

Investments in the Plan are managed in accordance with an Investment Policy Statement (Statement). This Statement sets the following guidelines: 40% for domestic equity securities, 25% for foreign equity securities and 35% for fixed income and cash securities. The Statement authorizes investments in domestic equities, mutual funds, stable value accounts, money market funds, corporate bonds, real estate investment trusts, exchange traded funds, commingled funds, and cash equivalent accounts.

The Statement states that the average credit quality of the fixed income portfolio shall be AA- or higher and the average rating of the mortgage portion of the portfolio must hold a credit rating of at least AA. As a means of limiting its exposure to interest rate risk, the Statement states that the average duration of the fixed income portfolio shall be less than 150% of the duration of the Barclays Capital aggregate Bond Index. Defined Benefit Pension Plan investments, other than equity security mutual funds and real estate mutual funds, were as follows at September 30, 2025:

Fund/Investment	Type	Average Credit Quality	Weighted Average Maturity (years)	Fair Value
Fidelity Institutional Government Portfolio	Money Market	N/A	0.10	<u>\$ 727,297</u>
Reams Columbus Core Plus Bond Fund	Fixed Income	Aa3	9.50	<u>\$ 18,817,503</u>

**ORANGE COUNTY LIBRARY DISTRICT**

**Notes to Financial Statements  
Year Ended September 30, 2025**

**Note 2 - Deposits and investments (continued)**

***OPEB Retirement Health Benefit Plan Investments***

Investments in the Plan are managed in accordance with an Investment Policy Statement ("Statement"). The Statement sets the following guidelines: 70% for domestic and foreign equity securities and 30% for fixed income and cash securities. The Statement authorizes investments in domestic and foreign equities, mutual funds, stable value accounts, corporate bonds, real estate investments trusts, exchange traded funds, comingled funds, and cash equivalents. The Plan is completely funded by the District. The OPEB Retirement Health Benefit Plan investment, other than equity security mutual funds, was as follows at September 30, 2025:

<b>Fund/Investment</b>	<b>Type</b>	<b>Credit Quality</b>	<b>Weighted Average Maturity (years)</b>	<b>Fair Value</b>
Vanguard Short-term Bond Index Fund	Fixed Income	AA	2.90	<u>\$ 4,977,713</u>

Due to the nature of the District's investments, there is no exposure to concentration of credit risk or foreign currency risk. Custodial credit risk is minimized by ensuring that securities are held in the name of the District.

**Note 3 – Due from other governmental agencies**

Due from other governmental agencies at September 30, 2025 were as follows:

<b>Agency</b>	<b>Description</b>	<b>Amount</b>
Orange County Tax Collector	Tax Distribution #16	95,149
Orange County Tax Collector	FY 25 Unused Fees	788,626
Orange County Government	American Rescue Plan Act Grant - Expanded Digital Literacy Training Program (Sub-recipient)	49,999
State of Florida, Department of State	Library Services and Technology Act Grant - Right Service at the Right Time	<u>25,352</u>
	<b>Total</b>	<u><u>959,126</u></u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 4 - Capital assets**

Capital asset activity for the year ended September 30, 2025, was as follows:

	<u>Balances</u> <u>Oct. 1, 2024</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balances</u> <u>Sept. 30, 2025</u>
<b>Governmental activities:</b>				
<i>Capital assets not being depreciated:</i>				
Land	\$ 3,349,802	\$ -	\$ -	\$ 3,349,802
Construction in progress	3,093,021	16,832,195	(926,770)	18,998,446
Library books for future branch locations	-	1,212,930	-	1,212,930
Total capital assets not being depreciated	<u>6,442,823</u>	<u>18,045,125</u>	<u>(926,770)</u>	<u>23,561,178</u>
<i>Capital assets being depreciated/amortized:</i>				
Buildings and building/leasehold improvements	57,867,893	1,298,129	(8,603)	59,157,419
Right-to-use leased buildings	8,037,398	384,331	-	8,421,729
Infrastructure	1,006,637	1,013	-	1,007,650
Furniture and equipment	6,767,170	963,998	(857,519)	6,873,649
Right-to-use leased equipment	687,261	-	-	687,261
Right-to-use subscription asset	628,309	1,997,965	(65,016)	2,561,258
Library books and audiovisual materials	5,391,579	1,099,590	(1,109,963)	5,381,206
Intangible assets - software & website development	785,399	-	-	785,399
Total capital assets being depreciated/amortized	<u>81,171,646</u>	<u>5,745,026</u>	<u>(2,041,101)</u>	<u>84,875,571</u>
Less accumulated depreciation/amortization for:				
Buildings and building/leasehold improvements	34,752,557	1,648,230	(3,441)	36,397,346
Right-to-use leased buildings	2,432,001	822,703	-	3,254,704
Infrastructure	301,741	63,883	-	365,624
Furniture and equipment	4,774,313	693,590	(840,967)	4,626,936
Right-to-use leased equipment	343,630	114,544	-	458,174
Right-to-use subscription asset	227,659	515,113	(65,016)	677,756
Library books and audiovisual materials	3,306,462	1,077,188	(1,109,963)	3,273,687
Intangible assets - software & website development	636,739	60,466	-	697,205
Total accumulated depreciation/amortization	<u>46,775,102</u>	<u>4,995,717</u>	<u>(2,019,387)</u>	<u>49,751,432</u>
Total capital assets being depreciated/amortized, net	<u>34,396,544</u>	<u>749,309</u>	<u>(21,714)</u>	<u>35,124,139</u>
Governmental activities capital assets, net	<u>\$ 40,839,367</u>	<u>\$ 18,794,434</u>	<u>\$ (948,484)</u>	<u>\$ 58,685,317</u>

As of September 30, 2025, the Library possessed books designated for future branch locations at Horizon West and Lake Nona. Since these branches have not yet opened, the books remain unused and, consequently, were not subject to the depreciation for fiscal year 2025.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 5 - Long-term liabilities**

A summary of changes in long-term liabilities is as follows:

	<u>Balance October 1, 2024</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance September 30, 2025</u>	<u>Due Within One Year</u>
Accrued compensated absences	\$ 3,436,453	\$ 3,490,480	\$ 3,346,656	\$ 3,580,277	\$ 2,890,917
Lease liabilities	6,377,231	384,331	863,286	5,898,276	922,672
Subscription liabilities	308,850	1,733,530	625,484	1,416,896	418,140
	<u>\$ 10,122,534</u>	<u>\$ 5,608,341</u>	<u>\$ 4,835,426</u>	<u>\$ 10,895,449</u>	<u>\$ 4,231,729</u>

The General Fund liquidates lease and subscription liabilities.

On October 1, 2021, the District entered into a 62-month lease as a lessee for the South Trail Branch location. An initial lease liability was recorded in the amount of \$547,328. As of September 30, 2025, the value of the lease liability is \$139,342. The District is required to make monthly principal and interest payments of \$9,902 to \$10,199 through November 2026. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset as of September 30, 2025 is \$123,590, net of accumulated amortization of \$423,738.

On October 1, 2021, the District entered into a 212-month lease as a lessee for the Fairview Shores Branch location. An initial lease liability was recorded in the amount of \$2,241,007. As of September 30, 2025, the value of the lease liability is \$1,917,738. The District is required to make monthly principal and interest payments of \$12,795 to \$16,552 through May 2039. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset as of September 30, 2025 is \$1,733,609, net of accumulated amortization of \$507,398.

On October 1, 2021, the District entered into a 99-month lease as a lessee for the Hiawasse Branch location. An initial lease liability was recorded in the amount of \$1,265,553. As of September 30, 2025, the value of the lease liability is \$721,399. The District is required to make monthly principal and interest payments of \$14,487 to \$15,675 through December 2029. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset as of September 30, 2025 is \$651,952, net of accumulated amortization of \$613,601.

On October 1, 2021, the District entered into a 161-month lease as a lessee for the Southeast Branch location. An initial lease liability was recorded in the amount of \$1,822,262. As of September 30, 2025, the value of the lease liability is \$1,414,993. The District is required to make monthly principal and interest payments of \$13,282 to \$15,873 through February 2035. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset as of September 30, 2025 is \$1,278,979, net of accumulated amortization of \$543,283.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 5 - Long-term liabilities (continued)**

On October 1, 2021, the District entered into an 88-month lease as a lessee for the Dr. Phillips Branch location. An initial lease liability was recorded in the amount of \$1,726,177. As of September 30, 2025, the value of the lease liability is \$858,064. The District is required to make monthly principal and interest payments of \$22,159 to \$23,018 through January 2029. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset as of September 30, 2025 is \$784,626 net of accumulated amortization of \$941,551.

On October 1, 2021, the District entered into a 98-month lease as a lessee for the Eatonville Branch location. An initial lease liability was recorded in the amount of \$435,071. On November 20, 2024, the monthly fixed payments increased to \$6,047. The lease liability was remeasured and increased by \$56,216. As of September 30, 2025, the value of the lease liability is \$282,415. The District is required to make monthly fixed principal and interest payments of \$6,047 through November 2029. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset also increased by \$56,216 and as of September 30, 2025 is \$268,822, net of accumulated amortization of \$222,465.

On October 1, 2021, the District entered into a 72-month lease as a lessee for the Bibliotecha RFID workstations and self-check out equipment. An initial lease liability was recorded in the amount of \$687,261. As of September 30, 2025, the value of the lease liability is \$236,210. The District is required to make annual fixed principal and interest payments of \$123,893 through October 2026. The lease has an interest rate of 3.25%. The value of the right-to-use lease asset as of September 30, 2024 is \$229,087, net of accumulated amortization of \$458,174.

On September 1, 2025, the District entered into a 123-month lease as a lessee for the Goldenrod Road Bookmobile Warehouse. An initial liability was recorded in the amount of \$328,115. As of September 30, 2025, the value of the lease liability is \$328,115. The District is required to make monthly principal and interest payments of \$2,941 to \$4,354 through November 2035. The lease has an interest rate of 5.0%. The value of the right-to-use asset as of September 30, 2025 is \$325,447 net of accumulated amortization of \$2,668.

The future principal and interest lease payments as of September 30, 2025, were as follows:

Year Ending September 30,	<u>Principal</u>	<u>Interest</u>
2026	\$ 922,672	\$ 185,551
2027	871,670	155,687
2028	770,992	126,952
2029	624,152	102,614
2030	356,339	86,048
2031-2035	1,676,709	257,847
2036-2039	675,742	41,990
TOTAL	<u>\$ 5,898,276</u>	<u>\$ 956,689</u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 5 - Long-term liabilities (continued)**

As of September 30, 2025, the District had eighteen (18) active information technology arrangements for intangible right-to-use subscription software (subscriptions). The subscriptions have payments that range from \$2,982 to \$223,496 and interest rates that range from 4.35% to 6.00%. The final payment runs through January 2029. As of September 30, 2025, the value of the subscription liabilities is \$1,416,896. The value of the right-to-use subscription asset as of September 30, 2025 is \$1,883,502, net of accumulated amortization of \$677,756.

For the year ended September 30, 2025, there were no variable payments not included in the measurement of the subscription liability, termination penalties, commitments before the beginning of the subscription terms or any impairment losses.

The future principal and interest subscription payments as of September 30, 2025, were as follows:

Year Ending September 30,	Principal	Interest
2026	\$ 418,140	\$ 69,945
2027	326,319	49,176
2028	338,459	32,858
2029	333,978	16,699
TOTAL	\$ 1,416,896	\$ 168,678

The District has not issued debt in the last ten years and wasn't authorized to issue long-term debt (i.e., bonds) in fiscal year 24-25.

**Note 6 - Interfund Balances and Transfers**

The composition of interfund balances as of September 30, 2025 is as follows:

Due From:	Due To Internal Service Fund
OPEB Trust Fund	\$113,811

The \$113,811 balance represents the health insurance claims activities of retirees ages 55-64.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 6 - Interfund Balances and Transfers (continued)**

The table below details interfund transfers during the year ended September 30, 2025.

<b>Transfers Out</b>	<b>Transfer In Capital Projects Fund</b>	<b>Transfer In Capital Projects Sinking Fund</b>
General Fund	\$15,000,000	\$2,000,000

\$15,000,000 was transferred from the General Fund to the Capital Projects Fund to fund future branch expansion projects. \$2,000,000 was transferred from the General Fund to the Capital Projects Sinking Fund to fund future facilities repairs/replacements.

**Note 7 - Pension plans**

***Defined Benefit Pension Plan***

Plan description - The District administers a single employer, defined benefit pension plan (Defined Benefit Pension Plan for Employees of the Orange County Library District) (“Plan”) covering full-time employees hired on or prior to December 31, 2006. Eligibility for vesting begins on date of hire, whereas benefit accrual begins after one year of service. Plan provisions and contribution requirements are established and outlined in the Plan document, which may be amended by the District’s Board of Trustees. The Board of Trustees appoints three employees to administer the Plan in accordance with the Plan document. Separate, stand-alone financial statements for the Plan are not prepared.

At January 1, 2025, the date of the latest actuarial valuation, Plan participation consisted of:

Retirees and beneficiaries receiving benefits	146
Terminated employees entitled to benefits but not yet receiving them	57
Employees transferred to the Money Purchase Plan	12
Active employees	44
	259

Benefits - The Plan provides retirement benefits calculated as 2% of the member's final 5 year average salary out of the last ten years of employment times the member's years of service. Members with 10 years of service are eligible to retire at age 55 with a reduced benefit (5% reduction for each year earlier than age 65). Benefit terms provide for a 2% annual cost of living adjustment subsequent to the member's retirement date.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 7 - Pension plans (continued)**

Contributions - The District is obligated by the Plan document to make periodic contributions, which are recognized in the period that they are due and the employer has made a final commitment to provide the contributions. The required contributions are actuarially determined and include normal costs. Employer contribution rates are determined using the entry age normal cost method.

The actuarial determined contribution under the entry age normal method is calculated as \$372,604. However, the District contributed \$1,500,000, which was determined by management for the year ended September 30, 2025. Employees do not make contributions to the plan. The Schedule of Employer Contributions, presented as required supplementary information following the notes to the financial statements, presents multi-year information about the contributions made by the District for the last ten years.

Actuarial assumptions – The total pension liability was determined using the following actuarial assumptions, which were also used in the most recent actuarial report prepared as of January 1, 2025:

Investment rate of return	6.00%
Projected salary increases	5.0%
Inflation rate	2.0%
Cost of living adjustments	2.0% per annum
Mortality table	PubG-2010, Below-Median, Amounts-Weighted Mortality Tables (by gender), Improvement Scale MP2021

Investments - Plan investments are managed in accordance with an Investment Policy Statement ("Statement"), which was approved and can be amended by the District's Board of Trustees. The Statement, which authorizes investments in domestic and international equities, fixed income securities, and real estate investment trusts, provides the following allocation guidelines. The long term expected real rate of return, provided on an arithmetic basis, is also indicated for each investment allocation outlined in the Statement as follows:

	Allocation Guideline	Long Term Expected Rate of Return
Domestic equities	40%	10%
International equities	25%	12%
Fixed income and cash	35%	1%
Real estate investments trusts	N/A	7%

Specific investments exceeding 5% of the Plan's net position consisted of the following; Reams Columbus Core Plus Bond Fund, Vanguard Russell 3000 Index Mutual Fund, Vanguard Small Cap Index Mutual Fund, Vanguard Emerging Markets Stock Index Mutual Fund, Vanguard International Growth Mutual Fund, and Vanguard Total International Stock Index Mutual Fund.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 7 - Pension plans (continued)**

For the fiscal year ended September 30, 2025, the annual money-weighted rate of return on Plan investments was 10.10%. The money-weighted rate of return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

Discount rate - The discount rate used to measure the total pension liability was 6.00%. The projection of cash flows used to determine this discount rate assumed that the District would continue to fund the actuarially determined contribution. Based on this assumption and the investment long term expected rate of return for each asset class, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments. Therefore, the long term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine total pension liability.

Changes in net pension asset - The net pension asset at September 30, 2025 is based on a January 1, 2025 actuarial valuation rolled forward using actuarial methods to the September 30, 2025 measurement date. The components of changes during fiscal 2025 are as follows:

**Changes in Net Pension Asset**

	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net Pension Asset (a) - (b)</b>
Balances at 10/1/2024	\$52,902,950	\$61,865,806	(\$8,962,856)
Changes for the year:			
Service Cost	357,534	-	357,534
Interest	3,240,138	-	3,240,138
Differences between expected and actual experience	(874,323)	-	(874,323)
Changes of assumptions	848,534		848,534
Contributions - employer	-	1,500,000	(1,500,000)
Net investment income	-	6,163,561	(6,163,561)
Benefits payments, including refunds of employee contributions	(2,880,197)	(2,880,197)	-
Administrative expense	-	(20,067)	20,067
Net changes	<u>691,686</u>	<u>4,763,297</u>	<u>(4,071,611)</u>
Balances at 9/30/2025	<u>\$53,594,636</u>	<u>\$66,629,103</u>	<u>(\$13,034,467)</u>

The plan fiduciary net position as a percentage of the total pension liability is 124.32%.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 7 - Pension plans (continued)**

The following presents the net pension asset, using the discount rate of 6.00%, as well as what it would be if it were calculated using a discount rate that is 1% lower (5.00%) and 1% higher (7.00%) than the current rate:

	1% Decrease - <b>5.00%</b>	Current Rate- <b>6.00%</b>	1% Increase- <b>7.00%</b>
Net pension liability (asset)	\$804,737	(\$13,034,467)	(\$22,923,127)

Pension benefit and deferred outflows and deferred inflows of resources related pensions - For the year ended September 30, 2025, the District recognized pension expense of \$278,606. At September 30, 2025, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Difference between expected and actual experience	\$ -	\$ 86,645
Changes in assumptions	84,089	-
Net difference between projected & actual earnings on pension plan investments	-	5,124,488
	\$ 84,089	\$ 5,211,133

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended September 30:

2026	\$	493,959
2027		(2,793,866)
2028		(2,328,536)
2029		(498,601)

***Defined Contribution Pension Plan***

Plan description - The District administers a single employer, defined contribution pension plan (Defined Contribution Plan and Trust for Employees of Orange County Library District (as amended and restated effective January 1, 2002 with subsequent amendments thereto)) (the Defined Contribution Plan) in lieu of participation in Social Security. Plan provisions and contribution requirements are established and outlined in the Defined Contribution Plan document, which may be amended by the District's Board of Trustees. Separate, stand-alone financial statements for the Defined Contribution Plan are not prepared.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 7 - Pension plans (continued)**

All employees are eligible to participate in the Defined Contribution Plan from date of hire. At September 30, 2025, there were 797 participants and the fair value of the Defined Contribution Plan investments was \$44,933,923.

Contributions - The District is obligated by the Defined Contribution Plan document to make contributions equal to seven and one-half percent (7.5%) of the Annual Compensation of each member. For the year ended September 30, 2025, the District contributed \$1,903,926 to the Defined Contribution Plan. Such contributions from the District are recognized as revenue by the Defined Contribution Plan when due and the employer has made a final commitment to provide the contributions. The amounts credited to the accounts of employees shall be 100% vested at all times.

Payment of benefits – Benefits paid to participants are recorded when due and payable in accordance with the terms of the Defined Contribution Plan document.

Administrative costs – Administrative costs are paid through the participant plan accounts.

***Money Purchase Pension Plan***

Plan description – The District administers a single employer defined contribution plan (Money Purchase Plan and Trust for Employees of the Orange County Library District) (the Money Purchase Plan) for full time employees hired on or after January 1, 2007. In addition to new hires, existing participants in the District's Defined Benefit Pension Plan were given a one time opportunity to freeze their benefits in that plan and begin participating in the Money Purchase Plan. Sixty-six participants in the Defined Benefit Pension Plan made this election in May 2007.

Plan provisions and contribution requirements are established and outlined in the Money Purchase Plan document, which may be amended by the District's Board of Trustees. Separate, stand-alone financial statements for the Money Purchase Plan are not prepared.

Employees are eligible to participate in the Money Purchase Plan from date of hire. At September 30, 2025, there were 424 participants and the fair value of the Money Purchase Plan investments was \$19,350,597.

Contributions – The District is obligated by the Money Purchase Plan document to make contributions equal to nine percent (9%) of Annual Compensation of each member. For the year ended September 30, 2025, the District contributed \$1,647,164 to the Money Purchase Plan. Such contributions from the District are recognized as revenue by the Money Purchase Plan when due and when the employer has made a final commitment to provide contributions. Participants become fully vested in the District's contributions after one year from date of hire.

Payment of benefits- Benefits paid to participants are recorded when due and payable in accordance with the terms of the Money Purchase Plan document.

Administrative costs- Administrative costs are financed through the participant plan accounts.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 8 - Other Postemployment Benefit Plan**

Plan description – The District administers a single-employer defined benefit other postemployment benefit plan (“OPEB Plan”) and can amend the benefit provisions. In accordance with its Employee Handbook and Collective Bargaining Agreements (“CBA”) previously in effect, the District provides health care insurance coverage and a limited life insurance benefit to those employees who retire under the terms of the District’s Defined Benefit Pension Plan on or after attaining age 55 with at least 10 years of service.

In accordance with State Law, all retiring employees must be provided access to the District’s group health insurance coverage. For non CBA retirees hired prior to January 1, 2007, the District pays the entire cost of this coverage. Non CBA retirees hired after this date, who have attained age 60 and 15 years of full-time service, will receive a monthly benefit based on their years of full-time service. The funds will be deposited annually into a Health Reimbursement Account for each eligible retiree. For CBA retirees hired prior to December 9, 2004 and retired prior to October 9, 2008, the District pays a fixed reimbursement with the balance of the cost of the District’s group coverage being paid by the retiree. CBA retirees who retired on or after October 9, 2008, but before decertification of the Collective Bargaining Unit in 2015, receive a service-based dollar discount towards premiums paid for coverage. Spouses/Dependents of retirees may be covered at the retirees’ option, but retirees are responsible for the full cost of the coverage.

Retirees are eligible to participate in the District’s dental plan. The premiums of non CBA retirees, under the age of 65 and who have their medical coverage, are paid in full by the District. All other retirees are required to pay the entire stated premium. All retirees are responsible for the cost of spousal/dependent coverage.

\$1,000 of life insurance is provided to all retirees.

In March 2007, the District established a qualifying trust and began funding its OPEB Plan obligation. Separate stand-alone financial statements for the trust are not prepared.

As of January 1, 2025, the date of the latest actuarial valuation, plan participation consisted of:

Retirees and beneficiaries receiving benefits	116
Active employees	<u>338</u>
Total Plan Participants	<u><u>454</u></u>

Funding policy - The District has the authority to establish and amend the funding policy for its OPEB Plan. For the year ended September 30, 2025, the District contributed \$354,441, which was based on the actuarially determined amount per the January 1, 2024 OPEB Actuarial Report. It is the District’s intent to base future contributions on the actuarially determined amounts in subsequent annual actuarial reports.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 8 - Other Postemployment Benefit Plan (continued)**

Contributions - Employer contributions to the OPEB Plan are recognized as revenue when due and the employer has made a final commitment to provide the contributions. The required contributions are actuarially determined and include normal costs. Employer contribution rates are determined using the Entry Age Normal Cost Method.

Employees do not make contributions to the plan. The Schedule of Contributions, presented as required supplementary information following the notes to the financial statements, presents multi-year information about the contributions made by the District for the last nine years.

If CBA retirees elect to participate in the District's group health insurance coverage, they are responsible for paying the difference between the cost of this coverage and the fixed reimbursement, which varies depending on the retirement date. All retirees are responsible for contributing the entire cost of any spouse/dependent coverage.

Payment of benefits and refunds - Benefits and refunds paid to participants are recorded when due and payable in accordance with terms of the OPEB Plan.

Actuarial methods and assumptions - Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

Valuation Date	January 1, 2025
Actuarial cost method	Entry Age Normal Cost Method
Amortization method	Level dollar
Amortization period	Closed 5 year period
Asset valuation method	Market Value
Actuarial assumptions:	
Investment rate of return	6.00% Compounded annually
Inflation rate	2.50% general price inflation annual rate
Projected annual salaries increases	4.50%, including inflation

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 8 - Other Postemployment Benefit Plan (continued)**

Mortality tables Pub-2010 Headcount Weighted Mortality Tables, generational mortality using gender specific MP-2021 mortality improvement scale. The tables used during employment were the Employee Tables, set back 1 year for males. The tables used post-employment are the Healthy Retiree Tables, set back one year for males. These are the same mortality rates currently in use for Regular Class members of the Florida Retirement System (FRS) as of July 1, 2024. They are based on the results of a statewide experience study covering the period 2018 through 2023.

Healthcare cost trend rate Monthly medical and prescription benefits are assumed to increase each year according to the rates in the following table:

**Annual Increase Rates**

Year	Medical/Rx	Gross Premium Contribution
2026	6.50%	6.50%
2027	6.00%	6.00%
2028	5.75%	5.75%
2029	5.59%	5.59%
2030	5.43%	5.43%
2031	5.26%	5.26%
2032	5.10%	5.10%
2033	4.94%	4.94%
Thereafter	4.78% - 4.00%	4.78% - 4.00%

Investments - Plan investments are managed in accordance with an Investment Policy Statement (Statement), which was approved and can be amended by the District's Board of Trustees. The Statement, which authorizes investments in domestic and international equities, fixed income securities, and real estate investment trusts, provides the following allocation guidelines. The long-term expected real rate of return, provided on an arithmetic basis, is also indicated for each investment allocation outlined in the Statement as follows:

	Allocation Guideline	Long Term Expected Rate of Return
Domestic and International equities	70%	Domestic 10%, International 12%
Fixed income	30%	1%
Real estate investments trusts	N/A	7%

Specific investments exceeding 5% of the Plan's net position consist of the following: Vanguard Short-term Bond Index Mutual Fund, Vanguard Total Stock Market Index Mutual Fund, Vanguard Extended Market Index Mutual Fund and Vanguard Developed Markets Index Mutual Fund.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 8 - Other Postemployment Benefit Plan (continued)**

For fiscal year ended September 30, 2025, the annual money-weighted rate of return on the Plan investments, net of investment expenses, was 14.54%. The money-weighted rate of return expresses investment performance, net of investment expenses, adjusted for the changing amounts actually invested.

Discount rate - The discount rate used to measure the total OPEB asset was 6.00%. The projection of cash flows used to determine this discount rate assumed that the District would continue to fund the actuarially determined contribution. Based on this assumption and investment long-term expected rate of return for each asset class, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine total OPEB liability.

Changes in net OPEB asset - The Net OPEB asset at September 30, 2025 is based on a January 1, 2025 actuarial valuation rolled forward using actuarial methods to the September 30, 2025 measurement date. The components of changes during fiscal 2025 are as follows:

**Changes in Net OPEB Asset**

	<b>Total OPEB Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net OPEB Asset (a) - (b)</b>
Balances at 10/1/2024	\$13,636,735	\$24,383,788	(\$10,747,053)
Changes for the year:			
Service Cost	369,462	-	369,462
Interest on the Total OPEB Liability	857,978	-	857,978
Changes in benefit terms	2,167,859	-	2,167,859
Differences between expected and actual experience	(121,645)	-	(121,645)
Changes in assumptions	1,274,924	-	1,274,924
Contributions - employer	-	354,441	(354,441)
Net investment income	-	3,520,683	(3,520,683)
Benefits payments	(557,112)	(557,112)	-
Net changes	<u>3,991,466</u>	<u>3,318,012</u>	<u>673,454</u>
Balances at 9/30/2025	<u>\$17,628,201</u>	<u>\$27,701,800</u>	<u>(\$10,073,599)</u>

The plan fiduciary net position as a percentage of the total OPEB liability is 157.14%.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 8 - Other Postemployment Benefit Plan (continued)**

The following presents the Net OPEB asset, using the discount rate of 6.00%, as well as what it would be if it were calculated using a discount rate that is 1% lower (5.00%) and 1% higher (7.00%) than the current rate:

	<b>1% Decrease - 5.00%</b>	<b>Current Rate - 6.00%</b>	<b>1% Increase - 7.00%</b>
Net OPEB asset	(\$7,690,910)	(\$10,073,599)	(\$12,072,259)

The following presents the Net OPEB asset using the same health care trend rates used in the most recent actuarial valuation, as well as what the Net OPEB asset would be if it were calculated using a sequence of health care trend rates that are 1% lower and 1% higher.

	1% Trend Decrease <b>5.50% decreasing to 3.00%</b>	Trend Rate Assumption <b>6.50% decreasing to 4.00%</b>	1% Trend Increase <b>7.50% decreasing to 5.00%</b>
Net OPEB asset	(\$12,490,584)	(\$10,073,599)	(\$7,055,530)

OPEB benefit and deferred outflows and deferred inflows of resources related pensions - For the year ended September 30, 2025, the District recognized OPEB expense of \$311,332. At September 30, 2025, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Net Deferred Outflows of Resources</b>	<b>Net Deferred Inflows of Resources</b>
Difference between expected and actual experience	\$ 5,862	\$ 1,343,757
Changes in assumptions	2,399,145	1,765,868
Net difference between projected & actual earnings on OPEB plan investments	-	3,497,595
	<b>\$ 2,405,007</b>	<b>\$ 6,607,220</b>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 8 - Other Postemployment Benefit Plan (continued)**

Amounts reported as deferred outflows of resources (deferred inflows of resources) related to OPEB will be recognized in OPEB expense as follows:

Year ended September 30:

2026	\$	(928,557)
2027		(1,935,202)
2028		(1,422,068)
2029		(497,572)
2030		58,882
Thereafter		522,304

Updated procedures were applied to the Plan's January 1, 2025 actuarial valuation to roll forward the total OPEB asset to September 30, 2025.

**Note 9 - Risk Management**

The District became self-insured for employee health insurance, effective January 1, 2007. The District accounts for its self-insured assets, liabilities, net position and activities in an internal service fund.

The District's health internal service fund covers claims up to \$250,000 per individual. The District purchased stop loss coverage insurance that has an annual specific deductible per individual of \$250,000.

The \$285,439 claims liability includes \$276,452 of actual and estimated claims incurred as of September 30, 2025, with the remaining amount representing service fees. Changes to the claims liability since the year ended September 30, 2023 are as follows:

<u>Fiscal Year Ended</u>	<u>Balance October 1,</u>	<u>Additions</u>	<u>Claim Payments</u>	<u>Balance September 30</u>
9/30/2024	\$ 469,272	\$ 3,778,994	\$ (3,976,066)	\$ 272,200
9/30/2025	\$ 272,200	\$ 4,465,837	\$ (4,452,598)	\$ 285,439

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. In fiscal year 2025, the District contracted with various companies for insurance coverage. The companies provided coverage for workers compensation, property, liability, flood, public officials, fiduciary (pension), employment practices, storage tank, cyber and professional liability. Settlements have not exceeded insurance coverage for each of the past three years.

**ORANGE COUNTY LIBRARY DISTRICT**

**Notes to Financial Statements  
Year Ended September 30, 2025**

**Note 10 - Property Taxes**

Under Florida law, the assessment of all properties and the collections of all property taxes are provided by Orange County’s Property Appraiser and Tax Collector, who are elected officials. Ad valorem property taxes levied in September 2025 are for the purpose of financing the budget of the 2026 fiscal year. Property tax revenues recognized for the 2025 fiscal year were levied in September 2024.

The State legislative act, which established the District, permits the District to levy taxes up to 1 mill of assessed valuation for operating. The District’s Governing Board establishes the tax levy for the District, which included a Millage rate levied of .3748 mills for operating for the fiscal year ended September 30, 2025.

Key dates in the property tax cycle for revenues recognized in fiscal year 2025 include the following:

Assessment and valuation date	January 1, 2024
Property taxes levied	September 24, 2024
Beginning of fiscal year for which taxes have been levied	October 1, 2024
Tax bills rendered	November 1, 2024
Property taxes payable:	
Maximum discount (latest date)	November 30, 2024
Delinquent	April 1, 2025
Tax certificates sold on unpaid taxes	June 1, 2025

**Note 11 – Commitments**

As of September 30, 2025 the Orange County Library District had the following commitments:

- Approximately \$18.3 Million for construction costs for the Horizon West Branch, of which approximately \$6.617 million was not incurred.
- Approximately \$1.675 million for design, engineering and pre-construction services for the Horizon West Branch, of which approximately \$98,500 was not incurred. ( note: The \$1.675M includes \$120k for HJH Pre-Construction which was fully paid by 9-30-25).
- Approximately \$1.925 million for design, engineering and pre-construction services for the Lake Nona Branch, of which approximately \$765,800 was accumulated but not paid as these costs are being paid by the City of Orlando and paid by the Library upon completion of the project.
- Approximately \$15.149 Million for construction costs for the Lake Nona Branch, of which approximately \$2.627 million was accumulated but not paid as these costs are being paid by the City of Orlando and paid by the Library upon completion of the project.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Notes to Financial Statements**  
**Year Ended September 30, 2025**

**Note 11 – Commitments (continued)**

- Approximately \$1.215 million for design, engineering and Construction Administration services for the Orlando Public Library (OPL) First Floor Renovation Project, of which approximately \$691,000 was not incurred.
- Approximately \$130,000 for pre-construction services for OPL 1<sup>st</sup> Floor Renovation Project , of which approximately \$109,000 was not incurred.
- Approximately \$4.550 million for OPL Roof Replacement, of which \$1.580 Million was not incurred.

**REQUIRED SUPPLEMENTARY INFORMATION**

**ORANGE COUNTY LIBRARY DISTRICT**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balance -**  
**Budget and Actual - General Fund (Budgetary Basis)**  
**Year Ended September 30, 2025**

	<b>Original and Final Budgeted Amounts</b>	<b>Budgetary Basis Actual Amounts</b>	<b>Variance with Final Budget- Positive (Negative)</b>
<b>Revenues:</b>			
Taxes:			
Property	\$ 73,425,000	\$ 74,382,576	\$ 957,576
Intergovernmental revenues:			
State aid to libraries	200,000	622,179	422,179
Federal grants	545,000	82,551	(462,449)
Other state grants	50,000	-	(50,000)
Charges for services:			
Fees and Lost Materials	48,000	83,145	35,145
Copies and Prints	180,000	261,899	81,899
Other fees	170,200	413,960	243,760
Miscellaneous revenue:			
Investment income	1,166,500	3,099,860	1,933,360
Contributions	100,000	605,896	505,896
Other	133,720	301,975	168,255
<b>Total revenues</b>	<u>76,018,420</u>	<u>79,854,041</u>	<u>3,835,621</u>
<b>Expenditures:</b>			
Current:			
Salaries and benefits	40,835,000	35,939,349	4,895,651
Operating	19,496,000	16,050,648	3,445,352
Capital outlay	18,246,400	12,613,408	5,632,992
<b>Total expenditures</b>	<u>78,577,400</u>	<u>64,603,405</u>	<u>13,973,995</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>(2,558,980)</u>	<u>15,250,636</u>	<u>17,809,616</u>
<b>Other financing sources (uses):</b>			
Transfers out	(5,500,000)	(17,000,000)	(11,500,000)
Transfers from constitutional officers	632,000	907,863	275,863
<b>Total other financing sources (uses)</b>	<u>(4,868,000)</u>	<u>(16,092,137)</u>	<u>(11,224,137)</u>
<b>Net change in fund balance budgetary basis</b>	<u>\$ (7,426,980)</u>	<u>(841,501)</u>	<u>\$ 6,585,479</u>
<b>Fund balance at beginning of year</b>		<u>44,993,356</u>	
<b>Fund balance at end of year</b>		<u>\$ 44,151,855</u>	

**Note 1:** The General Fund budget presentation differs from the governmental fund financial statements in that the above transfers from constitutional officers are netted against operating expenditures in the governmental fund financial statements, the debt service expenditures, and \$264,435 of capital outlay expenditures (subscription implementation costs) reflected in the governmental fund financial statements are budgeted in operating expenditures in this schedule.

**Note 2:** The General Fund budget is prepared on a basis consistent with generally accepted accounting principles, except for right-to-use capital outlay expenditures, other financing sources-lease liabilities issued, other financing sources-subscription liabilities issued and debt service principal and interest expenditures, which are not budgeted.

**Note 3:** Expenditures are controlled by appropriations in accordance with budgetary requirements set forth in the Florida Statutes. The budgeted revenues and expenditures in the accompanying financial statements reflect any amendments approved by the Board of Trustees. Expenditures cannot exceed appropriations by fund level. Appropriations lapse at the close of the fiscal year to the extent that they have not been expended.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Defined Benefit Pension Plan**  
**Schedule of Employer Contributions**

<b>Year Ended September 30,</b>	<b>Actuarially Determined Contribution</b>	<b>Actual Contribution</b>	<b>Contribution Excess (Deficiency)</b>	<b>Covered Payroll</b>	<b>Actual Contribution as a % of Covered Payroll</b>
2016	\$ 806,723	\$ 806,723	\$ -	\$ 4,807,950	16.8%
2017	\$ 809,614	\$ 809,614	\$ -	\$ 4,775,367	17.0%
2018	\$ 570,718	\$ 570,718	\$ -	\$ 4,314,180	13.2%
2019	\$ 970,762	\$ 970,762	\$ -	\$ 4,134,169	23.5%
2020	\$ 624,944	\$ 850,002	\$ 225,058	\$ 3,880,611	21.9%
2021	\$ 435,097	\$ 629,000	\$ 193,903	\$ 4,125,334	15.2%
2022	\$ 354,746	\$ 900,000	\$ 545,254	\$ 3,498,061	25.7%
2023	\$ 305,517	\$ 1,400,000	\$ 1,094,483	\$ 3,327,406	42.1%
2024	\$ 364,118	\$ 1,250,000	\$ 885,882	\$ 3,453,532	36.2%
2025	\$ 372,604	\$ 1,500,000	\$ 1,127,396	\$ 3,372,812	44.5%

**ORANGE COUNTY LIBRARY DISTRICT**  
**Defined Benefit Pension Plan**  
**Schedule of Changes in Net Pension Liability (Asset)**

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b>Total pension liability</b>					
Service cost	\$ 357,534	\$ 268,132	\$ 299,237	\$ 395,546	\$ 424,009
Interest	3,240,138	3,157,140	3,073,720	3,038,449	2,999,934
Differences between expected and actual experience	(874,323)	69,521	729,211	(87,805)	(269,474)
Changes in assumptions	848,534	4,357,874	-	-	-
Benefit payments, including refunds of employee contributions	(2,880,197)	(2,861,337)	(2,809,935)	(2,647,399)	(2,466,398)
<b>Net change in total pension liability</b>	691,686	4,991,330	1,292,233	698,791	688,071
<b>Total pension liability - beginning</b>	52,902,950	47,911,620	46,619,387	45,920,596	45,232,525
<b>Total pension liability - ending (A)</b>	<u>\$ 53,594,636</u>	<u>\$ 52,902,950</u>	<u>\$ 47,911,620</u>	<u>\$ 46,619,387</u>	<u>\$ 45,920,596</u>
<b>Plan fiduciary net position</b>					
Employer contributions	\$ 1,500,000	\$ 1,250,000	\$ 1,400,000	\$ 900,000	\$ 629,000
Net investment income (loss)	6,163,561	12,299,297	5,462,733	(12,372,666)	11,520,251
Benefit payments, including refunds of employee contributions	(2,880,197)	(2,861,337)	(2,809,935)	(2,647,399)	(2,466,398)
Administrative expense	(20,067)	(19,260)	(18,568)	(19,289)	(19,208)
<b>Net change in plan fiduciary net position</b>	4,763,297	10,668,700	4,034,230	(14,139,354)	9,663,645
<b>Plan fiduciary net position - beginning</b>	61,865,806	51,197,106	47,162,876	61,302,230	51,638,585
<b>Plan fiduciary net position - ending (B)</b>	<u>\$ 66,629,103</u>	<u>\$ 61,865,806</u>	<u>\$ 51,197,106</u>	<u>\$ 47,162,876</u>	<u>\$ 61,302,230</u>
<b>Plan net pension liability (asset) - ending (A-B)</b>	<u>\$ (13,034,467)</u>	<u>\$ (8,962,856)</u>	<u>\$ (3,285,486)</u>	<u>\$ (543,489)</u>	<u>\$ (15,381,634)</u>
<b>Plan fiduciary net position as a percentage of total pension liability (asset)</b>	124.3%	116.9%	106.9%	101.2%	133.5%
<b>Covered payroll</b>	\$ 3,372,812	\$ 3,453,532	\$ 3,327,406	\$ 3,498,061	\$ 4,125,334
<b>Net pension liability (asset) as a percentage of covered payroll</b>	(386.46%)	(259.5%)	(98.7%)	(15.5%)	(372.9%)

**ORANGE COUNTY LIBRARY DISTRICT**  
**Defined Benefit Pension Plan**  
**Schedule of Changes in Net Pension Liability (Asset) - Continued**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b>Total pension liability</b>					
Service cost	\$ 459,840	\$ 482,196	\$ 539,196	\$ 547,066	\$ 584,935
Interest	3,277,367	3,124,416	3,095,052	3,002,367	2,848,788
Differences between expected and actual experience	(605,583)	923,811	(1,056,864)	(271,908)	(481,840)
Changes in assumptions	(4,827,703)	-	-	-	2,648,331
Benefit payments, including refunds of employee contributions	(2,292,852)	(2,193,025)	(1,981,145)	(1,814,685)	(1,745,038)
<b>Net change in total pension liability</b>	(3,988,931)	2,337,398	596,239	1,462,840	3,855,176
<b>Total pension liability - beginning</b>	49,221,456	46,884,058	46,287,819	44,824,979	40,969,803
<b>Total pension liability - ending (A)</b>	<u>\$ 45,232,525</u>	<u>\$ 49,221,456</u>	<u>\$ 46,884,058</u>	<u>\$46,287,819</u>	<u>\$44,824,979</u>
<b>Plan fiduciary net position</b>					
Employer contributions	\$ 850,002	\$ 970,762	\$ 570,718	\$ 809,614	\$ 806,723
Net investment income	4,239,562	1,182,684	3,160,375	4,965,286	3,772,044
Benefit payments, including refunds of employee contributions	(2,292,852)	(2,193,025)	(1,981,145)	(1,814,685)	(1,745,038)
Administrative expense	(17,503)	(17,449)	(17,574)	(16,718)	(16,045)
<b>Net change in plan fiduciary net position</b>	2,779,209	(57,028)	1,732,374	3,943,497	2,817,684
<b>Plan fiduciary net position - beginning</b>	48,859,376	48,916,404	47,184,030	43,240,533	40,422,849
<b>Plan fiduciary net position - ending (B)</b>	<u>\$ 51,638,585</u>	<u>\$ 48,859,376</u>	<u>\$ 48,916,404</u>	<u>\$47,184,030</u>	<u>\$43,240,533</u>
<b>Plan net pension liability (asset) - ending (A-B)</b>	<u>\$ (6,406,060)</u>	<u>\$ 362,080</u>	<u>\$ (2,032,346)</u>	<u>\$ (896,211)</u>	<u>\$ 1,584,446</u>
<b>Plan fiduciary net position as a percentage of total pension liability (asset)</b>	114.2%	99.3%	104.3%	101.9%	96.5%
<b>Covered payroll</b>	\$ 3,880,611	\$ 4,134,169	\$ 4,314,180	\$ 4,775,367	\$ 4,807,950
<b>Net pension liability (asset) as a percentage of covered payroll</b>	(165.1%)	8.8%	(47.1%)	(18.8%)	33.0%

**ORANGE COUNTY LIBRARY DISTRICT  
Defined Benefit Pension Plan**

**Actuarial Methods and Assumptions  
Last fiscal year**

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Valuation date	January 1, 2025
Actuarial cost method	Entry age normal cost method
Amortization method	Level percentage of payroll
Amortization period	10 years
Asset valuation method	Market value
Actuarial assumptions:	
Investment rate of return	6.0%
Projected salary increases	5.0%
Inflation rate	2.0%
Cost of living adjustments	2.0% per annum
Mortality table	PubG-2010, Below-Median, Amounts- Weighted Mortality Tables, Improvement Scale MP2021

**Schedule of Investment Returns  
Last ten fiscal years**

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Annual money-weighted rate of return, net of investment expenses

2016	9.5%
2017	11.7%
2018	6.9%
2019	2.5%
2020	8.8%
2021	23.0%
2022	-20.4%
2023	11.9%
2024	22.2%
2025	10.1%

Note: Fiscal years 2021 - 2024 have been updated from prior reports based on the returns provided by the Plan's investment advisor.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Other Postemployment Benefit Plan**  
**Schedule of Employer Contributions**

<u>Year Ended September 30,</u>	<u>Actuarially Determined Contribution</u>	<u>Actual Contribution</u>	<u>Covered Employee Payroll</u>	<u>Actual Contribution as a % of Covered Employee Payroll</u>
2017	\$ 690,843	\$ 690,843	\$ 11,939,326	5.8%
2018	\$ 539,459	\$ 539,459	\$ 11,789,254	4.6%
2019	\$ 373,448	\$ 700,000	\$ 12,866,962	5.4%
2020	\$ 723,271	\$ 723,271	\$ 13,352,808	5.4%
2021	\$ 342,403	\$ 342,403	\$ 12,879,530	2.7%
2022	\$ 299,125	\$ 299,125	\$ 13,007,411	2.3%
2023	\$ 272,771	\$ 272,771	\$ 14,661,609	1.9%
2024	\$ 310,798	\$ 310,798	\$ 17,696,438	1.8%
2025	\$ 354,441	\$ 354,441	\$ 20,199,615	1.7%

Note: Information is not available for years preceding fiscal 2017.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Other Postemployment Benefit Plan**  
**Schedule of Changes in Net OPEB Asset**

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>
<b>Total OPEB liability</b>					
Service cost	\$ 369,462	\$ 319,311	\$ 252,055	\$ 274,764	\$ 311,672
Interest on the total OPEB liability	857,978	881,688	756,400	786,238	870,097
Changes in benefit terms	2,167,859	-	-	-	-
Difference between expected and actual experience	(121,645)	(875,568)	(8,094)	(310,125)	(433,918)
Changes in assumptions	1,274,924	355,701	1,418,965	(716,746)	(1,358,311)
Benefit payments	(557,112)	(579,041)	(539,114)	(401,819)	(883,721)
<b>Net change in total OPEB liability</b>	<u>3,991,466</u>	<u>102,091</u>	<u>1,880,212</u>	<u>(367,688)</u>	<u>(1,494,181)</u>
<b>Total OPEB liability - beginning</b>	<u>13,636,735</u>	<u>13,534,644</u>	<u>11,654,432</u>	<u>12,022,120</u>	<u>13,516,301</u>
<b>Total OPEB liability - ending (A)</b>	<u>\$ 17,628,201</u>	<u>\$ 13,636,735</u>	<u>\$ 13,534,644</u>	<u>\$ 11,654,432</u>	<u>\$ 12,022,120</u>
<b>Plan Fiduciary net position</b>					
Employer contributions	\$ 354,441	\$ 310,798	\$ 272,771	\$ 299,125	\$ 342,403
Net investment income (loss)	3,520,683	5,038,949	2,717,638	(3,704,486)	4,437,898
Benefit payments	(557,112)	(579,041)	(539,114)	(401,819)	(883,721)
Administrative expense	-	-	-	-	-
<b>Net change in plan fiduciary net position</b>	<u>3,318,012</u>	<u>4,770,706</u>	<u>2,451,295</u>	<u>(3,807,180)</u>	<u>3,896,580</u>
<b>Plan fiduciary net position - beginning</b>	<u>24,383,788</u>	<u>19,613,082</u>	<u>17,161,787</u>	<u>20,968,967</u>	<u>17,072,387</u>
<b>Plan fiduciary net position - ending (B)</b>	<u>\$ 27,701,800</u>	<u>\$ 24,383,788</u>	<u>\$ 19,613,082</u>	<u>\$ 17,161,787</u>	<u>\$ 20,968,967</u>
<b>Net OPEB asset - ending (A) - (B)</b>	<u>\$ (10,073,599)</u>	<u>\$ (10,747,053)</u>	<u>\$ (6,078,438)</u>	<u>\$ (5,507,355)</u>	<u>\$ (8,946,847)</u>
<b>Plan fiduciary net position as a percentage of total OPEB liability</b>	157.1%	178.8%	144.9%	147.3%	174.4%
<b>Covered employee payroll</b>	\$ 20,199,615	\$ 17,696,438	\$ 14,661,609	\$ 13,007,411	\$ 12,879,530
<b>Net OPEB asset as a percentage of covered employee payroll</b>	(49.9%)	(60.7%)	(41.5%)	(42.3%)	(69.5%)

Note: Information is not available for years preceding fiscal 2017.

**ORANGE COUNTY LIBRARY DISTRICT**  
**Other Postemployment Benefit Plan**  
**Schedule of Changes in Net OPEB Asset**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b>Total OPEB liability</b>				
Service cost	\$ 416,326	\$ 352,302	\$ 351,322	\$ 368,597
Interest on the total OPEB liability	1,026,949	961,109	907,225	879,525
Changes in benefit terms	-	642,850	-	-
Difference between expected and actual experience	(519,356)	(48,127)	240,326	-
Changes in assumptions	(2,369,485)	(253,545)	81,538	-
Benefit payments	(842,046)	(569,322)	(935,514)	(673,847)
<b>Net change in total OPEB liability</b>	<u>(2,287,612)</u>	<u>1,085,267</u>	<u>644,897</u>	<u>574,275</u>
<b>Total OPEB liability - beginning</b>	15,803,913	14,718,646	14,073,749	13,499,474
<b>Total OPEB liability - ending (A)</b>	<u><u>\$ 13,516,301</u></u>	<u><u>\$ 15,803,913</u></u>	<u><u>\$ 14,718,646</u></u>	<u><u>\$ 14,073,749</u></u>
<b>Plan Fiduciary net position</b>				
Employer contributions	\$ 723,271	\$ 700,000	\$ 539,459	\$ 690,843
Net investment income	1,231,205	195,514	1,521,630	1,813,966
Benefit payments	(842,046)	(569,322)	(935,514)	(673,847)
Administrative expense	-	-	(8,054)	(10,047)
<b>Net change in plan fiduciary net position</b>	<u>1,112,430</u>	<u>326,192</u>	<u>1,117,521</u>	<u>1,820,915</u>
<b>Plan fiduciary net position - beginning</b>	15,959,957	15,633,765	14,516,244	12,695,329
<b>Plan fiduciary net position - ending (B)</b>	<u><u>\$ 17,072,387</u></u>	<u><u>\$ 15,959,957</u></u>	<u><u>\$ 15,633,765</u></u>	<u><u>\$ 14,516,244</u></u>
<b>Net OPEB asset - ending (A) - (B)</b>	<u><u>\$ (3,556,086)</u></u>	<u><u>\$ (156,044)</u></u>	<u><u>\$ (915,119)</u></u>	<u><u>\$ (442,495)</u></u>
<b>Plan fiduciary net position as a percentage of total OPEB liability</b>	126.3%	101.0%	106.2%	103.1%
<b>Covered employee payroll</b>	\$ 13,352,808	\$ 12,866,962	\$ 11,789,254	\$ 11,939,326
<b>Net OPEB asset as a percentage of covered employee payroll</b>	(26.6%)	(1.2%)	(7.8%)	(3.7%)

**ORANGE COUNTY LIBRARY DISTRICT  
Other Postemployment Benefit Plan**

**Actuarial Methods and Assumptions  
Last fiscal year**

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Valuation date	January 1, 2025
Actuarial cost method	Entry age normal cost method
Amortization method	Level dollar, closed period
Amortization period	Closed 5 years
Asset valuation method	Market value
Actuarial assumptions:	
Investment rate of return	6.0%
Projected salary increases	4.5%
Inflation rate	2.5%
Healthcare cost trend rate	6.5% for 2026 decreasing to an ultimate rate of 4.0% by 2050 and thereafter.

**Schedule of Investment Returns  
Last ten fiscal years**

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Annual money-weighted rate of return, net of investment expenses

2016	10.1%
2017	14.3%
2018	10.4%
2019	1.4%
2020	7.8%
2021	26.0%
2022	-17.7%
2023	15.8%
2024	12.3%
2025	14.5%

## **OTHER SUPPLEMENTARY INFORMATION**

**ORANGE COUNTY LIBRARY DISTRICT**  
**Combining Statement of Fiduciary Net Position-**  
**Pension and Other Postemployment Benefit Trust Funds**  
**September 30, 2025**

	<u>Defined Benefit</u>	<u>Defined Contribution</u>	<u>Money Purchase</u>	<u>OPEB</u>	<u>Total</u>
<b>Assets</b>					
Cash and cash equivalents	\$ 731,032	\$ -	\$ -	\$ 136,128	\$ 867,160
Accounts receivable	319	-	-	-	319
Interest and dividend receivable	2	-	-	63	65
Notes receivable from plan participants	-	-	313,243	-	313,243
Investments:					
Commingled account:					
Fixed income	18,817,503	-	-	-	18,817,503
Mutual funds:					
Domestic equities	30,409,374	24,710,513	11,327,885	18,111,982	84,559,754
International equities	14,090,806	7,027,999	3,987,712	4,596,325	29,702,842
Stable value	-	5,534,031	2,014,740	-	7,548,771
Fixed income	-	7,530,000	1,962,212	4,977,713	14,469,925
Real estate	<u>2,606,343</u>	<u>131,380</u>	<u>58,048</u>	<u>-</u>	<u>2,795,771</u>
Total Investments	<u>65,924,026</u>	<u>44,933,923</u>	<u>19,350,597</u>	<u>27,686,020</u>	<u>157,894,566</u>
<b>Total assets</b>	<u>\$ 66,655,379</u>	<u>\$ 44,933,923</u>	<u>\$ 19,663,840</u>	<u>\$ 27,822,211</u>	<u>\$ 159,075,353</u>
<b>Liabilities</b>					
Accounts payable	26,276	-	-	6,600	32,876
Due to Internal Service Fund	<u>-</u>	<u>-</u>	<u>-</u>	<u>113,811</u>	<u>113,811</u>
<b>Total liabilities</b>	<u>\$ 26,276</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 120,411</u>	<u>\$ 146,687</u>
Net position restricted for pension and other postemployment benefits	<u>\$ 66,629,103</u>	<u>\$ 44,933,923</u>	<u>\$ 19,663,840</u>	<u>\$ 27,701,800</u>	<u>\$ 158,928,666</u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Combining Statement of Changes in Fiduciary Net Position-**  
**Pension and Other Postemployment Benefit Trust Funds**  
**Year Ended September 30, 2025**

	<u>Defined Benefit</u>	<u>Defined Contribution</u>	<u>Money Purchase</u>	<u>OPEB</u>	<u>Total</u>
<b>Additions:</b>					
Employer contributions:					
General Fund	\$ 1,500,000	\$ 1,903,926	\$ 1,647,164	\$ 354,441	\$ 5,405,531
Employee contributions:					
Loan interest	-	-	17,665	-	17,665
Investment gain	6,246,984	4,998,620	2,271,661	3,529,312	17,046,577
Investment expenses	<u>(83,423)</u>	<u>-</u>	<u>-</u>	<u>(8,629)</u>	<u>(92,052)</u>
<b>Total additions</b>	<u>7,663,561</u>	<u>6,902,546</u>	<u>3,936,490</u>	<u>3,875,124</u>	<u>22,377,721</u>
<b>Deductions:</b>					
Benefits paid to participants	2,880,197	1,472,651	685,670	551,864	5,590,382
Administrative expenses	<u>20,067</u>	<u>42,467</u>	<u>20,340</u>	<u>5,248</u>	<u>88,122</u>
<b>Total deductions</b>	<u>2,900,264</u>	<u>1,515,118</u>	<u>706,010</u>	<u>557,112</u>	<u>5,678,504</u>
<b>Change in net position</b>	4,763,297	5,387,428	3,230,480	3,318,012	16,699,217
<b>Net position - beginning of year</b>	<u>61,865,806</u>	<u>39,546,495</u>	<u>16,433,360</u>	<u>24,383,788</u>	<u>142,229,449</u>
<b>Net position - end of year</b>	<u>\$ 66,629,103</u>	<u>\$ 44,933,923</u>	<u>\$ 19,663,840</u>	<u>\$ 27,701,800</u>	<u>\$ 158,928,666</u>

**ORANGE COUNTY LIBRARY DISTRICT**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balance -**  
**Budget and Actual - Capital Projects Fund (Budgetary Basis)**  
**Year Ended September 30, 2025**

	<b>Original and Final Budgeted Amounts</b>	<b>Actual Amounts</b>	<b>Variance with Final Budget - Positive (Negative)</b>
<b>Revenues:</b>			
Miscellaneous revenue:			
Investment income	\$ 125,000	\$ 2,323,759	\$ 2,198,759
<b>Expenditures:</b>			
Capital outlay	28,225,000	12,955,278	15,269,722
<b>Revenues over (under) expenditures</b>	<b>(28,100,000)</b>	<b>(10,631,519)</b>	<b>17,468,481</b>
<b>Other Financing Sources:</b>			
Transfers in	5,000,000	15,000,000	10,000,000
<b>Net change in fund balance</b>	<b>\$ (23,100,000)</b>	<b>4,368,481</b>	<b>\$ 27,468,481</b>
<b>Fund balance at beginning of year</b>		<b>54,080,448</b>	
<b>Fund balance at end of year</b>		<b>\$ 58,448,929</b>	

**ORANGE COUNTY LIBRARY DISTRICT**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balance -**  
**Budget and Actual - Capital Projects Sinking Fund (Budgetary Basis)**  
**Year Ended September 30, 2025**

	<b>Original and Final Budgeted Amounts</b>	<b>Actual Amounts</b>	<b>Variance with Final Budget - Positive (Negative)</b>
<b>Revenues:</b>			
Miscellaneous revenue:			
Investment income	\$ 50,000	\$ 315,936	\$ 265,936
 <b>Revenues over expenditures</b>	 50,000	 315,936	 265,936
<b>Other Financing Sources:</b>			
Transfers in	500,000	2,000,000	1,500,000
<b>Net change in fund balance</b>	<b>\$ 550,000</b>	<b>2,315,936</b>	<b>\$ 1,765,936</b>
<b>Fund balance at beginning of year</b>		6,556,342	
<b>Fund balance at end of year</b>		<b>\$ 8,872,278</b>	

**ORANGE COUNTY LIBRARY DISTRICT**  
**Schedule of Revenues, Expenditures, and Changes in Fund Balance -**  
**Budget and Actual - Permanent Fund (Budgetary Basis)**  
**Year Ended September 30, 2025**

	<b>Original and Final Budgeted Amounts</b>	<b>Actual Amounts</b>	<b>Variance with Final Budget - Positive (Negative)</b>
<b>Revenues:</b>			
Miscellaneous revenue:			
Investment income	\$ 25,000	\$ 208,677	\$ 183,677
<b>Expenditures:</b>			
Capital outlay	75,000	34,805	40,195
<b>Revenues over (under) expenditures</b>	<b>(50,000)</b>	<b>173,872</b>	<b>223,872</b>
<b>Net change in fund balance</b>	<b>\$ (50,000)</b>	<b>173,872</b>	<b>\$ 223,872</b>
<b>Fund balance at beginning of year</b>		<b>1,612,632</b>	
<b>Fund balance at end of year</b>		<b>\$ 1,786,504</b>	

## **STATISTICAL SECTION**

# ORANGE COUNTY LIBRARY DISTRICT

## STATISTICAL SECTION

The Statistical Section of the Annual Comprehensive Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and the required supplementary information says about the District's overall financial health.

<b><u>Contents</u></b>	<b><u>Pages</u></b>
<b>Financial Trends</b>	<b>70 - 73</b>
These schedules contain trend information to help the reader understand how the District's financial performance and position have changed over time.	
<b>Revenue Capacity</b>	<b>74 - 77</b>
These schedules contain information to help the reader assess the factors affecting the District's ability to generate property taxes.	
<b>Debt Capacity</b>	<b>78 - 82</b>
These schedules present information to help the reader assess the affordability of the District's current levels of debt and the District's ability to issue additional debt in the future.	
<b>Demographic and Economic Information</b>	<b>83 - 84</b>
These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.	
<b>Operating Information</b>	<b>85 - 87</b>
These schedules contain information about the District's operations and resources to help the reader understand how the District's financial information relates to the services the District provides and the activities it performs.	

Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relevant year.

# ORANGE COUNTY LIBRARY DISTRICT

## NET POSITION GOVERNMENTAL ACTIVITIES LAST TEN FISCAL YEARS

(accrual basis of accounting)

FISCAL YEAR		NET INVESTMENT IN CAPITAL ASSETS	RESTRICTED (2)	UNRESTRICTED	TOTAL
2025	(5)	\$ 48,644,817	\$ 16,999,521	\$ 115,489,209	\$ 181,133,547
2024		33,948,426	22,730,812	99,718,674	156,397,912
2023		32,290,148	12,533,223	88,950,654	133,774,025
2022		31,141,958	9,058,887	73,126,497	113,327,342
2021		32,478,947 (4)	26,058,685	38,825,866	97,363,498
2020		32,866,257 (3)	11,429,317	30,805,194	75,100,768
2019		32,296,499	1,527,343	28,367,603	62,191,445
2018		33,449,511	3,788,614	18,935,150	56,173,275
2017		32,861,690	1,753,058	16,822,368	51,437,116
2016		33,213,078 (1)	886,358	16,684,484	50,783,920

(1) Includes \$500,000 Kendrick B. Melrose donation received in FY 2016.

(2) Includes net pension asset and net OPEB asset, nonexpendable endowments, new branch agreements.

(3) The net OPEB asset increased due to a change in assumptions in the 2020 Actuarial Report. This includes the incorporation of a new mortality table and removal of the load for excise tax.

(4) The net pension and OPEB assets increased due to higher net investment income earned during the year.

(5) The increase of \$14,696,391 from FY 24 is primarily due to the Horizon West construction and OPL Roof Replacement projects.

**ORANGE COUNTY LIBRARY DISTRICT**

**CHANGES IN NET POSITION  
GOVERNMENTAL ACTIVITIES  
LAST TEN FISCAL YEARS**  
(accrual basis of accounting)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
<b>Program Expenses</b>										
Salaries and benefits	\$ 34,261,458	\$ 33,345,281	\$ 27,719,873	\$ 22,389,115	\$ 17,503,948	\$ 22,003,497	\$ 24,910,999	\$ 22,787,890	\$ 22,900,705	\$ 21,474,152
Operating	13,384,573	12,276,577	11,550,245	10,809,715	8,240,745	9,168,322	10,098,378	9,075,273	9,087,009	9,354,014
Depreciation/amortization	4,995,717	4,632,698	4,505,833	4,380,685	3,674,840	3,782,117	3,914,812	4,076,370	4,303,673	4,382,963
Electronic Materials	5,108,194	4,571,539	3,781,904	3,409,448	3,476,077	3,301,894	2,948,660	3,130,625	2,866,042	2,898,914
<b>Total Expenses</b>	<b>57,749,942</b>	<b>54,826,095</b>	<b>47,557,855</b>	<b>40,988,963</b>	<b>32,895,610</b>	<b>38,255,830</b>	<b>41,872,849</b>	<b>39,070,158</b>	<b>39,157,429</b>	<b>38,110,043</b>
<b>Program Revenues</b>										
Charges for services	759,004	631,152	556,289	742,364	746,202	820,986	1,163,129	1,279,929	1,289,113	1,377,878
Operating grants & contrib.	1,322,197	955,233	1,565,831	1,525,277	1,302,423	1,182,531	1,518,081	1,268,671	1,237,111	1,151,860
Capital grants & contrib.	-	-	-	-	-	-	-	-	-	500,000
<b>Total Program Revenues</b>	<b>2,081,201</b>	<b>1,586,385</b>	<b>2,122,120</b>	<b>2,267,641</b>	<b>2,048,625</b>	<b>2,003,517</b>	<b>2,681,210</b>	<b>2,548,600</b>	<b>2,526,224</b>	<b>3,029,738</b>
<b>Total Net (Exp.)</b>	<b>(55,668,741)</b>	<b>(53,239,710)</b>	<b>(45,435,735)</b>	<b>(38,721,322)</b>	<b>(30,846,985)</b>	<b>(36,252,313)</b>	<b>(39,191,639)</b>	<b>(36,521,558)</b>	<b>(36,631,205)</b>	<b>(35,080,305)</b>
<b>General Expenses</b>										
Interest Expense	211,501	234,221 (2)	257,612 (1)	229,691	-	-	-	-	-	-
<b>General Revenues</b>										
Property Taxes	74,382,576	68,992,498	61,604,263	54,514,376	52,539,629	48,227,320	44,157,999	40,292,698	36,747,153	33,714,713
Investment income	5,948,232	6,487,213 (3)	4,372,167	238,541	327,460	780,606	896,826	449,103	270,264	172,626
Miscellaneous	285,069	274,421	163,600	161,940	242,626	153,710	154,984	272,751	266,984	302,935
<b>Total General Revenues</b>	<b>80,615,877</b>	<b>75,754,132</b>	<b>66,140,030</b>	<b>54,914,857</b>	<b>53,109,715</b>	<b>49,161,636</b>	<b>45,209,809</b>	<b>41,014,552</b>	<b>37,284,401</b>	<b>34,190,274</b>
<b>Change in Net Position</b>	<b>\$ 24,735,635</b>	<b>\$ 22,280,201</b>	<b>\$ 20,446,683</b>	<b>\$ 15,963,844</b>	<b>\$ 22,262,730</b>	<b>\$ 12,909,323</b>	<b>\$ 6,018,170</b>	<b>\$ 4,492,994</b>	<b>\$ 653,196</b>	<b>\$ (890,031)</b>

(1) Effective in Fiscal Year 2022, the District had interest expense associated with the financing of the long-term lease liabilities.

(2) Starting in fiscal year 2023, the District reported interest expense related to subscription liabilities.

(3) The Fed Fund rates as well as other investment rates increased in Fiscal Year 2023.

# ORANGE COUNTY LIBRARY DISTRICT

## FUND BALANCES GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS (modified accrual basis of accounting)

	Fiscal Year									
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
<b>General Fund:</b>										
Nonspendable:										
Inventory	\$ 177,366	\$ 151,527	\$ 104,877	\$ 132,454	\$ 149,944	\$ 171,956	\$ 123,866	\$ 155,055	\$ 176,092	\$ 162,025
Prepaid Items	252,620	433,555	288,254	160,425	179,414	223,747	179,387	258,713	119,952	174,017
Annetta O' B Walker Trust Fund	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
A.P. Phillips Jr. Memorial Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Perce C. & Mary M.Gullet Mem.Fund	19,805	19,805	19,805	19,805	19,805	19,805	19,805	19,805	19,805	19,805
Willis H. Warner Memorial Fund	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712	33,712
Restricted For:										
Kendrick Melrose Family Foundation										
Committed To:										
Strategic Plan	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Edmund L.Murray Estate Fund	724,689	724,689	724,689	724,689	724,689	724,689	724,689	724,689	724,689	724,689
Arthur Sondheim Estate Fund	39,941	39,941	39,941	39,941	39,941	39,941	39,941	39,941	39,941	39,941
Vivian Esch Estate Fund	44,198	44,198	44,198	44,198	44,198	44,198	44,198	44,198	44,198	44,198
Assigned To:										
Future Author Events	(5) 77,010	(5) 41,204	-	-	-	-	-	-	-	-
Future OCLS Foundation	(6) 697,831	-	-	-	-	-	-	-	-	-
Subsequent Year's Budget	-	-	-	-	-	-	-	323,000	1,000,877	2,080,087
Unassigned:	<u>37,980,683</u>	<u>39,400,725</u>	<u>33,118,858</u>	<u>24,638,952</u>	<u>18,154,274</u>	<u>13,312,423</u>	<u>9,305,827</u>	<u>6,981,043</u>	<u>4,242,799</u>	<u>2,234,086</u>
<b>Total General Fund</b>	<u><u>\$ 44,151,855</u></u>	<u><u>\$ 44,993,356</u></u>	<u><u>\$ 38,478,334</u></u>	<u><u>\$ 29,898,176</u></u>	<u><u>\$ 23,449,977</u></u>	<u><u>\$ 18,674,471</u></u>	<u><u>\$ 14,575,425</u></u>	<u><u>\$ 12,684,156</u></u>	<u><u>\$ 10,506,065</u></u>	<u><u>\$ 9,616,560</u></u>
<b>All Other Governmental Funds</b>										
Nonspendable:										
Kendrick B. Melrose Donation	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000
Lake Nona - Advance Rent Payment	440,000	440,000	440,000	(4) 440,000	-	-	-	-	-	-
Prepaid	47,395	-	-	-	-	-	-	-	-	-
Restricted for:										
Melrose Center Operations	786,504	612,632	321,028	160,526	572,687	309,654	213,782	183,632	133,020	59,693
Horizon West-Emergency Repair Fund	1,000,000	1,000,000	1,000,000	(2) 1,000,000	-	-	-	-	-	-
Horizon West-Demolition Fund	276,691	250,754	(3) 250,754	(3) 250,000	-	-	-	-	-	-
Assigned To:										
Capital Projects	<u>65,557,121</u>	<u>58,946,036</u>	<u>44,023,034</u>	(1) <u>33,094,969</u>	<u>26,134,808</u>	<u>15,098,531</u>	<u>10,673,716</u>	<u>5,917,620</u>	<u>4,334,823</u>	<u>3,303,238</u>
<b>Total All Other Governmental Funds</b>	<u><u>\$ 69,107,711</u></u>	<u><u>\$ 62,249,422</u></u>	<u><u>\$ 47,034,816</u></u>	<u><u>\$ 35,945,495</u></u>	<u><u>\$ 27,707,495</u></u>	<u><u>\$ 16,408,185</u></u>	<u><u>\$ 11,887,498</u></u>	<u><u>\$ 6,601,252</u></u>	<u><u>\$ 4,967,843</u></u>	<u><u>\$ 3,862,931</u></u>

- (1) Additional funding was provided to the Capital Projects Fund to fully fund the Horizon West Branch and provide initial capital to start funding the Lake Nona Branch.
- (2) Additional funding was provided for the Horizon West Emergency Repair Fund per the land lease agreement with Orange County. The funds are to be used to repair the building while waiting on insurance proceeds.
- (3) Prepaid amount is the deposit for the interest bearing Demolition Fund to pay for the removal of the Horizon West facility after the lease expires. For fiscal year 2023, this includes the initial Demolition Fund deposit of \$250,000 plus accumulated interest.
- (4) Prepaid amount towards the first year land lease on the Lake Nona Branch per the land lease contract with the City of Orlando.
- (5) Net proceeds of \$41,204 are from the November 6, 2023 Neil Gaiman and Art Spiegelman event and net proceeds of \$35,806 are from the January 24, 2025 John Green event sponsored and hosted by the Library. These proceeds are being held in reserve to fund a future events of the same caliber.
- (6) The \$697,831 are non-restricted proceeds from the Doose and Cobble estates and will be combined with future non-restricted estate donations, such as the Tucheck estate in FY 2025-26 to establish initial funding of the OCLS Foundation. The OCLS Foundation will seek large dollar donations from corporations and individuals for use to expand services offered to OCLS customers.

**ORANGE COUNTY LIBRARY DISTRICT**  
**CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
(modified accrual basis of accounting)

	Fiscal Year										
	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
<b>Revenues</b>											
Property Taxes	\$74,382,576	\$68,992,498	\$61,604,263	\$54,514,376	\$52,539,629	\$48,227,320	\$44,157,999	\$40,292,698	\$36,747,153	\$33,714,713	\$30,552,756
Intergovernmental	704,730	719,374	1,194,588	1,146,695	951,936	1,058,560	890,125	1,048,075	1,052,618	1,224,878	1,560,875
Fees & Lost Materials	83,145	77,415	72,235	415,440	453,995	487,223	669,617	756,003	786,065	886,427	1,048,826
Charges for Services	675,859	553,737	484,054	326,924	292,207	333,763	493,512	523,926	503,048	491,451	462,757
Investment Income	(6) 5,948,232	(5) 6,487,213	(3) 4,372,167	238,541	327,460	780,606	896,826	449,103	270,264	172,626	95,449
Miscellaneous	907,871	511,659	545,424	546,103	610,123	279,671	790,742	500,191	646,804	739,518	829,635
<b>Total Revenues</b>	<b>82,702,413</b>	<b>77,341,896</b>	<b>68,272,731</b>	<b>57,188,079</b>	<b>55,175,350</b>	<b>51,167,143</b>	<b>47,898,821</b>	<b>43,569,996</b>	<b>40,005,952</b>	<b>37,229,613</b>	<b>34,550,298</b>
<b>Expenditures</b>											
Salaries & Benefits	\$35,939,349	\$32,533,744	\$27,780,385	\$24,424,844	\$23,189,376	\$24,908,885	\$24,281,867	\$22,706,126	\$22,052,113	\$20,620,002	\$19,663,201
Operating	13,192,291	12,059,133	11,243,771	10,669,614	9,056,711	9,916,837	10,526,038	9,209,974	9,136,182	9,044,726	9,102,757
Books & Other Materials	6,262,564	5,530,672	4,826,999	4,632,514	4,494,634	4,367,937	4,193,777	4,447,476	4,573,355	4,736,787	4,863,762
Capital Outlay	(7) 21,709,011	4,567,448	3,935,548	(1) 10,502,096	2,359,813	3,353,751	1,719,624	3,394,920	2,249,885	2,375,873	1,467,012
Capital Projects Outlay	-	-	-	-	-	-	-	-	-	-	3,220,131
Debt Service											
Principal	1,488,770	982,729	963,130	767,780	-	-	-	-	-	-	-
Interest	211,501	234,221	257,612	229,691	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>78,803,486</b>	<b>55,907,947</b>	<b>49,007,445</b>	<b>51,226,539</b>	<b>39,100,534</b>	<b>42,547,410</b>	<b>40,721,306</b>	<b>39,758,496</b>	<b>38,011,535</b>	<b>36,777,388</b>	<b>38,316,863</b>
Excess of revenues over(under)expenditures	3,898,927	21,433,949	19,265,286	5,961,540	16,074,816	8,619,733	7,177,515	3,811,500	1,994,417	452,225	(3,766,565)
Other Financing Sources	2,117,861	295,679	(4) 404,193	(1) 8,724,659	-	-	-	-	-	-	-
<b>Net Change in Fund Balances</b>	<b>\$ 6,016,788</b>	<b>\$21,729,628</b>	<b>\$19,669,479</b>	<b>\$14,686,199</b>	<b>\$16,074,816</b>	<b>\$ 8,619,733</b>	<b>\$ 7,177,515</b>	<b>\$ 3,811,500</b>	<b>\$ 1,994,417</b>	<b>\$ 452,225</b>	<b>\$(3,766,565)</b>
Debt Service	\$ 1,700,271	\$ 1,216,950	\$ 1,220,742	(2) \$ 997,471	-	-	-	-	-	-	-
Government-wide Capital Outlay	(8) \$22,863,381	\$ 5,526,581	\$ 4,980,643	\$11,725,162	\$ 3,378,370	\$ 4,419,794	\$ 2,964,741	\$ 4,711,771	\$ 3,957,198	\$ 4,213,746	\$ 4,687,143
Non Capital Expenditures	\$55,940,105	\$50,381,366	\$44,026,802	\$39,501,377	\$35,722,164	\$38,127,616	\$37,756,565	\$35,046,725	\$34,054,337	\$32,563,642	\$33,629,720
Debt Service as percentage of noncapital expenditures	3.04%	2.42%	2.77%	2.53%	-	-	-	-	-	-	-

(1) Includes \$8,724,659 in Fiscal Year 2022 for leased facilities and equipment as required by GASB Statement No. 87.

(2) Effective in Fiscal Year 2022, the District had Debt Service expenditures associated with the financing of the long-term lease liabilities.

(3) The Fed Fund rates as well as other investment rates increased in Fiscal Year 2023.

(4) Effective in Fiscal Year 2023, the District had Debt Service expenditures associated with the financing of subscription liabilities.

(5) The increase in investment income can be attributed to additional funds being invested, the market performance and the Fed Fund rates continued to stay high through most of the year.

(6) The decrease in investment income can be attributed to lower interest rates and expending \$21M on capital projects throughout the year.

(7) The increase in capital outlay can be attributed to the construction of the Horizon West and Lake Nona facilities, replacing the roof at OPL, exterior lighting upgrades at OPL, Winter Garden Refresh and West Oaks HVAC replacement.

(8) The increase in government-wide capital outlay is due to the construction, furniture, and physical materials of the new Horizons West branch, the Orlando Public Library roof replacement, new SBITAs and leases and other various projects and furniture and equipment.

**ORANGE COUNTY LIBRARY DISTRICT**

**TAXABLE ASSESSED VALUE AND ESTIMATED FAIR VALUE OF TAXABLE PROPERTY  
LAST TEN FISCAL YEARS**

Fiscal Year	Real Property		Personal Property		Centrally Assessed Property(1)		Totals		Ratio of	Total Direct
	Taxable Assessed Value	Estimated Fair Value	Taxable Assessed Value	Estimated Fair Value	Taxable Assessed Value	Estimated Fair Value	Taxable Assessed Value	Estimated Fair Value	Total Taxable Assessed Value to Total Est. Fair Value	
2025	\$207,287,164,049	\$310,294,637,349	\$13,964,700,986	\$18,966,271,962	\$ 55,448,030	\$ 56,682,268	\$ 221,307,313,065	\$329,317,591,579	67.20%	0.3748
2024	192,201,674,459	292,956,820,676	13,586,672,244	18,727,316,860	54,953,699	56,233,001	205,843,300,402	311,740,370,537	66.03	0.3748
2023	158,883,292,398	242,434,146,155	11,671,363,244	16,116,615,330	41,207,380	42,366,508	170,595,863,022	258,593,127,993	65.97	0.3748
2022	139,010,101,850	197,283,785,566	11,797,989,340	16,164,406,177	49,749,362	50,932,744	150,857,840,552	213,499,124,487	70.66	0.3748
2021	134,235,736,799	192,437,422,184	11,706,763,404	15,910,836,806	26,768,661	31,062,923	145,969,268,864	208,379,321,913	70.05	0.3748
2020	123,338,615,836	180,148,078,257	11,035,076,899	15,299,256,874	24,960,733	28,182,016	134,398,653,468	195,475,517,147	68.75	0.3748
2019	112,086,988,934	162,751,903,933	10,321,278,945	14,276,238,923	24,808,221	27,356,370	122,433,076,100	177,055,499,226	69.15	0.3748
2018	102,398,480,167	147,532,347,134	9,514,415,422	13,437,571,192	23,653,199	26,159,067	111,936,548,788	160,996,077,393	69.53	0.3748
2017	93,430,521,091	135,656,513,905	8,784,592,166	12,670,499,394	16,919,656	18,627,949	102,232,032,913	148,345,641,248	68.91	0.3748
2016	84,780,485,956	124,700,853,055	8,939,890,427	12,886,669,851	23,317,377	24,749,513	93,743,693,760	137,612,272,419	68.12	0.3748

(1) Centrally Assessed Property Consists of Property Assessed By The State of Florida

Information is reported based on the fiscal year in which associated tax revenue is recognized - e.g., the 2024 tax roll data is reported here for Fiscal Year 2025, as that is the period of collection and revenue recognition.

**ORANGE COUNTY LIBRARY DISTRICT**

**PROPERTY TAX RATES PER \$1,000 OF ASSESSED VALUATION  
ALL DIRECT AND OVERLAPPING GOVERNMENTS  
LAST TEN FISCAL YEARS**

<b>FISCAL YEAR ENDING SEPTEMBER 30 (1)</b>	<b>LIBRARY DISTRICT (2)</b>	<b>ORANGE COUNTY</b>	<b>SCHOOL BOARD</b>	<b>TOTAL DIRECT AND OVERLAPPING TAX RATES (3)</b>
2025	0.3748	4.4347	6.4640	11.2735
2024	0.3748	4.4347	6.4210	11.2305
2023	0.3748	4.4347	6.4620	11.2715
2022	0.3748	4.4347	6.7370	11.5465
2021	0.3748	4.4347	6.8570	11.6665
2020	0.3748	4.4347	6.8570	11.6665
2019	0.3748	4.4347	7.1090	11.9185
2018	0.3748	4.4347	7.2990	12.1085
2017	0.3748	4.4347	7.4700	12.2795
2016	0.3748	4.4347	7.8110	12.6205

(1) Information is reported based on the fiscal year in which associated tax revenue is recognized- e.g., the 2024 tax roll data is reported here for Fiscal Year 2025, as that is the period of collection and revenue recognition.

(2) This is the Library District's total direct rate. There is only one component in this rate.

(3) The tax rates for other agencies that do not levy a tax on the entire Library District are omitted here.

Source: Orange County Tax Collector

**ORANGE COUNTY LIBRARY DISTRICT**

**PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEARS AGO**

TAXPAYER	TYPE OF BUSINESS	FISCAL YEAR 2025 <sup>(1)</sup>		FISCAL YEAR 2016	
		ASSESSED VALUE	PERCENTAGE OF TOTAL ASSESSED VALUE	ASSESSED VALUE	PERCENTAGE OF TOTAL ASSESSED VALUE
Walt Disney Company	Tourism	\$ 11,900,000,000	5.38%	\$ 8,200,000,000	8.75%
Universal City Development	Tourism	2,900,000,000	1.31	2,100,000,000	2.24
Holiday Inn Club Vacations	Hotels	1,200,000,000	0.54	-	-
Marriott Ownership Resorts	Hotels	1,040,000,000	0.47	1,600,000,000	1.71
Flamingo Crossings	Hotels	836,000,000	0.38	-	-
Wyndham Vacation Resorts	Hotels	733,000,000	0.33	574,400,000	0.61
Hilton Resorts	Hotels	515,000,000	0.23	1,200,000,000	1.28
Glo Hotel Owner LLC	Hotels	510,000,000	0.23	-	-
Florida Mall Associates Ltd.	Retail	450,000,000	0.20	-	-
Westgate Lakes Ltd.	Hotels	431,000,000	0.19	560,900,000	0.60
Hyatt	Hotels	-	-	947,200,000	1.01
Orange Lake Country Club	Hotels	-	-	778,200,000	0.83
Duke Energy	Utilities	-	-	735,500,000	0.78
Vistana/SVO Village	Timeshare	-	-	508,400,000	0.54
Total Top Ten Principal Taxpayers		\$ 20,515,000,000	9.26%	\$ 17,204,600,000	18.35%
Taxable Assessed Value of all other taxpayers		\$ 200,792,313,065	90.74%	\$ 76,539,093,760	81.65%
Total Taxable Assessed Value of all taxpayers		\$ 221,307,313,065	100.00%	\$ 93,743,693,760	100.00%

(1) Information is reported based on the fiscal year in which associated tax revenue is recognized- e.g., the 2024 tax roll data is reported here for Fiscal Year 2025, as that is the period of collection and revenue recognition.

Information For Principal Taxpayers of the District is not available. Instead, principal taxpayers for Orange County, which includes the District, is presented.

Information for Principal Taxpayers for 2025 is not available so 2024 Principal Taxpayers is used as an estimate.

Source: Orange County Property Appraiser

**ORANGE COUNTY LIBRARY DISTRICT**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**

<b>FISCAL YEAR (1)</b>	<b>LEVY</b>	<b>COLLECTED WITHIN THE LEVY YEAR</b>		<b>COLLECTIONS SUBSEQUENT YEARS</b>	<b>TOTAL COLLECTIONS TO DATE</b>	
		<b>AMOUNT</b>	<b>PERCENTAGE OF THE LEVY</b>		<b>AMOUNT</b>	<b>PERCENTAGE OF THE LEVY</b>
2025	\$77,195,825	\$72,849,373	94.37%	\$95,150	\$72,944,523	94.49%
2024	71,799,932	67,697,620	94.29	51,313	67,748,933	94.36
2023	63,974,218	60,278,083	94.22	112,615	60,390,698	94.40
2022	56,667,402	53,598,173	94.58	166,435	53,764,608	94.88
2021	54,888,121	52,149,328	95.01	227,126	52,376,454	95.42
2020	50,517,071	48,139,779	95.29	87,492	48,227,271	95.47
2019	46,073,893	44,156,509	95.84	17,579	44,174,088	95.88
2018	42,025,923	40,274,855	95.83	1,916	40,276,771	95.84
2017	38,393,129	36,745,386	95.71	58,384	36,803,770	95.86
2016	35,390,723	33,745,862	95.35	68,995	33,814,857	95.55

(1) Information is reported based on the fiscal year in which associated tax revenue is recognized- e.g., the 2024 tax roll data is reported here for Fiscal Year 2025, as that is the period of collection and revenue recognition.

Source: Orange County Tax Collector

## ORANGE COUNTY LIBRARY DISTRICT

### RATIOS OF OUTSTANDING DEBT LAST TEN FISCAL YEARS

Governmental Activities							
FISCAL YEAR	LEASE LIABILITY(1)	SUBSCRIPTION LIABILITY (2)	TOTAL GOVERNMENTAL ACTIVITIES	POPULATION(3)	TOTAL DEBT PER CAPITA	TAXABLE ASSESSED VALUE	TOTAL DEBT AS A PERCENTAGE OF TAXABLE ASSESSED VALUE
2025	\$5,898,276 (4) \$	1,416,896	\$ 7,315,172 (3)	1,485,304	\$ 4.93	\$221,307,313,065	0.003%
2024	6,377,231	308,850	6,686,081	1,460,961	4.58	205,843,300,402	0 .003
2023	7,187,827 (2)	210,115	7,397,942	1,442,281	5.13	170,595,863,022	0 .004
2022 (1)	7,956,879	-	7,956,879	1,427,218	5.58	150,857,840,552	0 .005

(1) In Fiscal Year 2022, GASB Statement No. 87 *Leases* was implemented. This standard changed the reporting of obligations for leased assets.

(2) In Fiscal Year 2023, GASB Statement No. 96 *Subscription-Based Information Technology Arrangements* was implemented. This standard changed the reporting of right-to-use capital assets and subscription liabilities.

(3) Population for 2025 is an estimate by the Bureau of Economics and Business Research. Excludes the City of Winter Park and Maitland which is not served by the District

(4) The increase in Subscription Liability in Fiscal Year 2025 is due to the implementation of the new financial software system and HR information system.

Source: University of Florida, Bureau of Economics and Business Research  
Orange County Property Appraiser

# **ORANGE COUNTY LIBRARY DISTRICT**

## **RATIO OF NET GENERAL OBLIGATION BONDED DEBT LAST TEN FISCAL YEARS**

The District did not have any general obligation bonded debt in the last ten fiscal years.

**ORANGE COUNTY LIBRARY DISTRICT**  
**COMPUTATION OF DIRECT AND OVERLAPPING**  
**GENERAL DEBT**

**SEPTEMBER 30, 2025**

<u>JURISDICTION</u>	<u>GROSS DEBT OUTSTANDING</u>	<u>PERCENTAGE APPLICABLE TO ORANGE COUNTY LIBRARY DISTRICT(5)</u>	<u>AMOUNT APPLICABLE TO ORANGE COUNTY LIBRARY DISTRICT</u>	<u>DEBT PER CAPITA (6)</u>
Direct:				
Orange County Library District (1)				
Obligation for Leased Assets (2)	\$5,898,276	100.0%	\$5,898,276	\$3.97
Obligation for Subscriptions (3)	1,416,896	100.0%	1,416,896	0.95
Subtotal Direct Debt	<u>7,315,172</u>		<u>7,315,172</u>	
Overlapping:				
Central Florida Tourism Oversight District (4)	673,950,000	95.0%	640,252,500	431.06
Subtotal Overlapping Debt	<u>673,950,000</u>		<u>640,252,500</u>	
Total Direct and Overlapping Debt	<u><u>\$681,265,172</u></u>		<u><u>\$647,567,672</u></u>	<u><u>\$435.98</u></u>

- (1) Bank Line of Credit was paid off in FY 2010  
General Obligation Bonds were paid off in FY 2006
- (2) In Fiscal Year 2022, GASB Statement No. 87, Leases was implemented. This standard changed the reporting of obligations for leased assets.
- (3) In Fiscal Year 2023, GASB Statement No. 96, Subscription Based Information Technology Arrangements was implemented. This standard changed the reporting of subscription liabilities.
- (4) Bond issues of 2016A, 2017A, 2020A, 2024A (Central Florida Oversight District)
- (5) The percentage of overlapping debt applicable is estimated using taxable assessed property values, by determining the amount of the overlapping government's taxable assessed value that is within the District's boundaries and dividing by the total taxable assessed value of the overlapping government.
- (6) Based on 2025 District population estimate of \$1,485,304

# **ORANGE COUNTY LIBRARY DISTRICT**

## **LEGAL DEBT MARGIN**

Neither the Orange County Library District nor the Florida Statutes provide for a limit on the amount of ad valorem taxes Orange County Library District may levy for voted bonds.

**ORANGE COUNTY LIBRARY DISTRICT**

**PLEDGED REVENUE COVERAGE**

**NON-GENERAL OBLIGATION DEBT**

**LAST TEN FISCAL YEARS**

The District did not have non-general obligation debt in the last ten fiscal years.

# ORANGE COUNTY LIBRARY DISTRICT

## DEMOGRAPHIC AND ECONOMIC INFORMATION LAST TEN FISCAL YEARS

FISCAL YEAR		POPULATION(1)		PERSONAL INCOME	PER CAPITA PERSONAL INCOME		UNEMPLOYMENT RATE
2025	(1)	1,485,304	(2)	96,397,948,000	\$ 64,901		4.0%
2024		1,460,961		96,397,948,000	65,983		3.3
2023		1,442,281		87,942,773,000	60,975		3.0
2022		1,427,218		80,442,532,000	56,363		2.6
2021		1,405,373		78,220,929,000	55,658	(4)	4.5
2020		1,360,252		69,363,482,000	50,993	(3)	9.8
2019		1,330,868		64,447,389,000	48,425		2.7
2018		1,297,459		61,642,216,000	47,510		2.6
2017		1,267,162		57,386,378,000	45,287		3.1
2016		1,233,481		54,565,646,000	44,237		4.4

(1) Population for 2025 is an estimate by the Bureau of Economics and Business Research. Excludes the City of Winter Park and Maitland which is not served by the District.

(2) Personal Income for 2025 not available so 2024 personal income used as an estimate. Includes all of Orange County.

(3) Higher unemployment rates due to the effects of the COVID19 pandemic on businesses.

(4) Lower unemployment rates as more people are getting back to the work force after the pandemic.

Source: Population from University of Florida, Bureau of Economics and Business Research  
 Personal Income from Bureau of Economic Analysis  
 Unemployment Rates from State of Florida's Labor Market Statistics and Bureau of Labor Statistics

## ORANGE COUNTY LIBRARY DISTRICT

### PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

EMPLOYER	2025		2016	
	EMPLOYEES	PERCENTAGE OF TOTAL EMPLOYMENT	EMPLOYEES	PERCENTAGE OF TOTAL EMPLOYMENT
Walt Disney World	75,000	9.37%	74,000	10.76%
AdventHealth	37,672	4.71	19,304	2.81
Universal Orlando Resort	26,800	3.35	20,000	2.91
Orlando Health	24,978	3.12	15,174	2.21
Orange County Public Schools	24,685	3.08	-	-
Walmart	24,290	3.04	-	-
Publix	20,000	2.50	-	-
Lockheed Martin	14,000	1.75	7,000	1.02
University of Central Florida	13,004	1.63	6,564	0.95
Seminole County Public Schools	10,356	1.29	-	-
Westgate Resorts	-	-	6,156	0.90
Orange County Government	-	-	6,768	0.98
Darden Restaurants, Inc.	-	-	5,211	0.76
Rosen Hotels & Restaurants	-	-	4,322	0.63
<b>Total</b>	<b>270,785</b>	<b>33.84</b>	<b>164,499</b>	<b>23.93</b>
<b>Total Employment in Orange County</b>	<b>800,193</b>		<b>687,794</b>	

Source: Top 10 Employers from Orlando Business Journal Book of Lists dated 2024/2025  
 2025/2026 not published as of December 2025  
 Total Employment in Orange County from State of Florida Labor Market Statistics  
 and Bureau of Labor Statistics

# ORANGE COUNTY LIBRARY DISTRICT

## DISTRICT EMPLOYEES LAST TEN FISCAL YEARS

<b>FISCAL YEAR</b>	<b>FULL TIME EQUIVALENTS</b>
2025	411
2024	403
2023	359
2022	330
2021	308
2020	325
2019	336
2018	335
2017	328
2016	328

Source: Orange County Library District

## ORANGE COUNTY LIBRARY DISTRICT

### OPERATING INDICATORS LAST TEN FISCAL YEARS

FISCAL YEAR		CIRCULATION	WEBSITE / CATALOG VISITS	CLASS AND PROGRAM ATTENDANCE		COMPUTER SESSIONS
2025	(3)	7,807,539	3,524,536	483,121		262,385
2024		10,432,843	3,560,768	550,776		264,878
2023		9,404,892	3,603,947	446,334		238,704
2022		8,768,928	3,399,015	338,351		192,288
2021	(2)	7,582,572	3,148,278	395,713	(2)	168,708
2020		8,812,904	3,583,662	352,358		236,951
2019		10,369,336	4,095,285	596,269		998,483
2018		10,127,116	(1)	3,929,820		462,956
2017		11,993,719	4,045,818	560,713		976,489
2016		12,912,258	4,272,999	413,571		974,512
				413,571		1,098,833

(1) New website statistics software (WebPAC) created the decline from 2017 to 2018.

(2) Declined due to decreased services during COVID19 pandemic.

(3) Change in reporting by the Library.

Source: Orange County Library District

**ORANGE COUNTY LIBRARY DISTRICT**  
**SERVICE LOCATION INFORMATION**  
**LAST TEN FISCAL YEARS**

Location	Status	Square Footage									
		2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
<b>Main</b>	Own	290,000	290,000	290,000	290,000	290,000	290,000	290,000	290,000	290,000	290,000
<b>Alafaya Branch</b>	Own	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
<b>Chickasaw Branch</b>	Own	15,660	15,660	15,660	15,660	15,660	15,660	15,660	15,660	15,660	15,660
<b>Eatonville Branch</b>	Lease	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600
<b>Fairview Shores Branch</b>	Lease (1)	8,796	8,796	8,796	8,796	8,796	8,796	8,796	12,740	12,740	12,740
<b>Herndon Branch</b>	Lease (2)	-	-	-	-	-	-	13,160	13,160	13,160	13,160
<b>Hiawasse Branch</b>	Lease	13,455	13,455	13,455	13,455	13,455	13,455	13,455	13,455	13,455	13,455
<b>North Orange Branch</b>	Own	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
<b>South Creek Branch</b>	Own	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
<b>South Trail Branch</b>	Lease	12,750	12,750	12,750	12,750	12,750	12,750	12,750	12,750	12,750	12,750
<b>Southeast Branch</b>	Lease	13,310	13,310	13,310	13,310	13,310	13,310	13,310	13,310	13,310	13,310
<b>Southwest Branch</b>	Lease	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553	15,553
<b>Washington Park Branch</b>	Lease	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600
<b>West Oaks Branch</b>	Own	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
<b>Windermere Branch</b>	Lease	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400
<b>Winter Garden Branch</b>	Own	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
<b>TOTAL</b>		<u>448,124</u>	<u>448,124</u>	<u>448,124</u>	<u>448,124</u>	<u>448,124</u>	<u>448,124</u>	<u>461,284</u>	<u>465,228</u>	<u>465,228</u>	<u>465,228</u>

(1) In June 2019, the Edgewater Branch relocated and became the Fairview Shores Branch.

(2) In 2020, the Herndon branch lease was not renewed and terminated. The branch is closed.

Source: Orange County Library District

## **COMPLIANCE SECTION**

**Report of Independent Auditor on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards**

To the Members of the Orange County Library Board of Trustees  
Orange County Library District  
Orlando, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Orange County Library District (the “District”), a component unit of Orange County, Florida, as of and for the year ended September 30, 2025, and the related notes to the financial statements, which collectively comprise District’s basic financial statements, and have issued our report thereon dated March 20, 2026.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District’s internal control over financial reporting (“internal control”) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. Accordingly, we do not express an opinion on the effectiveness of the District’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Cherry Bekaert LLP*

Orlando, Florida  
March 20, 2026

## Independent Auditor's Management Letter

To the Members of the Orange County Library Board of Trustees  
Orange County Library District  
Orlando, Florida

### Report of the Financial Statements

We have audited the financial statements of the Orange County Library District (the "District"), a component unit of Orange County, Florida, as of and for the year ended September 30, 2025, and have issued our report thereon dated March 20, 2026.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

### Other Reporting Requirements

We have issued our Report of the Independent Auditor on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Report of Independent Accountant on Compliance with Local Government Investment Policies conducted in accordance with *AICPA Professional Standards*, ATC-315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 20, 2026, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. No findings or recommendations were made in the preceding annual financial audit report.

### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in the management letter, unless disclosed in the notes to the financial statements. The District was established by special state legislative act, Chapter 80-555, Laws of Florida, approved by referendum on September 9, 1980, as an independent special district. The original act, as amended, was recodified into Chapter 99-486, Laws of Florida.

### Financial Condition and Management

Sections 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify of the specific conditions met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the District. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

**Specific Information**

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)7, Rules of the Auditor General, the District reported (unaudited):

- a. The total number of District employees compensated in the last pay period of the District’s fiscal year as 473.
- b. The total number of independent contractors to whom nonemployee compensation was paid in the last month of the District’s fiscal year as 1.
- c. All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency as \$36,769,539.
- d. All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency as \$98,280.
- e. Each construction project with a total cost of at least \$65,000 approved by the District that is scheduled to begin on or after October 1 of the fiscal year being reported, together with the total expenditures for such project as listed below:

<u>Project</u>	<u>Expenditures</u>
Horizons West	\$ 12,501,293.00
Main HVAC Controls Upgrade	90,233.78
Main Ext Lighting Updgrade	618,685.78
Main Roof Replacement	2,969,629.43
Lake Nona	458,029.44
OPL 1st Floor Renovation	528,170.85
West Oaks HVAC	249,507.00
Winter Garden Restrooms	361,456.41
Winter Garden Refresh	200,237.93
N. O. Water Remediation	405,198.61
SW Public Area Lighting	122,639.60
Eatonville RR Refresh	122,341.00
Chickasaw Light Upgrade	76,409.00
	<u>\$ 18,703,831.83</u>

- f. No budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported, since the District did not amend a final adopted budget under Section 189.016(6), Florida Statutes.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)8 Rules of the Auditor General, the District reported (unaudited):

- a. The mileage rate or rates imposed by the District as 0.3748.
- b. The total amount of ad valorem taxes collected by or on behalf of the District as \$74,382,576.
- c. No outstanding bonds issued by the District.

**Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that has an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, Board of Trustees members, and applicable management and is not intended to be, and should not be, used by anyone other than these specified parties.

*Cherry Bekaert LLP*

Orlando, Florida  
March 20, 2026

## **Report of Independent Accountant on Compliance with Local Government Investment Policies**

To the Members of the Orange County Library Board of Trustees  
Orange County Library District  
Orlando, Florida

We have examined the Orange County Library District's (the "District") compliance with the local government investment policy requirements of Section 218.415, Florida Statutes, during the year ended September 30, 2025. Management of the District is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the District's compliance with the specified requirements.

In our opinion, the District complied, in all material respects, with the local investment policy requirements of Section 218.415, Florida Statutes, during the year ended September 30, 2025.

This report is intended solely for the information and use of the Florida Auditor General, the District Board members, and applicable management and is not intended to be, and should not be, used by anyone other than the specified parties.

*Cherry Bekaert LLP*

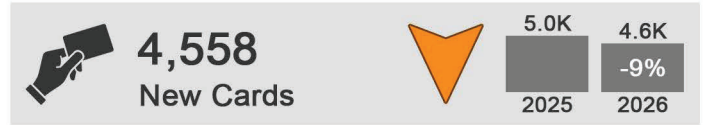
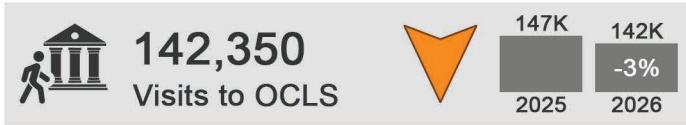
Orlando, Florida  
March 20, 2026

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

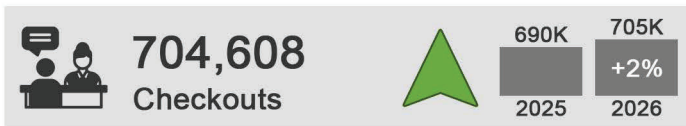
**Dashboard**

# Monthly Report: March 2026

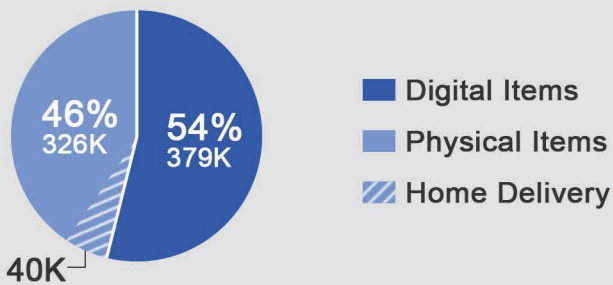
## People



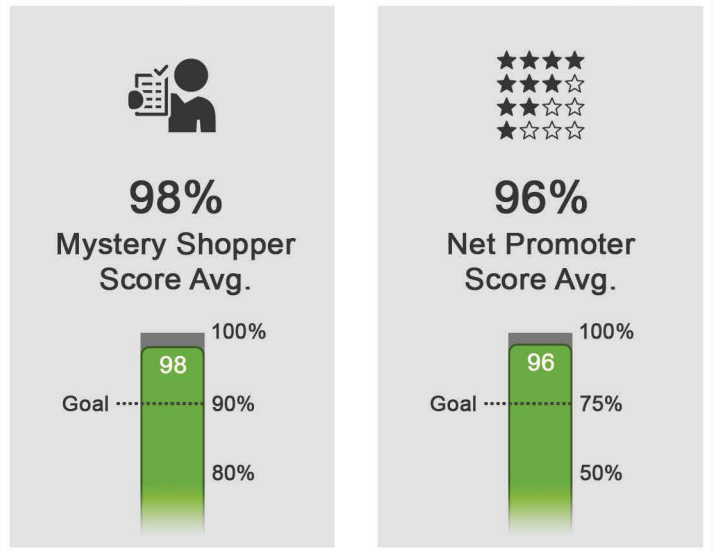
## Collection



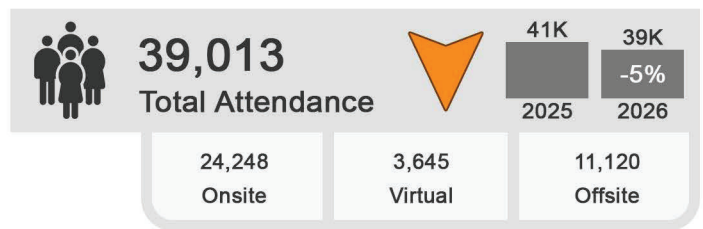
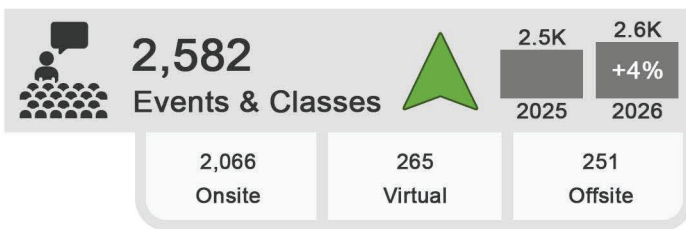
Checkouts by Collection Type



## Spotlight: User Ratings



## Events & Classes



## Customer Feedback

*“Just want you all to know that my father is a HUGE fan of Talking Books. They have literally changed his life. He now has something to do - something to talk about. He researches things he reads about in the stories. It has truly been life changing and we want to thank all of you for all the work you are doing to make this service possible.”*

- Tisa, daughter of Talking Books user

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Annual Plan Update**

# **ORANGE COUNTY LIBRARY SYSTEM**

**Annual Plan Update for March 2026**

**Purpose Statement:  
Enriching lives through experiences and opportunities  
to learn, grow and connect.**

## **GOAL: BE WELCOMING**

**Objective:** We will provide excellent customer service, create inviting spaces and ensure accessibility so the community feels welcome at OCLS.

**Activity:** Provide additional ways to access library services throughout the county.

- Expand in-demand library services so that they are accessible to more people in the community.
  - The Melrose Center introduced Game Development Open Labs, allowing newcomers the chance to ask Digital Media Design Instructors questions about the resources and related classes, as well as providing time for on demand flight and driver's education simulator orientations on demand.
  - Community Engagement Department staff continued to work with community partners to ensure each district receives a monthly mobile library visit. Signed site agreements are being returned, and approved locations are being added to the monthly service calendar. Mobile staff also began visiting select sites and hosting pop-up libraries that engage residents and build awareness of the upcoming full mobile library service.
- Partner with organizations to share resources.
  - In March, PBS reached out to see if any location would be interested in hosting their On My Way to K program between June and August. Youth Services connected PBS with the Events and Programming Department to select a date and location.
  - In partnership with the Florida Children's Museum and Orlando Health, the Events and Programs Department coordinated a series of mobile museum events at four library locations, with a total attendance of 150 participants.
  - The Events Department hosted the Orange County Bar Association for an open forum where individuals could speak with a panel of attorneys to receive guidance on estate planning, wills, trusts, and probate. The program had 20 attendees.
  - Throughout March, the Events department hosted First Steps in ASL at the Chickasaw Branch with an ASL instructor. Customers built a strong foundation by learning essential signs, basic grammar, and everyday conversational skills.

**Activity:** Regularly access interior spaces to maximize usage and accommodate a variety of user experiences and needs.

- Evaluate the customer experience in public spaces.

- **Marketing and Public Relations created and distributed LEGO-themed display signs to branches to promote LEGO- and building-related books and to support March's LEGOpalooza event at Orlando Public Library on March 29.**
- **Marketing and Public Relations assumed responsibility for posting closure signs on the front doors at Orlando Public Library to ensure all closure notices are clear, legible, and visible before scheduled closures.**
- Explore opportunities to optimize accessibility.
  - **The Accessibility Tool Evaluation Committee met multiple times and completed the tool inventory phase of the project.**

**Activity: Focus on customer service training that addresses the needs of Orange County residents.**

- Establish best practices to support underserved populations.
  - **No new activity to report.**
- Implement systemwide expectations and training based on the Customer Service Story.
  - **No new activity to report.**

## GOAL: BE CONNECTED

**Objective:** We will promote engagement, facilitate partnerships and generate awareness so the community feels connected to OCLS.

**Activity:** Intentionally invest in meaningful relationships and partnerships with organizations that are aligned with the library's purpose.

- Support partnerships with local educational institutions to promote services.
  - Youth Services and Community Engagement staff attended an OCPS Disability Awareness Workshop and presented information on resources and events for children at OCLS. The team made or strengthened connections with organizations in attendance, including the Center for Independent Living and Neighborhood Centers.
  - During the 2025–2026 school year (to date), 112 Orange County Public Schools have either communicated regularly through email or invited OCLS liaisons to various school events, according to the communication tracker.
- Support partnerships with health and wellness organizations.
  - The Events and Programs Department established a new partnership with Advent Health University in order to expand health programs. They recently hosted "Let's Talk About Menopause" for a virtual audience.
  - The Marketing and Public Relations Department promoted yoga, qigong and women's health programming through Facebook.
  - The Winter Garden Branch created a display in the children's area to promote the weekly Mindful Start Family Yoga program, featuring books on wellness and mindfulness.
  - The North Orange Branch created a yoga health and wellness display to promote the expansion of yoga class offerings for adults and seniors.

**Activity:** Explore ways to foster higher engagement rates.

- Focus on connecting with the senior and teenage segments of the community.
  - Multiple branches continued to offer senior focused technology programming in March. Computer Basics was offered at South Trail, Southwest, Hiawassee, Windermere, West Oaks, Eatonville, Winter Garden, and Southeast, with Winter Garden and Southeast also offering this class in Spanish. Mouse Skills was offered at South Trail, Southeast, Winter Garden, and North Orange, with Winter Garden also offering this class in Spanish. Typing Skills was offered at South Trail, West Oaks, Eatonville, Winter Garden, and Orlando Public Library, with Winter Garden also offering this class in Spanish. Basic Internet Safety was offered at Fairview Shores, Orlando Public Library, and Winter Garden. AI & Media

Literacy was offered at the Orlando Public Library and Winter Garden. Device Advice was offered at the Orlando Public Library and North Orange. Open Lab – Ask a Tech for Seniors was offered at Washington Park, Windermere, and Alafaya. South Creek hosted four senior skills classes in English and Spanish. North Orange hosted Arte con Microsoft Paint for seniors, offered in Spanish.

- Several branches hosted wellness and social programming for older adults. Bingo was offered at Chickasaw, West Oaks, and Alafaya. Yoga was offered at Windermere and North Orange. Senior Brain Stretch was offered at Fairview Shores and Winter Garden. Line Dancing for Seniors was offered at Chickasaw. Qigong Movement & Breathing was offered at the Southwest Branch. Tea Social Hour for Adults and Seniors was offered at North Orange. Coffee & Dominoes was offered at South Creek. Washington Park hosted a new monthly, beginner-friendly Poetry Workshop for Seniors. The Life Info for Elders "Branching Out" session on Alzheimer's diagnostics was held in Spanish at Windermere. Creating a Medical Binder for Seniors was offered at Southeast. Practica Spanish for Seniors was offered at Southeast. Touring Ireland was offered at Eatonville as part of its Golden Hour Series. Senior Puzzle Lounge and Coloring for Seniors were offered at Southeast. Arts and crafts programs were offered at multiple locations: South Creek offered Mini Spring Terrariums and Terracotta Pot Painting; South Trail offered the Seniors Kick Back series including Vision Boards, Magazine Quilt Blocks, DIY Dreamcatcher, Tin Can Crafts, and Watercolor Collage; Hiawassee offered DIY Melt and Pour Soap, Art of Her, Stained Glass, Container Herb Gardening, and Spring Bird Houses; and North Orange offered Arte con Microsoft Paint in Spanish. The Community Engagement Department hosted 21 offsite events for seniors including crafts, cuisine corners, book checkouts, and social worker support, attended the annual Healthy Aging Fair at UCF and provided interactive storytimes for seniors at 14 memory care and assisted living facilities.
- Teen programming spanned arts, recreation, volunteering, and wellness across many branches. Teen Volunteering was offered at South Creek, West Oaks, Eatonville, Hiawassee, Winter Garden, and North Orange, providing opportunities for community service hours and library assistance. Teen Art Adventures was offered at Fairview Shores and North Orange. Chess programs were offered at West Oaks, including Chess Basics and Teen Chess League. Python Programming Camp was offered at Windermere. Dungeons & Dragons Teen One Shot was offered at Windermere. Let's Play Magic the Gathering and Teen Tabletop How-To were offered at Fairview Shores. Washington Park launched the DIY Teen Society, a new monthly hands-on creative program for teens. South Trail hosted Teen Takeover and The Math is Mathing. Southwest hosted Speed Date with a Book for teens. South Creek offered board games for teens. Southeast held Teen Zine Newsletter gatherings and Teen Book Club. Southeast held Rebuild Yourself, a mental wellness and self-esteem event for teens. Alafaya offered the Orange Slice teen literary journal and an Empowerment & Wellness Session for Teens. North Orange offered Teen Cuisine: Dip Your Chip. West Oaks offered teen volunteering for The Pulp Pages. Youth Services outlined a path for organizing teen information on existing LibGuides, approved by management. Marketing and

Public Relations created a new app commercial aimed at teens and young adults for distribution beginning April 1, and a SAYL commercial voiced by a teen for distribution beginning May 1, with Value ads featuring both teens and seniors also in production for April and May. Marketing and Public Relations received an invitation to host an information table at Commissioner Uribe's Youth Advisory Board middle and high school event, and the Community Engagement Department coordinated staffing this event with the Youth Services department.

- Engage customers in library services with system-wide initiatives.
  - **Adult Services updated the Adult Program Guide to include 15 program scripts available in the system for use with both adults and seniors during SAYL.**
  - **Summer at Your Library booklets were ordered, and digital copies of the one-sheet reading tracker were uploaded to the online initiative pages for publication on April 1.**
  - **Offsite resources for SAYL were finalized and ordered for the Community Engagement Department's use at outreach events.**
  - **Eatonville's manager held a team meeting to share the SAYL presentation created by Youth Services, review updates and changes, and answer staff questions about SAYL 2026.**
  - **South Creek offered three career support classes in March focused on resume skills. These classes covered resume creation, resume writing, and library resources that support resume development.**
  - **Adult Services offered four programs in the Job Seekers Series to support community members in their job search efforts.**
  - **The South Trail Branch offered "Prepare for Your Job Search", "Build & Perfect Your Resume", "Search & Apply for Jobs", and "Improve Your Job Interview Skills" as part of the Job Seekers Series.**
  - **Windermere offered the Job Seekers Series programs "Build & Perfect Your Resume," "Search and Apply for Jobs," and "Improve Your Job Interview Skills" for customers.**
  - **The Fairview Shores Branch Technology Trainer offered "Open Lab- Resume Writing."**
  - **On March 21, the Southwest Branch hosted a "Job Seekers Spotlight" program which highlighted the different resource databases job seekers can access through OCLS.**
  - **On March 25, the Southwest Branch hosted "Build and Perfect Your Resume" which allowed customers the chance to receive customized assistance with creating their resume.**
  - **Eatonville's librarian offered "Spotlight on ResumeMaker" during the second quarter of this fiscal year to promote CAREER-support resources. Other career-related classes taught by the Tech Trainer include "Prepare for Your Job Search" and "Build & Perfect Your Resume."**
  - **West Oaks supported job seekers by hosting the program Build & Perfect Your Resume, which provided participants with guidance and resources to improve the quality and effectiveness of their resumes.**

- **The Southeast Branch continued to promote career-support resources through coordinated programming led by librarians and technology trainers. During this reporting period, the branch offered “Job Seekers: Prepare for Your Job Search,” which introduced participants to job search planning, tools, and library resources, followed by “Job Seekers Spotlight,” which highlighted targeted employment resources and opportunities. Together, these programs reinforced the library’s role as a connector to workforce services and supported participants in building confidence, accessing relevant tools, and remaining engaged with career development resources.**
- **The Hiawassee Branch promoted career-support resources through coordinated programs on four consecutive Mondays this month. The branch offered “Prepare for Your Job Search,” “Build Your Perfect Resume,” “Search and Apply for Jobs,” and “Improve Your Job Interview Skills.” Each program included a segment that introduced participants to OCLS career development resources.**
- **The Winter Garden Branch library presented "Prepare for Your Job Search," a class that provides strategies to help participants build strong resumes, identify their skills, and reflect on their goals.**
- **South Creek hosted four LEGO Spike classes and one LEGO Club program.**
- **The Washington Park Branch fosters creativity and hands-on learning by offering four monthly LEGO brick building programs, along with an additional Saturday session geared toward adults.**
- **The South Trail Branch presented LEGO Club and LEGO Education Spike Essentials where participants used their imaginations to build unique designs. The South Trail Branch promoted LEGOPalooza during LEGO Club and LEGO Spike Essentials, highlighted the event via an interactive LEGO bulletin board, and displayed flyers throughout the branch.**
- **On March 29th, the Melrose Center provided hosting and event support for the Youth Services Department for our second LEGOPalooza event, enhancing the stage portion of the show with lights, music and audio support for the announcements and awards ceremony.**
- **The Fairview Shores Branch hosted three scheduled "LEGO Education SPIKE Essentials: Great Adventures" classes and one "LEGO Club" program.**
- **To promote LEGOPalooza, the Windermere Branch created two children's book displays, a bulletin board display, and the event was promoted on signage throughout the branch. Throughout March, Windermere also hosted 5 "LEGO Club" programs and 6 "LEGO® Education Spike Prime: Science & Engineering" classes.**
- **The Fairview Shores Branch posted the "LEGOPalooza" promotional flyer, and bookmarks were included as part of a LEGO® book display to increase customer awareness.**
- **The Southwest Branch hosted three "LEGO Education" classes in March, where attendees got to build and program machines with LEGO.**
- **In March, the Southwest Branch hosted its weekly "LEGO Club" where attendees had fun using their imagination to make their own LEGO creations.**

- In March, the Southwest Branch created a very popular display to promote the upcoming LEGOPalooza event, engaging both adult and youth customers.
- Eatonville created a display in the children's area to promote Legopalooza. The display included LEGO books, promotional bookmarks, and LEGO coloring sheets. Staff also promoted Legopalooza during Eatonville's LEGO club meetup and during the branch's Prime Time series.
- The Chickasaw Library hosted LEGO Club for children and added five displays of creative LEGO builds for customers to enjoy.
- West Oaks hosted one LEGO Spike kit class for children and one LEGO Club session. In addition, staff created an interactive build-a-LEGO paper figurine display to help promote the upcoming LEGOPalooza event.
- The North Orange Branch hosted five LEGO programs in March, including "LEGO Education Spike: Prime," "LEGO Club," and "Watch & Build: The LEGO Movie."
- Winter Garden Branch hosted a biweekly LEGO Club and offered two LEGO Spike classes and one LEGO Digital Builds class.
- The Hiawassee Branch hosted three LEGO programs in March, including two "LEGO Education Spike: Prime" events and one "LEGO Club" session.
- Southeast staff increased engagement with LEGO learning programs by actively hosting and promoting established offerings. A LEGO Club program was successfully held, providing youth and families with opportunities to connect through hands-on learning. To support participation, staff used internal promotion by displaying LEGO Club materials at the front desk and on branch boards, while Legopalooza promotional materials were prominently displayed throughout the branch to increase visibility and awareness.
- Alafaya offered ten technology classes centered around LEGO, in addition to its weekly LEGO Club.
- The Acquisitions department worked with the Adult Services and Events & Programs departments to order new book club sets that will support upcoming author events.
- The Acquisitions department rolled out Book Club Sets to all locations across the system, and branches have begun planning to use these sets over the coming months.
- Acquisitions processed five new book club sets to support the America 250 initiatives.
- Collection Development continued to partner with Youth Services to ensure the collection supports the monthly PLA Early Literacy Calendars.
- Youth Services staff completed the Comic Club Junior wiki page to be available for all staff and created a Comic Club Junior: Dog Man program.
- The new 1,000 Books Before Kindergarten tracker was sent to branches and the online initiative page was updated.
- The South Trail Branch promoted 1000 Books Before Kindergarten during the weekly Family Play and Connect, sharing the new reading trackers with guardians and highlighting them among the Children's Collection. The South Trail Branch librarian is contributing to the Best of Book List in both the youth and adult lists.

- Fairview Shores Branch posted the new "1000 Books Before Kindergarten" booklets in the children's area to encourage caregivers to participate.
- The Fairview Shores Branch Librarian continued to serve in the Adult Best of Books List.
- Windermere ensured the new 1000 Books Before Kindergarten booklets were prominently displayed in the children's area, as well as the monthly literacy calendar and engaging displays that promoted system-wide events like LEGOpalooza.
- In March, the Southwest Branch promoted the upcoming annual Southwest Author Series featuring Tess Gerritsen through flyers, bookmarks, and the branch's eNewsletter.
- In March, the Southwest Branch promoted the 1,000 Books Before Kindergarten initiative with new reading trackers.
- CED offered literacy-based activities at multiple community partner sites and engaged over 120 attendees. These activities included recurring book clubs for children and adults, as well as literacy-focused challenges and games.
- West Oaks promoted the 1000 Books Before Kindergarten initiative by displaying information in the children's area. The West Oaks librarian also reviewed two titles this month, contributing to the Best Adult Books of 2026 booklist.
- Winter Garden Branch set up a display in the children's area with handouts about the "1000 Books Before Kindergarten" initiative to encourage caregivers to participate.
- Southeast staff promoted early literacy initiatives throughout the month to strengthen literary engagement across the system. The 1000 Books Before Kindergarten program was featured through a dedicated display in the children's area, which increased its visibility and encouraged family participation. Awareness of the program was further expanded by placing informational bookmarks in newly arrived early learner materials, ensuring caregivers were consistently introduced to the initiative.
- The Hiawassee Book Club read and discussed the book "The Woman in Cabin 10" by Ruth Ware.
- The monthly Book Club was hosted at Alafaya in March.
- The first meeting of the Downtown Book Club occurred in March at the Orlando Public Library. The title selected was The Summer Guests by Tess Gerritsen- the Southwest Author Series guest in April.
- MPR continues to develop slides for Broadcast screens and help refine content for screens.

**Activity:** Pursue opportunities to raise visibility of OCLS in the community.

- Seek opportunities with individuals, organizations and agencies that can help expand the library's fundraising footprint.
  - The updated grant approval process was presented at the March managers' meeting. The new Grants Specialist also provided an introduction at that meeting.

- **The Library Director and the Chief Marketing and Public Relations Officer met with a senior director at KPMG US to discuss opportunities to collaborate, particularly in the Lake Nona area. The meeting resulted in an invitation for the Library Director to present at the upcoming State of Lake Nona event, hosted by the Lake Nona Area Chamber of Commerce.**
- **Raise the library's visibility through networking and community building.**
  - **The Melrose Center hosted two representatives from EA Sports for a guided tour of equipment, studios, and educational offerings, and discussed future collaboration opportunities following EA's sponsorship of the Orlando Game Jam and Game EXPO.**
  - **The South Trail Branch manager attended the monthly Orange Blossom Trail Safety Task Force and OBT Development Board meetings to engage with community representatives and OBT Next staff.**
  - **Youth Services staff attended Leadership Orange and the Orange County Public Schools vendor meeting to discuss Virtual Library Card use and access.**
  - **Adult Services staff joined several January networking events, including the Seminole State Foundation Board of Directors, Orlando 1 Million Cups, Orlando Remembered, and the College Park Historical Society.**
  - **The Southwest Branch assistant manager represented the library at the CFEC Job Fair to support recruitment of new applicants to the library system.**
  - **The West Oaks Branch manager and a librarian attended the monthly Citrus School meeting as part of the School Advisory Council, where they reviewed the school improvement plan and promoted library events.**
  - **The Eatonville Branch manager met weekly with Orlando Shakespeare Theater staff to plan a community read collaboration focused on "Their Eyes Were Watching God" by Zora Neale Hurston.**
  - **Alafaya Branch staff participated in the East Orange Community Center meeting.**
  - **The Director, Assistant Director, Chief of Neighborhood Services, Chief Marketing and Public Relations Officer, and Horizon West Branch manager attended the Horizon West Regional Park grand opening celebration.**
  - **Marketing and Public Relations sent district-specific library event information to nine city and county elected officials for inclusion in district email communications, met with the OCPS marketing director to finalize cross-promotion of programs beginning in April, and worked with county communicators to promote OCLS' Master Planning Community Survey through county channels.**

## GOAL: BE FORWARD-THINKING

**Objective:** We will provide and explore services and technology to deliver relevant experiences for the community.

**Activity:** Use data to provide responsive services that evolve and grow with the community.

- Evaluate existing and new opportunities for services and resources.
  - **No new activity to report.**
- Evaluate and improve current data collection.
  - **Data & User Services is collecting information from Marketing and Public Relations and other stakeholders to plan a LibInsight dashboard that will track marketing KPIs.**
- Create a Master Plan.
  - **The Master Plan staff survey went live in March and has received over 361 responses. A community survey has been created and is scheduled to go live at the end of March. Facility inspections at all library locations are also underway.**

**Activity:** Review programs, services and collection offerings to ensure that the library meets community needs.

- Utilize data to ensure resources meet the needs of individual communities.
  - **All community partnership assessment criteria have been fully developed and documented for annual use across the department. These materials, along with a high-level review of staff time and resource use, have been submitted for evaluation, review, and discussion.**
- Utilize data to evaluate the success of programming and classes.
  - **No new activity to report.**

**Activity:** Evaluate the user journey in all aspects of library service.

- Evaluate and update customer satisfaction measurement tools.
  - **Data & User Services completed the final draft of the new unified survey for classes and events. The Chief of Lifelong Learning reviewed and approved the proposed revisions and structure. The survey is now pending review by the Library Director. After approval, the team will begin implementation planning and**

**staff communication.**

- Explore innovative technologies, ideas and procedures to enhance the customer experience.
  - **No new activity to report.**

## GOAL: BE EMPOWERED

**Objective:** We will enhance our employee training structure, support professional development and improve internal communication so OCLS staff are adaptable to community needs.

**Activity:** Foster a culture of growth and development.

- Provide training and development opportunities that support staff and system-wide efforts.
  - The Fairview Shores Librarian strengthened internal communication by delivering weekly "Industry News" updates and a "Database of the Week" email that highlighted valuable OCLS resources and tools for staff. In addition, he fostered a culture of continuous development by sharing a daily "PLA Early Literacy Tip of the Day" email aligned with the PLA Early Literacy OCLS calendar.
  - To promote consistent understanding and application of ADA rules and regulations, the Washington Park Branch Manager provided a SumTotal training opportunity for all team members to review the Orange County Library System's guidelines regarding service animals. This review reinforced staff awareness of ADA requirements and ensured that team members are equipped to respond appropriately and consistently when assisting customers with service animals.
  - Select staff prepared and hosted targeted trainings for their colleagues on the HeritageQuest and Ancestry databases, strengthening the team's ability to assist with genealogy and historical research, as well as on the Book of Lists, a key reference resource from the Orlando Business Journal. In addition, Southeast instructors supported staff development by sharing updates on technology and Spanish class offerings during morning Huddles through the "What's New in Technology and Spanish" segment, ensuring teams remained informed about current programs and instructional support. Together, these learning opportunities enhanced staff knowledge and confidence, supported professional growth, and reinforced a culture of continuous learning across the branch.
  - In March, all staff at Southwest received training on Microsoft Sharepoint to allow for easier access to staff documents and resources including schedules, calendars, and handouts.
  - In March, the Customer Service Department focused on Gale LegalForms, a resource that staff could recommend to customers seeking legal forms, templates, and related information. Customer Service staff watched an online SumTotal training video on Gale LegalForms and then explored the database in more depth while completing a questionnaire.
- Support opportunities for cross-departmental/branch experiences.
  - For LEGOPalooza, the Melrose team offered a number of LEGO-inspired activities, including a LEGO VR experience in the Game Development Lab, a LEGO-themed green-screen and sound effects experience in the Video Studio,

and customized, commemorative LEGO bricks in the Makerspace. Several Melrose staff members also served as judges for the contest across three age groups.

**Activity: Strengthen internal communication.**

- Implement a Human Resources Information System (HRIS) and explore feature capabilities.
  - **We continue to make strong progress in transitioning our HR systems to UKG. We have successfully reached an important milestone within UKG Ready, with the approval of the UHC and MetLife EDI (Electronic Data Interchange) integrations for production. This is a meaningful step forward in enhancing our HR technology infrastructure and improving operational efficiency.**
- Implement Finance Enterprise Software (FES) and explore feature capabilities.
  - **No new activity to report.**
- Create a Technology Plan.
  - **No new activity to report.**

**Activity: Prioritize employee engagement and well-being.**

- Explore meaningful ways to celebrate employee contributions.
  - **The Fairview Shores Branch continues to recognize excellent customer service by creating posters that congratulate staff who earn 100% on Mystery Shops and displaying them on a bulletin board. This month, they also added a flyer to celebrate reaching 100% in Staff Picks participation, and another to congratulate the Fairview Shores Librarian's FLA Poster Session proposal being approved. In addition, staff created their own crests as a team-building activity to contribute to decorations for Renaissance Fairview, a themed week of programming for customers.**
  - **The South Trail staff updated the staff bulletin board with staff recognition, staff shout-outs, passive team-building activities, and a question of the week.**
  - **The Southwest Branch continued its Employee of the Month recognition program and its Kudos board, where staff can write positive notes about each other.**
  - **The Eatonville manager recognized staff for the success of Eatonville's first Prime Time program series. Staff who were mentioned in stellar customer service surveys and those highlighted in the March Mystery Shop report with a 100% rating were also recognized.**
  - **On the dedicated staff recognition board, Southeast Branch staff were recognized for consistently receiving positive customer feedback during the first three weeks of the month, with individual staff members thanked 19 times in submitted surveys. This feedback reflected strong community appreciation and the positive impact of staff service. Staff contributions were acknowledged through postings**

on the staff board and personalized kudos emails, reinforcing a culture of appreciation and visibility. These efforts supported employee morale, recognized exemplary service, and demonstrated continued progress toward empowering staff through regular and meaningful recognition.

- Hiawassee staff created a workroom bulletin board display that tracks the number of customer service surveys the branch receives each month, with a target of at least 10 per month.
  - The Winter Garden Staff participated in a team-building activity in which they shared information about themselves and decorated their responses, creating a bright, colorful display for the staff bulletin board.
  - The Acquisitions department highlights a staff member each month and selected the Collection Development Ordering Assistant as the March employee to feature.
  - In March, the Customer Service Department engaged staff through a Women's History Month Recognition Board that highlighted important women in history. Staff participated by sharing recommendations of books by women authors, contributing to the display, and encouraging reading and discussion. The board also included a section dedicated to staff kudos, providing a space to recognize and celebrate colleagues' contributions.
- Support staff in building connections locally and throughout the system.
    - **No new activity to report.**

**Orange County Library System  
Board of Trustees Meeting  
April 9, 2026**

**Action Items: None**

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**Discussion & Possible  
Action Items**

**Orange County Library System  
Board of Trustees Meeting  
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**Information**

**Orange County Library System  
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April 9, 2026**

**Master Plan Update**

**Orange County Library System  
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**Director's Evaluation Update**

**Orange County Library System  
Board of Trustees Meeting  
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**Director's Report**

## Director's Report for April 2026 Board Meeting

### Unique Transactions

We have had an exceptional month in terms of unique card transactions, which are the number of cards authenticated at least once during the month. In March, we surpassed 100,000 unique transactions. This is the third month in the last eight months over 100,000.

### Master Planning Surveys Launched

This month, we launched our Master Planning Community Survey to gather information about what kinds of library facilities people hope to see from us in the future. We are using a wide range of tactics to get the survey in front of as many people as possible, including sharing it with our own user base, as well as through partners and elected officials, at community events, through organic social media, and paid social media and Google ads.

### March Event Highlights

- **Alafaya Branch Puzzle Swap** drew more than 120 people
- **Central Florida Ballet's Snow White and the Seven Dwarfs** at Orlando Public Library had more than 100 attendees
- **Legopalooza** in the Melrose Center had more than 1,100 children and adults who came to enjoy family-friendly Lego activities, games and displays from master builders. That's an increase of more than 200 percent over last year's attendance.

### Upcoming Dates

- **April 19-25: National Library Week**
- **April 24: Southwest Author Series featuring Tess Gerritsen** at the Southwest Branch

### App Downloads

Interest in the OCLS app continues to grow. It has been downloaded more than 35,700 times. Marketing and Public Relations is releasing a new commercial for Phase 2, for marketing the app, which we will play for you now. [https://youtu.be/ec-1SbSfzW4?si=4qZA6e5ZEQ\\_0uyDC](https://youtu.be/ec-1SbSfzW4?si=4qZA6e5ZEQ_0uyDC)

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**Public Comment:  
Non-Agenda Items**